

Printed Name / Signature / Date  
Tel No. / Cellphone No. / E-mail Address

# DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**  
Office Location : **Ubay, Bohol**

## FINAL ANNUAL PROCUREMENT PLAN FOR FY 2024

| P.R. No. <sup>1</sup>      | Contract Package (Description)           | Procurement Method      | ABC <sup>2</sup> (Fund Source) | PROCUREMENT SCHEDULE                |                        |                                                            |                                          |                         |                             | Award of Contract (2 cd.) |
|----------------------------|------------------------------------------|-------------------------|--------------------------------|-------------------------------------|------------------------|------------------------------------------------------------|------------------------------------------|-------------------------|-----------------------------|---------------------------|
|                            |                                          |                         |                                | Pre-Procurement Conference (1 c.d.) | Advertisement (7 c.d.) | Pre-Bid Conference (1 c.d.) 12 cd before submission of bid | Submission and Receipts of Bids (1 c.d.) | Bid Evaluation (1 c.d.) | Post-Qualification (1 c.d.) |                           |
|                            | <b>Common Office Supplies</b>            |                         |                                |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 1. Common Office Supplies                | shopping                | 6,138,822.62                   |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 2. Common Computer Supplies/Consumables  | shopping                | 13,172,981.90                  |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 3. Common Janitorials Supplies           | shopping                | 963,860.70                     |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 4. Common Office Equipment               | shopping                | 4,268,569.00                   |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 5. IT Equipment and Software             | shopping                | 30,962,733.59                  |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 6. Common Electrical Supplies            | shopping                | 1,462,373.50                   |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 7. Other Categories                      | Public Bidding/Shopping | 117,084,804.77                 |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | <b>INVENTORY</b>                         |                         |                                |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 1. Inventory/Common Office Supplies      | shopping                | 881,625.50                     |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 2. Inventory/Common Computer Supplies    | shopping                | 2,559,684.90                   |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 3. Inventory/Common Office Devices       | shopping                | 113,165.80                     |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 4. Inventory/Common Janitorials Supplies | shopping                | 217,229.12                     |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 5. Inventory/Common Office Equipment     | shopping                | 151,472.00                     |                                     |                        |                                                            |                                          |                         |                             |                           |
|                            | 6. Inventory/IT Equipment and Software   |                         | 161,200.00                     |                                     |                        |                                                            |                                          |                         |                             |                           |
| <b>Total Budget Amount</b> |                                          |                         | <b>178,138,523.40</b>          |                                     |                        |                                                            |                                          |                         |                             |                           |

PREPARED BY:

  
**PRIMITIVA E. ABAN**  
Procurement Engineer

RECOMMENDED BY:

  
**MARTIN A. PELARADA**  
BAC Chairman

APPROVED BY:

  
**FERNANDO TALAGOSA**  
OIC - District Engineer

<sup>1</sup>PR No. = Purchase Request No.

<sup>2</sup>ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: MAINTENANCE SECTION  
Office Location: Bohol 2ND DEO, UBAW, BOHOL

