



Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE REGIONAL DIRECTOR
Regional Office No. XII
Koronadal City



Cor. Alunan Avenue, Mabini Street, Koronadal City

Name of Procuring Entity: DPWH Regional XII (PR No.):	PR-2024-07-174	Request for Quotation No.: RFQ-2024-197
Mode of Procurement: Shopping (b)	Date:	
Standard Form/Title:	Office/End-User: Administrative Division	
Company Name:		
Address:		
Tel. No./ FAX No.:	Tin No.	PhilGEPS Reg. No.

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM of **NOV 28 2024**. In the return envelope attached herewith, to the BAC Secretariat, DPWH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 60 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- The Bidder shall attached upon the submission of the quotation the following:
 - PhilGEPS Registration Certificate**
 - Mayor's/Business permit**
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **Php 700,064.02**

ZARKHAN P. MANSUNGAYAN, JD, SCL
Chief Administrative Division
BAC Chairperson

[Signature]
ATTY. JAWARA ALI-MACADATO
Attorney V
Chief, Legal Division

Item No.	ITEMS & DESCRIPTION		QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Desktop Computer for Administrative Use		1	unit		
	Name of Equipment: DESKTOP COMPUTER for Administrative Use					
	Description: For Administrative Use					
	Main Equipment Components	Specification				
	Processor & Chipset	Core-i5 (12th Gen), 6 cores and 64-bit or its equivalent				
	Internal Memory	8 GB DDR4				
	Storage	1TB 7200RPM HDD				
	Display & Graphics	15.6" Full High-Definition Wide Screen or Wide Viewing Angle LED Backlight with IPS panel, integrated graphics memory				
	Audio	Integrated Sound Card with internal / external speaker				
	Expansion Slot	4 slots on-board, at least 1 PCI Express slot				
	I/O Ports	6 USB (3 front, 4 rear at least 1 Type-C), VGA, Audio, HDMI / Display Port, Ethernet (RJ-45)				
	Network Interface	Integrated Gigabit Ethernet				
	Casing	Two (2) external drive bays				
	Software	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
		All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				
		Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be properly labelled and virus free.				
		Manufacturer's Standard (same brand as the Computer)				
	Accessories	Optical with mouse pad (same brand as the Computer)				
		2MP FHD				
		Headset with Microphone (1-meter cable length, with noise cancellation feature, audio Jack/USB connections type. Must be compatible with the offered desktop)				
		Manufacturer's Standard				
		All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				
	Other Requirements:					
	Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.					
	Components: All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment.					
	Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption must be provided. The equipment must be able to pass a test report from a recognized body to demonstrate compliance with this requirement.					
	Documentation and Media: All equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.					
	Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, audio headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).					
	Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.					
	Additional Notes: The UPS (650VA) shall be Issued in bundle with the Desktop Computer for Administrative Use tech specs.					
2	Laptop for Administrative Division		2	unit		
	Name of Equipment: LAPTOP COMPUTER for Administrative Use					
	Description: For Administrative Use					
	Main Equipment Components	Specification				
	Processor & Chipset	Core-i5 (12th Gen), 10-cores and 64-bit or its equivalent				
	Internal Memory	8GB DDR4				
	Storage	512GB SSD				
	Display & Graphics	14" Diagonal Full High-Definition LED Wide Screen Display with integrated high-definition audio support, integrated speakers and integrated digital microphone.				
	Audio	Integrated wide-screen HD				
	Webcam	1080p (release 1 Type-C), HD/HD/DisplayPort, Headphone/Microphone Jack				
	I/O Ports	Bluetooth, and wireless LAN (auto detecting and auto sensing) not more than 1.63 kg / 3.59 lbs.				
	Network Interface					
	Weight					
	Software	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
		All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				
		Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be properly labelled and virus free.				
		Manufacturer's Standard (same brand as the Laptop)				
	Accessories	Optical with mouse pad (same brand as the Laptop)				
		Mouse				

Carry Case
Cable Adapter
Headset

Manufacturer's Standard
Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port)
Headset with Microphone (1-meter cable length, with noise cancellation
feature and 3.5mm jack/USB connections type. Must be compatible with the
offered laptop)

Other Requirements:
Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines.
It must be in the current catalog and not end-of-life. Manufacturer's certificate is required.
Components: All components must be same brand as the Laptop and factory installed and new. The Supplier is
responsible for the entire unit.
Regulatory: ENERGY STAR certified (with Energy Star label). For Laptops that do not carry an Energy Star label,
an appropriate means of proof of energy consumption levels shall be submitted such as a technical dossier of the
manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any
electronic storage media and hard copy version where available.
Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse
and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance
Report (IAR).
1-yr warranty case that the Laptop needs to be pulled out for servicing, the Supplier must return the unit within two (2) weeks
to the service unit with the same or higher specifications must be issued.
Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am -
5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next
business day.

Additional Notes: N/A

3 UPS (for workstation)

Name of Equipment: UPS (650VA) for Workstation
Description: Continuous power supply and data loss prevention

Main Equipment Componente	Power Ratings	Specification
		650VA/350W 5 minutes runtime 5 minutes back-up power at half load 8 hours recharge time 2 power output / connectors
	Outlets /restrictons	Built-in Automatic Voltage Regulator (AVR), Automatic Self-Test (built-in), Alarms (Chimes, on battery, replacement battery, and overloads)
Accessories	Cables and Connectors	All necessary cables and connectors.
Other Requirements: Unit must be an International Brand Name with existence of at least five (5) years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required. Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available. Warranty and Maintenance: The Supplier is required to provide a one (1) year warranty for parts and on-site labor from the date of the Inspection and Acceptance Report. Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.		

Additional Notes: N/A

4 Scanner-A3, ADF

Name of Equipment: DOCUMENT SCANNER (A3)
Description: For daily document scanning

Main Equipment Componente	Specification
General	Flatbed with Automatic Document Feeder (ADF) or Sheetfed Charged Coupled Device (CCD) or Contact Image Sensor (CIS) 30 ppm 24-bit 600 dpi 4,000 pages PDF, searchable PDF, JPG, BMP, TIFF USB, Network Folder, Scan to Management Software Automatic two-sided scanning Gigabit Ethernet USB 2.0; Ethernet (RJ-45)
Paper Handling	A3 (11.7 in x 17 in) Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures
Software	Windows 11, 10, 8.1 (32-bit and 64-bit) Pre-installed scanning applications software Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating systems
Accessories	Specification All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 3 meters, preferably color orange)
Other Requirements: Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required. Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Scanner that do not carry Energy Star label, an appropriate means of proof of energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement. Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.	

Warranty and Maintenance: The Supplier is required to provide one (1) year warranty for parts and onsite labor
from the date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am - 5:00pm),
5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes: N/A

****Nothing Follows****

Purpose: IT Equipment for use of the Supply and Property Management Section - Administrative Division, DPWH Regional Office
XII, Koronadal City

The awarding for this RFQ will be on lump-sum basis.
Prospective Suppliers must quote for all of the items
Otherwise, they will be subjected for disqualification

Brand and Model: _____ Warranty Period: _____
Delivery Period: _____ Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery
Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. : (083)228-3908
email address: dpwhr12.procurement@gmail.com

Regional Procurement Unit/BAC Secretariat, DPWH Region XII

Printed Name / Signature / Date