



Request for Quotation (P.R No.): **PR-2025-01-0014**

Date: FEB 17 2025

Office/End-user: **Quality Assurance Section**

PHIGEPS No.:

TCC No:

TIN:

23

**FEB 18, 2025**

Please observe proper sealing and marking of bids. All envelopes must contain the RFQ number and name to be bid, name and address of the bidder and address to the BAC Chairman & bear a warning "DO NOT OPEN BEFORE . . . date and time for the opening. No bids shall be submitted through email. Sealed quotation must meet the following requirements.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written

2. **Delivery period** is within \_\_\_\_\_ upon receipt of the approved funded Purchase Order (P.O.).

Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.

**3. Warranty must be submitted after acceptance by the procuring entity of the delivered**

supplies in the following conditions and terms of warranty:

**Expendable Supplies** (consumed in used within 1 year like fuel, spareparts and etc.)

**Non-Expandable Supplies** (serviceable in more than one (1) year like furniture, fixtures and etc.)

**IT Equipments (computers, printers and etc.)**

4. **Price validity** shall be for a period of sixty (60) calendar days.

5. PhilGEPS Registration , Mayor's Permit , DTI , Income/Business Tax Return, Tax Clearance Certificate and Omnibus Sworn Statement shall be attached upon submission of quotation.

6. Bidders shall submit original brochures showing certifications of the product , if applicable

7. Please indicate the "**BRAND NAME/MODEL**" for each item being offered

8. The approved budget ceiling (ABC) for this procurement is

9. The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of \_\_\_\_\_

the items, otherwise they will be subjected for disqualification.

10. For **FUEL**, Unit price may change subject for fluctuation of current pump price upon withdrawal of fuel.

11. Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside)

must submit along with their quotation.

[illegible]

**Purpose:** Supply and Delivery of EPSON INK T08E for use in 1-unit Heavy Duty Printer, EPSON AM-C5000 assigned in the Quality Assurance Section, DPWH Malaybalay City

**Brand and Model:**

**Warranty:**

**Delivery Period:**

**Price Validity:**

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that concur with the Terms and Conditions specified by DPWH.

Printed Name &amp; Signature, Date

Contact Number/E-mail Address