Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE REGIONAL DIRECTOR
Regional Office No. XII
Koronadal City
Cor. Alunan Avenue, Mabini Street, Koronadal City

Name of Procuring Entity: DPWH Regional XII (PR No.): **PR-2024-03-019** | Request for Quotation No.: **RFQ-2024-023**

Mode of Procurement: **SMALL VALUE PROCUREMENT** | Date: APR 04 2024

Standard Form/Title: **REQUEST FOR QUOTATION** | Office/End-User: HRDS - Administrative Division

Company Name: _____

Address: _____

Tel. No./ FAX No.: _____ **Tin No.** **PhilGEPS Reg. No.** _____

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation or your duly authorized representative not later than 10:00 AM of _____ In the return envelope attached herewith, to the BAC Secretariat, DPWH Region XII Compound, Cor. Alunan Avenue, Mabini St., Koronadal City

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR of RA 9184 shall be imposed for non-delivery without valid reasons.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. The Bidder shall attached upon the submission of the quotation the following:
   a. PhilGEPS Registration Certificate
   b. Mayor's/Business permit
   c. Income/Business Tax Return (Applicable on above Php 500,000.00)
   d. Omnibus Sworn Statement (Applicable on ABC above Php 50,000.00)
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php 138,000.00**

ZARKHAN P. MANSUNGAYAN, JD, SCL
Chief Administrative Division
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	**Monoblock Chair** Specification: Color white Heavy Duty for Adult	150	pcs		
2	**Foldable Table** Specification: Color Black Heavy Duty, Plastic, 180cm/6ft	10	pcs		
	*****Nothing Follows*****				
	Purpose: For use of Human Resource and Development Section (HRDS), Administrative Division.				
	The awarding for this RFQ will be on lump-sum basis.				
	Prospective Suppliers must quote for all of the items				
	Otherwise, they will be subjected for disqualification				

Brand and Model: _____ Warranty Period: _____

Delivery Period: _____ Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices quote above. If the space of Delivery Period, Warranty Period and Price Validity are left blanks, it means that I concur with the Terms and Conditions specified by DPWH.

_____
Printed Name / Signature / Date

Tel. No. : (083)228-3908
email address: dpwhr12.procurement@amail.com
Regional Procurement Unit/BAC Secretariat, DPWH Region XII