

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Regional Office I  
City of San Fernando (La Union)


|                                     |                             |                            |
|-------------------------------------|-----------------------------|----------------------------|
| Name of Procuring Entity : DPWH-ROI | Request for Quotation No. : | 2024-08-050                |
| Revised on :                        | Date :                      | August 29, 2024            |
| Standard Form/Title                 | REQUEST FOR QUOTATION       | Office/End-User : DPWH ROI |

**COMPANY**  
**NAME :**  
**ADDRESS :**  
**TEL. NO./FAX**  
**NO. :** **TIN No.**

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM of September 3, 2024 manually thru sealed envelop, to the BAC Secretariat, DPWH Regional Office I, Aguila Road, San Fernando City (La Union).

**TERMS and CONDITIONS**

- All entries must be typewritten or legibly written.
- Delivery period: within 7 (Seven) calendar days upon receipt of the approved funded Purchase Order (P.O), Administrative penalties pursuant to Sec. 69 of the Revised IRR RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years for IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Mayor's/ Business Permit, PhilGEPS Registration Certificate, shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product.
- Please indicate the brand of each items being offered.
- The approved budget ceiling for this procurement is : **PHP 31,424.85**

  
**GERRY G. JUCAR**  
Chief, Construction Division  
BAC Chairman

| Item No. | ITEM & DESCRIPTION  | QTY. | UNIT  | UNIT PRICE | TOTAL PRICE |
|----------|---|------|-------|------------|-------------|
|          | <b>Conduct of Echo Training for the Design Management Application</b> |      |       |            |             |
| 1        | CERTIFICATE HOLDER, short, blue                                       | -5-  | pc    |            |             |
| 2        | ID CARD JACKET, with lace, transparent, horizontal                    | -50- | pc    |            |             |
| 3        | Ink Epson T6641, B  | -3-  | btL   |            |             |
| 4        | INK, BROTHER BTD60 B  | -2-  | btL   |            |             |
| 5        | INK, BROTHER BTD60 C  | -1-  | btL   |            |             |
| 6        | INK, BROTHER BTD60 Y  | -1-  | btL   |            |             |
| 7        | INK, BROTHER BTD60 M  | -1-  | btL   |            |             |
| 8        | NOTEBOOK, Stenographer  | -50- | pc    |            |             |
| 9        | PAPER BOND, subs. 20, A4  | -3-  | ream  |            |             |
| 10       | PAPER BOND, subs. 20, legal   | -1-  | ream  |            |             |
| 11       | PAPER BOND, subs. 20, short   | -1-  | ream  |            |             |
| 12       | Ballpen Ordinary, black   | -50- | pc    |            |             |
| 13       | Clip, backfold, 1", metal, 12's                                       | -5-  | box   |            |             |
| 14       | Soap, liquid hand soap with pump, 225 ml                              | -2-  | btL   |            |             |
| 15       | Garbage bag, black, 10pcs/pack, XL                                    | -5-  | pack  |            |             |
| 16       | Paper, parchment, long, white, 10's                                   | -15- | packs |            |             |
| 17       | ALCOHOL, 1 gallon, 70%  | -1-  | btL   |            |             |
| 18       | Glass cleaner, 500 ml   | -2-  | tube  |            |             |

**TOTAL AMOUNT IN FIGURES:**

**TOTAL AMOUNT IN WORDS:**

**PURPOSE:** Supply and Delivery of Office Supplies for the Conduct of various training of DPWH Regional Office I, City of San Fernando, La Union

Brand and Model: \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period: \_\_\_\_\_ Price Validity : \_\_\_\_\_  
*After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at Prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.*

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Publication: August 29, 2024      Telefax: (072) 242-93-51      Printed Name / Signature / Date  
c/o BAC Secretariat      Tel. No. / Cellphone No. / E-mail Address

