



Name of Procuring Entity: DPWH-ZC 1st DEO

Request for Quotation/PR No.: **2025-03-006**

Revised on:

Date: **March 11, 2025**

Standard Form/Title: REQUEST FOR QUOTATION

Office/End User:

COMPANY NAME :

For use in the Records Management Unit & Cash Unit,

ADDRESS ::

Administrative section, DPWH-ZC 1st DEO.

TEL NO./FAX NO. :

TIN No.:

Mode: SVP

Please quote your price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10 am of _____, 2025 in the return envelope attached herewith.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written
2. Delivery period within Thirty (30) working days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a period of three (3) months for supplies & materials and 1 year for equipment; 3 years IT Equipmt. from date of acceptance by the end-user.
4. Price validity shall be for a period of (60) calendar days
5. **Mayors/Business permit, Annual ITR, Tax Clearance, DTI/SEC, PhilGEPS Registration Certificate & Omnibus Sworn Statement shall be attached upon submission of this RFQ.**
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.

GLIEZA E. CACERES
BAC - Chairperson

8. TOTAL Approved Budget for the Contract (ABC) Php 355,000.00

[illegible]

Brand and Model:

Warranty :

Delivery Period :

Price Validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur w/the Terms & Conditions specified by DPWH.

Tel No. 984-2451 Telefax: 984-2452

Printed Name/Signature/Date

c/o Josiflor R. Vicente

email: vicente.josiflor@dpmh.gov.ph

Tel No. / Cellphone No. / E-mail Address