

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE XII
Koronadal City

Name of Procuring Entity: DPWH Regional XII (PR No.): **PR-2024-06-147** Request for Quotation No.: **RFQ-2024-087**
Mode of Procurement: **SMALL VALUE PROCUREMENT** Date: **JUL 16 2024**
Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: ORD - PAI STAFF

Company Name:

Address:

Tel. No./ FAX No.:

TIN No.:

PhilGEPS Reg. No.

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM of **JUL 23 2024**. In the return envelope attached herewith, to the BAC Secretariat, DPWH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- The Bidder shall attached upon the submission of the quotation the following:

a. PhilGEPS Registration Certificate

b. Mayor's/Business permit

c. Income/Business Tax Return (Applicable on above Php 500,000.00)

d. Omnibus Sworn Statement (Applicable on ABC above Php 50,000.00)

- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **Php 127,621.52**

ZARKHAN P. MANSUNGAYAN, JD, SCL
Chief Administrative Division
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	IT SOFTWARE				
1	IT SOFTWARE (Adobe Creative Cloud - All Apps)	1	piece		
	Name of Equipment: ADOBE CREATIVE CLOUD (CC) ALL APPS				
	Description: To enable the Public Information Officers of the Department to continuously perform graphic design, video editing, web development, photography, and use mobile applications in cloud services.				
	Subscription Requirements				
	Software				
	License				
	The Solution Provider shall provide one (1) year subscription of Adobe CC All Apps. The license must be transferable.				
	The subscription shall cover one (1) year standard technical support, software updates, and bug fixes to ensure that all licenses are functioning within the subscription period.				
	The subscription period shall commence immediately after the configuration of licenses and issuance of Operational Acceptance Certificate (OAC).				
	The Solution Provider shall issue a software Subscription Certificate indicating the start and end of the subscription period.				
	Other Requirements:				
	Vendor Qualifications: The Solution Provider must be a Manufacturer-certified partner authorized to sell, install, configure and provide technical support for the product offered.				
	Delivery: The Solution Provider shall deliver and install the necessary licenses for the maintenance renewal of the above-listed Adobe Software within 30 calendar days (cd) upon the receipt of the Notice to Proceed (NTP).				
	Installation and Configuration: The Solution Provider shall demonstrate that the requirements specified by the Department are properly provisioned and configured.				
	The Department shall issue an Installation and Configuration Certificate (ICC) after the installation have been fully completed.				
	Operational Acceptance: A five (5) cd Operational Acceptance period shall commence upon the receipt of the installation and Configuration Certificate issued by the Implementing Office. The supplied software shall be serviced and tested during this period. If any trouble/problem occurred during the said period, the Solution Provider shall fix the problem and another five (5) cd shall be given free of charge.				
	The Implementing Office shall issue the OAC to the Solution Provider after successfully completing the Operational Acceptance period and submitted the required documentation and media.				
	Documentation and Media: The Solution Provider shall provide the latest version of User' Guide and Technical manuals stored in any electronic media (as necessary).				
	Technical Support: The Manufacturer shall provide the standard technical support through phone or email.				
	Additional Notes: N/A				
	Nothing Follows				

Purpose: *For use of the Office of the Regional Director - Public Affairs and Information Staff , DPWH Regional Office XII, Koronadal City*

The awarding for this RFQ will be on lump-sum basis.

Prospective Suppliers must quote for all of the items

Otherwise, they will be subjected for disqualification

Brand and Model:

Warranty Period:

Delivery Period:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. : (083)228-3908/09700410612
email address: dpwhr12.procurement@gmail.com

Regional Procurement Unit/BAC Secretariat, DPWH Region XII

Printed Name / Signature / Date