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**GERRY C. JUCAR**  
Chief, Construction Division  
BAC Chairman

| Item No. | ITEM & DESCRIPTION                                 | QTY. | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|--|------|------|------------|-------------|
| 19       | Folder Long (tagboard), white, 100pcs              | -1-  | box  |            |             |
| 20       | Envelope Kraft, (brown), long                      | -18- | pcs  |            |             |
| 21       | Envelope Kraft, (brown), A4                        | -50- | pcs  |            |             |
| 22       | Tape, Masking, 2"                                  | -5-  | roll |            |             |
| 23       | Tape, Double Sided, 1"                             | -5-  | roll |            |             |
|          | <b>Conduct of Training on Traffic Engineering</b>  |      |      |            |             |
| 1        | CERTIFICATE HOLDER, short, blue                    | -10- | pc   |            |             |
| 2        | ID CARD JACKET, with lace, transparent, horizontal | -50- | pc   |            |             |
| 3        | Ink Epson T6641, B                                 | -3-  | btl  |            |             |
| 4        | INK, BROTHER BTD60 B                               | -3-  | btl  |            |             |
| 5        | INK, BROTHER BTD60 C                               | -2-  | btl  |            |             |
| 6        | INK, BROTHER BTD60 Y                               | -2-  | btl  |            |             |
| 7        | INK, BROTHER BTD60 M                               | -2-  | btl  |            |             |
| 8        | NOTEBOOK, Stenographer                             | -50- | pc   |            |             |
| 9        | PAPER BOND, subs. 20, A4                           | -5-  | ream |            |             |
| 10       | PAPER BOND, subs. 20, legal                        | -2-  | ream |            |             |

**TOTAL AMOUNT IN FIGURES:**

**TOTAL AMOUNT IN WORDS:**

**PURPOSE:** Supply and Delivery of Office Supplies for the Conduct of various training of DPWH Regional Office I, City of San Fernando, La Union

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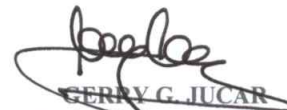
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 Chief, Construction Division  
 BAC Chairman

| Item No. | ITEM & DESCRIPTION                          | QTY. | UNIT    | UNIT PRICE | TOTAL PRICE |
|----------|---|------|---------|------------|-------------|
| 11       | PAPER BOND, subs. 20, short                 | -2-  | ream    |            |             |
| 12       | Ballpen Ordinary, black                     | -50- | pc      |            |             |
| 13       | ENVELOPE, expanding, long, brown (box)      | -1-  | box     |            |             |
| 14       | Marking pen, whiteboard, black, chisel type | -6-  | pc      |            |             |
| 15       | Soap, liquid hand soap with pump, 225 ml    | -2-  | btl     |            |             |
| 16       | Garbage bag, black, 10pcs/pack, XL          | -3-  | pack    |            |             |
| 17       | Clip, backfold, 1", metal, 12's             | -5-  | box     |            |             |
| 18       | Battery AA, rechargeable, 2pcs/packet       | -3-  | packets |            |             |
|          | Nothing follows...                          |      |         |            |             |
|          |   |      |         |            |             |
|          |   |      |         |            |             |
|          |   |      |         |            |             |
|          |   |      |         |            |             |
|          |   |      |         |            |             |
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Garbage bag, black, 10 pcs/pack, XL



Soap, liquid hand soap with pump



Clip, Backfold, 1", metal, 12's



Ballpen Ordinary, Black



Paper Bond, Subs. 20, A4



Paper Bond, Subs. 20, Legal



Paper Bond, Subs. 20, Short



Ink, Brother BT5000 C



Ink, Brother BT5000 Y



Ink, Brother BT5000 M



Notebook, Stenographer





Paper, parchment, long, white, 10'



Alcohol, 1 gallon, 70%



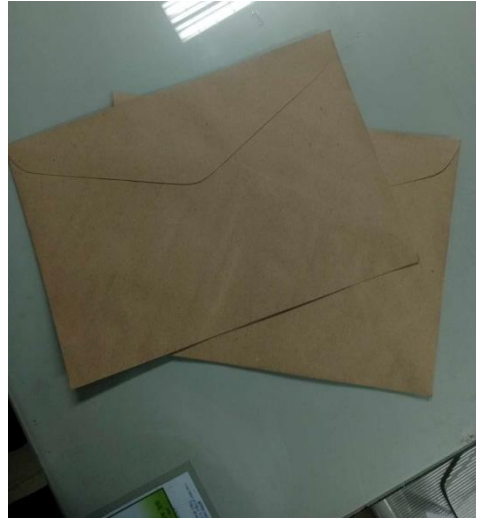
Glass cleaner, 500 ml



Folder Long (tagboard), white, 100pcs



Envelope Kraft, (brown), long



Envelope Kraft, (brown), A4



Tape, Masking, 2"



Tape, Double Sided, 1"





Certificate Holder, Short, Blue



ID card jacket, with lace, transparent, horizontal



Ink, Epson T6641, B



Ink, Brother BT D60 B