



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BUKIDNON 1ST DISTRICT ENGINEERING OFFICE
Malaybalay City, Bukidnon, Region X

Name of Procuring Entity:

Request for Quotation (P.R No.): **PR 2024-10-0371** *Readvertisement*
Revised on: **Date: OCT 24 2024**

Standard Form/ Title: **REQUEST FOR QUOTATION**

Office/End-user:

COMPANY NAME:

PhilGEPS No.:

ADDRESS:

TCC No:

TEL. NO./FAX NO:

TIN:

(SMALL VALUE PROCUREMENT ABOVE 50K)

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your sealed quotation and other requirements duly signed by your representative not later than **10:00am** of **OCT 28 2024** at the **DE's Cottage Conference Room of Bukidnon 1st DEO, DPWH, Malaybalay City**.

Please observe proper sealing and marking of bids. All envelopes must contain the RFQ number and name to be bid, name and address of the bidder and address to the BAC Chairman & bear a warning "DO NOT OPEN BEFORE . . . date and time for the opening. No bids shall be submitted through email. Sealed quotation must meet the following requirements.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written

2. **Delivery period** is within _____ upon receipt of the approved funded Purchase Order (P.O.).
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.

SARAH JANE B. MAGALMA
OIC- Assistant District Engineer
BAC Chairperson

3. **Warranty** must be submitted after acceptance by the procuring entity of the delivered

supplies in the following conditions and terms of warranty:

Expendable Supplies (consumed in used within 1 year like fuel, spareparts and etc.)

-3 MONTHS

Non-Expendable Supplies (serviceable in more than one (1) year like furniture, fixtures and etc.)

-1 YEAR

IT Equipments (computers, printers and etc.)

-3 YEARS

4. **Price validity** shall be for a period of sixty (60) calendar days.

5. PhilGEPS Registration , Mayor's Permit , DTI , Income/Business Tax Return, Tax Clearance Certificate and Omnibus Sworn Statement shall be attached upon submission of quotation.

6. Bidders shall submit original brochures showing certifications of the product , if applicable

7. Please indicate the "**BRAND NAME/MODEL**" for each items being offered

8. The approved budget ceiling (ABC) for this procurement is

PHP 84,000.00

9. The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items, otherwise they will be subjected for disqualification.

10. For **FUEL**, Unit price may change subject for fluctuation of current pump price upon withdrawal of fuel.

11. Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside) must submit along with their quotation.

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Multifunction Inkjet Printer (A4)	3	unit		
Specifications:					
	Print Technology - Inkjet (color)				
	Print Speed - Draft: 22ppm or ISO: 9 ipm; speed measured in A4/letter size paper				
	Print Quality - 600 x 600 dpi				
	Copy Speed - Draft: 6cpm or ISO: 5.5 ipm; speed measured in A4/letter size paper				
	Scan Resolution - 1200 dpi				
	Scan Features - Multi-sheet scan to single PDF File				
	Scan Type - Flatbed and ADF				
	Duty Cycle - 5,000 pages per month				
	Memory - N/A				
	Ink/Toner System - Continuous Ink Supply or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.				
	Network Interface - fast Ethernet				
	IO Ports - USB 2.0; Ethernet (RJ-45)				
					TOTAL

(page 1 of 3)

Purpose: Supply and delivery of 3 unit Multifunction Inkjet Printer (A4) for use in daily document printing,copying and scanning, assigned in COA Office, DPWH Bukidnon 1st District Engineering Officer, Malaybalay City, Bukidnon

Brand and Model:

Warranty:

Delivery Period:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that concur with the Terms and Conditions specified by DPWH.

