

Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE REGIONAL DIRECTOR
Regional Office No. XII
Koronadal City

Cor. Alunan Avenue, Mabini Street, Koronadal City

Name of Procuring Entity: DPWH Regional XII (PR No.): **PR-2024-07-169** Request for Quotation No.: **RFQ-2024-113**

Mode of Procurement: **Shopping**

Date:

Office/End-User: PLANNING AND DESIGN DIVISION

Standard Form/Title: **REQUEST FOR QUOTATION**

Company Name:

Tin No. **PhilGEPS Reg. No.**

Address:

Tel. No./ FAX No.:

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM of _____ In the return envelope attached herewith, to the BAC Secretariat, DPWH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- The Bidder shall attached upon the submission of the quotation the following:
 - PhilGEPS Registration Certificate**
 - Mayor's/Business permit**
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **Php 485,667.93**

ZARKHAN P. MANSUNGAYAN, JD, SCL
Chief Administrative Division
BAC Chairperson

Item No.	ITEMS & DESCRIPTION		QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	SAA Number: SR2024-03-012244					
1	LAPTOP COMPUTER		1	unit		
	For Specialized Applications Software Use					
	Name of Equipment: LAPTOP COMPUTER for Applications Use					
	Description: For Applications Use					
	Main Equipment Components	Specification				
	Laptop	Core-i7 (12th Gen), 10-cores, and 64-bit or its equivalent 16GB DDR4 512GB SSD 14" Diagonal Full High-Definition LED Wide Screen Display; 2GB GDDR6 dedicated graphics memory Integrated high-definition audio support, integrated speakers and integrated digital microphone. Integrated widescreen HD 3 USB (2 Type-A and 1 Type-C), HDMI/DisplayPort, Headphone/Microphone Jack Bluetooth, and wireless LAN (auto detecting and auto sensing) not more than 1.9 kg / 4.2 lbs.				
	Software	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery. All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free. Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing domain opwhgovph.onmicrosoft.com and primary domain doph.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
	Accessories	Optical with mouse pad (same brand as the laptop) Manufacturer's Standard Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port) Headset with Microphone (1-meter cable length, with noise cancellation feature, audio Jack/USB connections type. Must be compatible with the offered laptop)				
	Other Requirements:					
	Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. A manufacturer's certificate is required.					
	Components: All components must be the same brand as the laptop and factory installed and new. The Supplier is allowed to change or add any components to the equipment.					
	Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Laptops that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.					
	Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.					
	Warranty and Maintenance: The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).					
	In any case that the laptop needs to be pullout for servicing, the Supplier must return the unit within two (2) weeks or a service unit with the same or higher specifications must be issued.					
	Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.					
	Additional Notes: N/A					

SAA Number: SR2024-03-012608										
2	Documents Scanner (A3)							1	unit	
For Specialized Applications Software Use										
Name of Equipment: DOCUMENT SCANNER (A3)										
Description: For daily document scanning										
Main Equipment Components										
Specification										
General										
Scan Technology Sensors										
Scan Speed										
Color Depth										
Scan Resolution										
Duty Cycle (daily)										
File Format										
File Destination										
Duplex Scanning										
Network Interface										
IO Ports										
Paper Handling										
Maximum Media Size										
Media Type										
Compatible OS										
Management Software										
Drivers										
Software										
Pre-installed scanning applications software										
Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating systems										
Accessories										
Cables and Connectors										
Specification										
All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange)										
Other Requirements:										
Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required.										
Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Scanner that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.										
Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.										
Description: For daily document scanning										
Warranty and Maintenance: The Supplier is required to provide one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).										
Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am - 5:00pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.										
Additional Notes: N/A										
*****Nothing Follows*****										
Purpose: For use of Planning and Design Division										
The awarding for this RFQ will be on lump-sum basis.										
Prospective Suppliers must quote for all of the items										
Otherwise, they will be subjected for disqualification										
Brand and Model: _____ Warranty Period: _____										
Delivery Period: _____ Price Validity: _____										
After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.										
Tel. No. : (083)228-3908										
email address: dbwhr12.procurement@gmail.com										
Regional Procurement Unit/BAC Secretariat, DPWH Region XII										
Printed Name / Signature / Date										