



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE NO. IV-A
Canlubang Interchange, Brgy. Mayapa, City of Calamba, Laguna



Name of Procuring Entity :	DPWH REGION IV-A	Request for Quotation (P.R. No.):	2024-07-0063
Revised on :		Date:	July 17, 2024
Standard Form/Title :	REQUEST FOR QUOTATION	Office/End-User:	Regional Office
		Mode of Procurement	Small Value Procurement
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX NO.	:	TIN :	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. of July 23, 2024** in the return envelope attached herewith.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period **within Seminar/Training days** or upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; one (1) year IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/Income/Business Tax Return(For ABCs above Php500k)/Notarized Omnibus Sworn Statement (For ABCs above Php50k)** shall be attached upon submission of the quotation enclosed with Brown Envelope. **(CERTIFIED TRUE COPY)**
6. Please indicate the brand for each items being offered.
7. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the Department shall adopt and employ "Toss Coin or Draw Lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
8. The approved budget ceiling for this procurement is **Php 132,000.00**

SIGNED
ISIDRO O. ENCARNACION
Director III
Assistant Regional Director
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Refresher on Document Tracking System (DoTS) to held at Room A of DPWH Region IV-A, Canlubang Interchange, Brgy. Mayapa, City of Calamba, Laguna on August 13-14, 2024 (Batch 1) & August 15-16, 2024 (Batch 2)				
	August 13, 2024	55	pax		
	AM Snack (8:45AM)				
	Pancake with Maple Syrup, Sausage				
	Lunch (10:45AM)				
	Chicken Inasal, Beef with Broccoli, Steamed Rice, Blueberry Cheesecake, Nido Soup, Iced Tea				
	PM Snack (2:45PM)				
	Cheesedog Roll, Potato Wedges				
	August 14, 2024	55	pax		
	AM Snack (8:45AM)				
	Toasted Siopao, Sinukmani				
	Lunch (10:45AM)				
	Grilled Tuna, Pork gatang Kalabasa at Sitaw, Steamed Sinigang Soup, Cream Puff, Cucumber Juice				
	PM Snack (2:45PM)				
	Sotanghon, Puto Cheese				
	Sub Total Amount(1)				

Purpose: Purchase of Meals for consumption of the participants in Refresher Training on Document Tracking System (DoTS)

Brand and Model : _____
Delivery Period : _____

Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions. I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditons specified by DPWH Region IV - A.

Tel. No.: (049) 3481-02-14 to 15

r4a.procurement@gmail.com

DPWH REGION IV-A-Procurement Unit

Printed Name / Signature / Designation / Date

Tel. No./Cellphone No. & E-mail Address



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	August 15, 2024	55	pax		
	AM Snack (8:45AM)				
	Pancit Canton, Pork Shanghai				
	Lunch (10:45AM)				
	Beef Caldereta, Chicken Cordon Bleu, Steamed Rice,				
	Crab & Corn Soup, Leche Flan, Pineapple Juice				
	PM Snack (2:45PM)				
	Clubhouse Sandwich, Cheese Sticks w/ bell pepper				
	August 16, 2024	55	pax		
	AM Snack (8:45AM)				
	Cornbeef Silog				
	Lunch (10:45AM)				
	Chicken Tinola, Grilled Liempo, Steamed Rice,				
	Buko Pandan, Buko Juice				
	PM Snack (2:45PM)				
	Pizza, Chicken Nuggets				
		Sub Total Amount(2)			

Purpose: Purchase of Meals for consumption of the participants in Refresher Training on Document Tracking System (DoTS)

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 Delivery Period : _____ Price Validity : _____

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Note: FOR ALL INDICATED DATES					
	• Overflowing Brewed Coffee + Creamer and Hot Choco (available as early as 7:00am)				
	• Pica pica (Assorted nuts, chips, cornick)				
	• To maintain the quality and freshness of the food being served to the place of business as reflected in the government permits and kitchen/commissary should be within 20km radius of the Regional Office or the venue of the training/seminar.				
		Sub Total Amount(1)			
		Sub Total Amount(2)			
		Total Amount			

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