



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
AGUSAN DEL SUR 2ND DISTRICT ENGINEERING OFFICE
San Francisco, Agusan del Sur, Region XIII



Name of Procuring Entity	:DPWH Agusan del Sur 2nd DEO	Request for Quotation (P.R No.):	024-08-399
Revised on	:	Date:	08/21/2024
Standard form/Title	: REQUEST FOR QUOTATION	Office/End-User:	Supply & Property Unit
Mode of Procurement	: SHOPPING		
COMPANY NAME	:	PHILGEPS No.:	
ADDRESS	:	TCC No.:	
TEL NO./FAX No.	:	TIN No.:	

Please quote your lowest price on the items listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **August 27, 2024 @ 10:00am** and submit the hard copy to the BAC Secretariat for Goods at DPWH ADS 2nd DEO Brgy. Karao, San Francisco, Agusan del Sur.

TERMS & CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within **30 calendar days** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the revised IRR of RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; three (3) years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Shall be attached upon submission of the quotation.
☐ PHILGEPS Registration Certificate
☐ Mayor's/Business Permit
- Bidders shall submit original brochures of the product.
- Please indicate the brand and model for each items being offered.
- The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.
- The approved budget ceiling for this procurement/s is **Php 175,860.00**

WILFRED R. VISAYA
OIC-Assistant District Engineer
BAC-Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Ballpen, 0.5, Black	300	pcs		
2	Ballpen, 0.5, Blue	250	pcs		
3	Battery AA	5	packs		
4	Battery AAA	5	packs		
5	Carbon film, legal, blue	1	pad		
6	Clip, Backfold/Binder Clip 19mm	5	bxs		
7	Clip, Backfold/Binder Clip 25mm	5	bxs		
8	Clip, Backfold/Binder Clip 32mm	5	bxs		
9	Clip, Backfold/Binder Clip 51mm	5	bxs		
10	Correction Pen	10	pcs		
11	Data File Box, Double with cover	20	bxs		
12	Fastener, Metal (Not Extended)	30	bxs		
13	Field Book, Engineer	10	pcs		
14	Flash Drive, 4GB	3	pcs		
15	Flash Drive, 16GB	4	pcs		
16	Flash Drive, 32GB	3	pcs		
17	Folder, Tagboard, Legal	10	packs		
18	Glue, all purpose, 240 grams	10	btls		
19	Ink, Stamp Pad, 50ml	5	btls		
20	Marker Pen, Permanent Black	50	pcs		
21	Marker Pen, Whiteboard, black	50	pcs		
22	Marker Pen, Whiteboard, blue	30	pcs		
23	Note Pad/Post it, 2"x3"	20	pads		
24	Note Pad/Post it, 3"x3"	20	pads		
25	Note Pad/Post it, 3"x4"	20	pads		
26	Paper Bond, A3, 80gsm	15	reams		
27	Paper, Construction, Green	3	packs		
28	Paper Photo, A4	20	packs		
29	Paper Sticker, A4	5	packs		
30	Paper, Mimeo, Legal	15	reams		
31	Paper, Mimeo, A4	15	reams		
32	Paper, Mylar 24x20 meters core 2" 100 microns	20	rolls		
33	Signpen, 0.5, black	300	pcs		
34	Signpen, 0.5, blue	300	pcs		
35	Signpen, 0.5, green	20	pcs		
36	Staple Wire No. 35	30	bxs		
37	Stapler with remover	5	pcs		
38	Stapler, heavy duty (binder type)	2	pcs		
39	Sticky note stylish film index	5	pads		
40	Sticky Note Sign Here 4.5cmx1.2cm	20	pack s		
41	Tape, Binding, 2"	5	rolls		
42	Tape, Masking 1"	5	rolls		

43	Tape, Masking 2"	5	rolls		
44	Tape, Transparent 2"	5	rolls		
TOTAL AMOUNT (Php)					

Purpose: For use in DPWH-Agusan del Sur DEO for 3rd Quarter of 2024.

Please specify brand names and model, if applicable

Delivery Period: _____ Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank , it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No.: _____ Telefax: _____ _____
Printed Name/Signature/Date

Tel No./Cellphone No./ mail address

R13.12/BAC/TSE/JAS