UPDATED PROJECT PROCUREMENT MANAGEMENT PLAN FOR FY 2024

| P.R. No. | Contract Package (Description)        | Procurement Method   | PROCUREMENT SCHEDULE |                |               |               |                |  | ABC's (Fund Source) | Pre-Procurement Conference (1 c.d.) | Advertisement (7 c.d.) | Pre-Bid Conference (1 c.d.) | Submission and Receipts of Bids (1 c.d.) | Bid Evaluation (1 c.d.) | Post-Qualification (1 c.d.) | Award of Contract (2 c.d.) |
|----------|---------------------------------------|----------------------|----------------------|----------------|---------------|---------------|----------------|--|---------------------|-------------------------------------|------------------------|-----------------------------|------------------------------------------|-------------------------|-----------------------------|----------------------------|
|          |                                       |                      | 1ST QTR              | 2ND QTR        | 3RD QTR       | 4TH QTR       |                |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
|          | Common                                |                      |                      |                |               |               |                |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 1.       | Common Office Supplies/ Goods         | shopping/Small Value | 173,327.62           | 200,949.70     | 171,878.70    | 208,301.70    | 754,457.72     |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 2.       | Common Computer Supplies/Consumable   | shopping/Small Value | 965,850.00           | 941,740.00     | 990,550.00    | 965,850.00    | 3,296,010.00   |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 3.       | Common Janitorials Supplies           | shopping/Small Value | 1,000.00             | 13,038.40      | 10,398.40     | 15,788.40     | 40,225.20      |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 4.       | Common Office Equipment               | shopping/Small Value | 222,751.00           |                | 353,050.00    |               | 375,801.00     |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 5.       | IT Equipment and Software             | shopping/Small Value | 1,655,080.00         | 262,880.00     | 372,490.00    | 1,292,870.00  | 3,583,320.00   |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 6.       | Common Electrical Supplies            | shopping/Small Value |                      |                |               |               |                |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 7.       | Service Vehicles and Equipment        | shopping/Small Value |                      |                |               |               |                |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 8.       | Fuels and Oils                        | shopping/Small Value |                      | 990,000.00     |               |               | 990,000.00     |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 7.       | Other Categories                      | shopping/Small Value | 49,866,972.78        | 16,107,347.25  | 29,352,883.19 | 18,466,377.35 | 113,793,500.77 |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
|          | INVENTORY                             |                      |                      |                |               |               |                |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 1.       | Inventory/Common Office Supplies      | shopping/Small Value | 45,500.00            | 6,000.00       | 45,950.00     | 3,295.00      | 102,745.00     |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 2.       | Inventory/Common Computer Supplies    | shopping/Small Value | 13,607.50            | 16,297.50      | 4,350.00      | 11,560.00     | 46,205.00      |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 3.       | Inventory/Common Office Devices       | shopping/Small Value | 2,736.50             | 24,637.50      |               | 5,457.50      | 32,831.50      |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 4.       | Inventory/Common Janitorials Supplies | shopping/Small Value |                      | 5,229.62       | 775.00        | 228.00        | 6,232.62       |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 5.       | Inventory/Common Office Equipment     | shopping/Small Value | 9,050.00             | 25,000.00      | 58,800.00     |               | 92,850.00      |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
| 6.       | Inventory/IT Equipment and Software   | shopping/Small Value | 161,200.00           |                |               |               | 161,200.00     |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
|          | TOTAL EVERY QTR.                      |                      | 53,117,075.40        | 18,595,139.97  | 31,361,045.29 | 20,970,118.15 | 124,043,378.81 |  |                     |                                     |                        |                             |                                          |                         |                             |                            |
|          | Total Budget Amount                   | Phy                  |                      | 124,043,378.81 |               |               |                |  |                     |                                     |                        |                             |                                          |                         |                             |                            |

APPROVED BY:  
(To be included in the DPW-1 Budget Proposal)

EVALUATED BY:

*NILA B. VIRTUDAZO*  
NILA B. VIRTUDAZO  
Budget Officer I

*YAN KEN GABATO*  
YAN KEN GABATO  
Data Encoder I

W/R No. = Purchase Request No.  
I/AEC = Approved Budget for the Contract

This MAC Section shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

# ITEMIZED LIST OF GOODS PPMP, FY 2024

Service/OPMO : MAINTENANCE SECTION  
District: DPMH-Bahel 2<sup>nd</sup> District Engineering Office, Ubay, Bohol

| GOODS                                             |  | UNIT |          | PRICE |            | TOTAL |            | DISTRIBUTION BY QUARTERS |          |          |          |     |            |     |        |
|---------------------------------------------------|--|------|----------|-------|------------|-------|------------|--------------------------|----------|----------|----------|-----|------------|-----|--------|
| Category / Nature and Description / Specification |  | UNIT | PRICE    | QTY   | AMOUNT     | QTY   | AMOUNT     | 1ST QTR.                 | 2ND QTR. | 3RD QTR. | 4TH QTR. | QTY | AMOUNT     | QTY | AMOUNT |
| FUEL                                              |  | L    | 7,500.00 | 80    | 600,000.00 | 80    | 600,000.00 |                          |          |          |          | 80  | 600,000.00 |     |        |
| 3 Star                                            |  | L    | 3,000.00 | 75    | 225,000.00 | 75    | 225,000.00 |                          |          |          |          | 75  | 225,000.00 |     |        |
| TOTAL EVERY QTR.                                  |  |      |          |       |            |       |            |                          |          |          |          |     |            |     |        |
| PROGRAM TOTAL AMOUNT:                             |  |      |          |       | 825,000.00 |       |            |                          |          |          |          |     |            |     |        |

  
VAN K. GANIATO  
District Engineer

  
THERESA OLIVIA LOPEZ  
Supply Officer II