



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**LAGUNA 2ND DISTRICT ENGINEERING OFFICE**  
Los Baños, Laguna, Region IV-A



Name of Procuring Entity: <b>DPWH-LAGUNA 2ND DEO</b>		Request for Quotation (PR No. ) : <b>2024-04-027</b>
Revised on:		Date: <b>April 15, 2024</b>
Standard Form/Title:	<b>REQUEST FOR QUOTATION</b>	
Office/End-user:		<b>Administrative Section</b>
<b>COMPANY NAME :</b>		
<b>ADDRESS :</b>		
<b>TEL. NO./FAX NO. :</b>		<b>TIN:</b>

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M. of April 19, 2024** in the return envelope attached herewith.

**TERMS AND CONDITIONS:**

- All entries must be typewritten or legibly written.*
- Delivery period within **Two (2)** calendar days upon receipt of the approved funded Purchase Order (P.O.) administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall imposed for non-delivery without valid reason.*
- Warranty shall be for a minimum of three (3) months for supplies and materials; one (1) year for Equipment; three (3) years IT Equipment from date of acceptance by the end-user.*
- Price validity shall be for a period of sixty (60) calendar days.*
- PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/DTI/SEC** shall be attached upon submission of the quotation.*
- Bidders shall submit original brochures of the product.*
- Indicate the brand for each items being offered.*
- RFQ can be submitted in person or thru registered mails, facsimile or authorized email.*
- The approved budget ceiling for this procurement is **P 998,400.00***

  
**DWIGHT JOHN B. ASTOM**  
BAC Chairperson

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1939	Participants ( Strategic Planning) Package Inclusion: Hotel Room Accommodation ( 2 days and 1 night) Meals ( 1 buffet breakfast), 2 buffet lunch, 1 buffet dinner, 2 snacks(for Day 1 AM and PM) Use of Function Room fully - Air-conditioned with Wifi- Access, Use of Swimming pool , use of indoor and outdoor sports , use of team building obstacle with facilitator, basic lights and sounds , 2 projector and screen, round table center piece and banquet chair , welcome banner (tarp ) 4ft. x 5ft	240	Unit		
	<b>AMOUNT IN WORDS:</b>			<b>Total Amount</b>	
Purpose:	<b>Purchase of Meals including accommodation for the Employees 2024 Strategic Planning of DPWH Laguna 2nd District Engineering Office Brgy. Bambang, Los Baños, Laguna</b>				

Delivery Period: _____	Warranty: _____
	Price Validity: _____

After having carefully read and accepted your General Conditions, I/ We quote you on the item (s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel No & Telefax No. : (049) 310-9466

Printed Name/ Signature/ Date

Tel. No./ Cellphone No./ E-mail Address



Website: [www.dpwh.gov.ph](http://www.dpwh.gov.ph)  
Tel. No(s): (049) 310 9466