Printed Name & Signature, Date

Contact Number/E-mail Address



DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BUKIDNON 1ST DISTRICT ENGINEERING OFFICE

Request for Quotation (P.R No.): PR2024-10-0371 readvertisement

Office/End-user:

TCC No:

TIN:

(SMALL VALUE PROCUREMENT ABOVE 50K)

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ and submit your sealed quotation and other requirements duly signed by your representative not later than **10:00am** of 06/12/2024 at the **DE's Cottage Conference Room of Bukitdnon 1st DEO, DPWH, Malaybalay City.**

Please observe proper sealing and marking of bids. All envelopes must contain the RFQ number and name to be bid, name and address of

TERMS and CONDITIONS:

2. **Delivery period** is within _____ upon receipt of the approved funded Purchase Order (P.O.).

SARAH JANE B. LACRAMA
OIC Assistant District Engineer
BAC Chairperson

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Expendable Supplies (consumed in used within 1 year like fuel, spareparts and etc.)

Non-Expendable Supplies (serviceable in more than one (1) year like furniture, fixtures and etc.)

IT Equipments (computers, printers and etc.)

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6. Bidders shall submit original brochures showing certifications of the product , if applicable
7. Please indicate the "**BRAND NAME/MODEL**" for each item being offered

8. The approved budget ceiling (**ABC**) for this procurement is

PHP 84,000.00

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10. For **FUEL**, Unit price may change subject for fluctuation of current pump price upon withdrawal of fuel.

- 1.1. Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside) must submit along with their quotation.

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Paper Handling:				
	Duplex Printing - Automatic two-sided printing				
	Paper Trays - Two Trays Standard Input Tray, Multi-purpose Tray)				
	Maximum Media Size - Legal (8.5 in x 14 in)				
	Media Type - Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo				
	Software:				
	Supported OS - Windows 11, 10 (32-bit and 64-bit)				
	Drivers - Original CD/DVD copy or in any electronics media storage. Must be compatible with 32-bit and 64-bit operating system.				
	Accessories:				
	Ink/Toner Cartridge - Pre installed ink tanks with an additional three (3) standard ink refill bottles per color				
	Cables and connectors - All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange)				
	(page 2 of 3)				
	TOTAL				

Purpose: Supply and delivery of 3 unit Multifunction Inkjet Printer (A4) for use in daily document printing, copying and

scanning, assigned in COA Office, DPWH Bukidnon 1st District Engineering Officer, Malaybalay City, Bukidnon

Brand and Model:

Warranty:**Delivery Period:**

Price Validity:

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Printed Name & Signature, Date

Contact Number/E-mail Address



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BUKIDNON 1ST DISTRICT ENGINEERING OFFICE
Malaybalay City, Bukidnon, Region X

Name of Procuring Entity:

Request for Quotation (P.R. No.): **PR2024-10-0311** *Revised*

Revised on:

Date: **06/12/2024**

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End-user:

COMPANY NAME:

PhilGEPS No.:

ADDRESS:

TCC No:

TEL. NO./FAX NO:

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(SMALL VALUE PROCUREMENT ABOVE 50K)

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SARAH JAYME B. AGRAMA
City Assistant District Engineer
BAC Chairperson

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-3 MONTHS
-1 YEAR
-3 YEARS

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ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Other requirements:					
	Brand and Model - Must be an intermation Brand Name with existence of atleast ten (10) years in the Philippines. Unit Model must be in the current catalog and not end-of-life.				
	Manufacturer's Certificate is required.				
	Regulatory - Energy Star certified (with energy star stamp). For Printers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or at test report from a recognized body to demonstrate compliance with this requirement.				
	Documentation and Media - All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
	Warranty and Maintenance - The Supplier is required to provide a 1-yr warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).				
	Technical Support - The Local technical support through telephone and email, 8 hours per day (8:00am-5:00pm), 5 days a week (Monday-Friday) for problems resolution.				
	Support shall have a response time of next business day.				
TOTAL					

(page 3 of 3)

Purpose: Supply and delivery of 3 unit Multifunction Inkjet Printer (A4) for use in daily document printing,copying and scanning, assigned in COA Office, DPWH Bukidnon 1st District Engineering Officer, Malaybalay City, Bukidnon

Brand and Model: _____

Warranty: _____

Delivery Period: _____

Price Validity: _____

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Printed Name & Signature, Date

Contact Number/E-mail Address