



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
COTABATO 1st DISTRICT ENGINEERING OFFICE
Midsayap, Cotabato, Region XII

Contract ID : **24GMD0017**

Contract Name : **Supply/Delivery of Office, Janitorial and Electrical Supplies for Use in General Services
Office (GSO) (1st Quarter of 2024)**

Location of the Contract : DPWH Cotabato 1st DEO

Name of the Procuring Entity : DPWH-COTABATO 1ST DEO

Purchase Request No. : 24-02-0019

Revised on: .

Date: February 23 2024

Standard Form/Title: REQUEST FOR QUOTATION

Office/End-User: General Services Office

COMPANY NAME

:

ADDRESS

:

TEL.NO./FAX NO.


:

TIN:

Please quote your lowest price in the items(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **March 12, 2024**, in the return enveloped attached herewith, to the BAC Secretariat, DPWH-Cotabato 1st District Engineering Office, Villarica, Midsayap, Cotabato.

TERM AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within Fifteen (15) C.D. upon receipt of the approved funded Purchase Order (P.O), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty Shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPIS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation
6. Bidders shall submit original brochures showing certification of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P70,388.00.**
9. All documentary requirements for the **Small Value Procurement** including the signed and notarized **Sworn Statement** shall be attached upon submission of the quotation.
10. **Quotation thru mail/fax will not be accepted**


RODERICK R. BACENA
Engineer III- PDS
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	COMMON OFFICE SUPPLIES				
1	Book Paper (A4)	25	reams		
2	Record book (500 pages)	5	pcs		
3	Double sided Tape (1")	7	pcs		
4	Packing tape (2")	7	pcs		
5	Inter folded paper towel tissue	30	packs		
6	EPSON ink (L120) C-T6642 (blue)	1	pc		
7	EPSON ink (L120) M-T6643 (magenta)	1	pc		
8	EPSON ink (L120) Y-6644 (yellow)	1	pc		
9	EPSON ink (L120) B-T6641 (black)	7	pcs		
	JANITORIAL/CONSTRUCTION SUPPLIES				
10	Trash bag (triple XL) 10 pcs/pack	100	packs		
11	Stikwel	10	pcs		
12	Faucet	10	pcs		
13	Door knob	5	pcs		
14	Cutting disc	10	pcs		
	ELECTRICAL SUPPLIES				
15	Led bulb (18 watts)	100	pcs		
16	Con-outlet (2-gang)	5	pcs		
17	Switch 2-gang	5	pcs		
18	Switch 1 gang	5	pcs		
	x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x				

Brand and Model:

Warranty :

Delivery Period:

Price Validity :

After having carefully read and accepted your General Conditions, I /We quote you on the items(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Condition specified by DPWH.

Tel No. (064) 577-0389

Telefax No. (064) 577-0389

Printed name/Signature/Date

Tel No./Cellphone No./E-mail Address

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