



 DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS SURIGAO DEL NORTE 1st DISTRICT ENGINEERING OFFICE REGIONAL OFFICE XIII Dapa, Siargao Island, Surigao del Norte		Name of Procuring Entity: DPWH-Surigao del Norte 1st DEO Request for Quotation: QASXIII-24-04-0117 Date: April 29, 2024 Office-End-User: QUALITY ASSURANCE SECTION	
Revised on:		Standard Form/Title: REQUEST FOR QUOTATION	
COMPANY NAME :		TEL. NO./FAX NO. :	
ADDRESS :			
TIN:			
Please quote your lowest price on the item/s listed below, subject to the General Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 am of May 10, 2024 in the return envelope attached herewith, to the Procurement Unit, Surigao del Norte 1st District Engineering Office, Dapa, Siargao Island, Surigao del Norte. TERMS and CONDITIONS : 7. All entries must be typewritten or legibly written. 2. Delivery period within 30 C.D., upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason. 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user. 4. Price validity shall be for a period of sixty (60) calendar days. 5. PhilGEPS Registration Certificate/Mayor's Permit/DIT shall be attached upon submission of the quotation. 6. Bidders shall submit original brochures of the product . 7. Please indicate the brand for each items being offered. 8. The approved budget ceiling for this procurement is Php 162,500.00			
The awarding for this RFQ will be on lump-sum basis. Prospective suppliers must quote for all of the items otherwise they will be subjected for disqualification.			
ITEM NO	ITEM & DESCRIPTION	QTY	UNIT PRICE TOTAL PRICE
1	Printer (Photocopier/Printer/Scanner) Print Technology: Laser (Color) Print and Copy Speed: 30ppm/cpm+ Print Quality: 600 x 600 dpi Scan Resolution: 600 dpi Scan Features: Multi-sheet scan to single PDF File Monthly Duty Cycle: 100,000 pages Memory 1GB Toner System: Genuine Toner (high yield); Toner must be available nationwide, Certificate of Authenticity is required Network Interface: Gigabit Ethernet IO Ports: USB 2.0; Ethernet (RJ-45) Supported OS: Windows 11, 10, 8.1 (32 & 64 bit) Drivers: Originals CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64 bit operating system.	1	set
Purpose: Computer Supplies for Quality Assurance Section 2nd Quarter C.Y. 2024			
Brand and Model: Delivery Period: Place of Delivery: To be delivered at DPWH - SDN 1st DEO, Dapa, SDN Terms of Payment: Cash on delivery NOT applicable After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Condition specified by the DPWH.			
Tel. No.: _____ Telefax: _____ Printed Name/Signature/Date: _____ Tel. No./Cellphone No./E-mail Address: _____			



Department of Public Works and Highways
CENTRAL OFFICE
Standard Technical Specifications for
ICT Equipment

Issue Date:	09 19 24
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-081
Revision No.	5
Page No.	Page 1 of 2

Name of Equipment: MULTIFUNCTION LASER PRINTER (Color, A3)

Description: For document printing, copying and scanning

Main Equipment Components		Specification
General	Print Technology	Laser (Color)
	Print and Copy Speed	30 ppm/cpm; speed measured using A4 size paper
Paper Handling	Print Quality	600 x 600 dpi
	Scan Resolution	600 dpi
Software	Scan Features	Multi-sheet scan to single PDF file
	Monthly Duty Cycle	100,000 pages
Accessories	Memory	1GB
	Toner System	Genuine Toner (high yield); Toner must be available nationwide. Certificate of Authenticity is required.
	Network Interface	Gigabit Ethernet
	IO Ports	USB 2.0; Ethernet (RJ-45)
	Duplex Printing	Automatic two-sided printing
	Paper Trays	Two Trays (Standard Input tray, Multi-purpose tray)
	Maximum Media Size	A3 (11.7in x 17in)
	Media Type	Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.
	Supported OS	Windows 11, 10, 8.1 (32 & 64 bit)
	Drivers	Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.
Toner		Pre-installed toner with additional one (1) high yield genuine toner per color
Cables and Connectors		All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange)



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Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least 10 years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required.

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier is required to provide one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am - 5:00pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes: N/A

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