

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
 AURORA DISTRICT ENGINEERING OFFICE
 Brgy. Reserva, Baler, Aurora

Name of Procuring Entity : Request for Quotation (P.R. No.) : **2025-05-062**
 Revised on : Date : **May 6, 2025**
 Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : **Construction Section**

COMPANY NAME :			
ADDRESS :			
TEL. NO./FAX No. :		TIN :	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 9:00 A.M. of May 20, 2025 in the return envelope attached herewith, to the Procurement Services, Brgy. Reserva, Baler, Aurora.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 w.d. upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPIS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is P 600,000.00

BENELITO D. PASCUA
 Assistant District Engineer
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
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Purchase, supply, delivery and installation of Copier Machine, Construction Section.

	Colored A3 Copier, Printer, Scanner with Smart Operation Panel 10.1 inches And Automatic Reverse Document Feeder Operational Panel: 10.1" Smart Operational Panel Continuess Output Speed: 20 ppm Memory: Standard: 6 GB (2 GB Mainframe + 4 GB Smart Operational Panel) HDD: 256cGB SSD ARDF Capacity: 100 Sheets Power Source:220-240V 50/60 Hz Dimension (W x D H):587 x 710 x 913 mm Operational Panel: 10.1" Smart Operational Panel Continuess Output Speed: 20 ppm Memory: Standard: 6 GB (2 GB Mainframe + 4 GB Smart Operational Panel) HDD: 256cGB SSD ARDF Capacity: 100 Sheets Power Source:220-240V 50/60 Hz Dimension (W x D H):587 x 710 x 913 mm Recommended Paper size:Envelopes, B6 to SRA3 Scanning Speed:80 ppm - via ARDF (200/300 dpi) Print from USB/Flash Drive:Supported Scan to USB/Flash Drive:Support Copier: Multitple Copying:Up to 999 copies Resolution:100, 200, 300, 400, 600 dpi Zoom:From 25% to 400% in 1% step Printer: CPU:ApplaLake E3930 1.3 Ghz Print Resolution:100, 200, 300, 400, 600 dpi Printer Language (Standard):PCL5c, PCL6, Postscript 3 (emulation), PDF direct (emulation)	2.00	unit		
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Network Interface (Standard): Mainframe (10 base-T/100base-TX(Ethernet), 1000 base-T(Gigabit Ethernet), USB Host I/F Type A, USB Device I/F Type B Window®
 Environments: Windows®8.1, Windows®10, Windows® Server 2012, Windows® Server R12, Windows® Server 2016, Windows® Server 2019, Windows® Server 2022 Mac
 OS Environments: Macintosh OS X10.15 or Later Unix
 Environments: UNIX Sun® Solaris, HP-UX, SCO Open Server, RedHat® Linux Enterprises, IBM®AIX
 Other Supported Environment: IGM Series
 Print from USB/Flash Drive: Supported

Scanner:

Scanning Speed: 89 ppm - via ARDF (200/300dpi)
 Resolution: 100, 200, 300, 400, 500, 600, 1200 dpi (maximum)
 Note: 1200 dpi scanning is supported only with A5 or Smaller paper size File
 Foemats: Single Page TIFF, Single Page JPEG, Single Page High Compression PDF, Single Page PDF-A, Multipage TIFF, Multipage PDFG, Multipage High Compression PDF, Multipage PDF-A
 Scan Modes: Email, Folder, USB
 Scan to USB/Flash Drive: Supported
 After Sales Service: Lifetime free Service
 Machine Guarantee: 1 year or 60,000 copies whichever comes first.

Brand and Model : _____ Warranty : _____
 Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

 Printed Name / Signature / Date

 Tel. No. / Cellphone No. / E-mail Address