



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SIQUIJOR DISTRICT ENGINEERING OFFICE
Larena, Siquijor, Region VII



PURCHASE REQUEST

Appendix G-6
COA Circular No. 2001-04, S. 200

REQUISITIONING OFFICE: **Office of the DE**

P.R. No. **2024-03-003** Date: **March 13, 2024**
SAI No. _____ Date: _____
ALOBS No. _____ Date: _____

ITEM NO.	UNIT	ITEM/DESCRIPTION	QTY.	ESTIMATED UNIT COST	ESTIMATED TOTAL
Furniture Parts and Accessories					
1	pc.	Gala HQ Bonel w/ Padding 10x72x75	1		-
2	pc.	Gala HQ Hotel Quality Bed 72x75	1		-
3	set	Pillow	2		-
4	set	Beddings	2		-
5	lumpsum	Door and Window screen	1		-
6	lumpsum	Cabinet Mirror 86cmx84cmx5mm	1		-
7	lumpsum	Mirror 180cmx60cmx5mm	1		-
8	set	Blinds for Dining and Kitchen 150cmx180cm	1		-
9	set	Blinds for Dining and Kitchen 115cmx185cm	2		-
10	set	Blinds for Dining and Kitchen 161cmx185cm	1		-
11	set	Blinds for Bedroom and Comfort Room 215cmx217cm	1		-
12	set	Blinds for Bedroom and Comfort Room 69.5cmx163cm	1		-
13	set	Blinds for Bedroom and Comfort Room 85cmx60cm	1		-
14	set	Blinds for Bedroom and Comfort Room 140cmx125cm	1		-
X-X-X-X-X				TOTAL	-
Approved Budget for the Contract - P 187,081.88			NOTE: This is to certify that the items are included in the approved updated APP of CY - 2024.		
CHARGE TO: EAO FY2024					
JUNIFER A. ARMIROLA			ELSA C. JUMADLA		
Administrative Officer III (Supply Officer II)			Engineer III Head, Procurement Staff		
OK AS TO REASONABLENESS OF PRICE:			OK AS TO FUNDS:		
ERMIE P. GONGB			ARCELI M. CATIPAY		
Engineer III Head, Price Monitoring			Accountant III		

Purpose: **For use in DE's Quarter.**

Requested by:
Signature: _____
Printed Name: **JESSIE JAMES N. GUIBINGCAN**
Designation: **Administrative Officer V**
(Chief, Administrative Section)

Approved by:
YUSOPH D. RASUMAN
District Engineer



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Larena, Siquijor, Region VII



RFQ No.: 2024-003-MAR

Name of Procuring Entity: DPWH - Siquijor

Request for Quotation: P.R. No. 2024-03-003

Revised on:

Date: March 14, 2024

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End User: **Office of the DE**

COMPANY NAME:

ADDRESS:

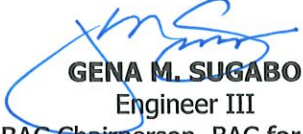
CELL NO./TEL NO. /FAX NO.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **March 22, 2024** in the return envelope attached herewith, to the Goods & Services DPWH-Siquijor District Engineering Office, Larena, Siquijor.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 C.D. upon receipt of the approved funded Purchase Order (P.O.). Administrative Penalties Pursuant to Sec. 69 of the Revised IRR of R.A.9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials One year for Equipment; 3 years IT equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI/Supplier's Confidential Application for Registration shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product, if applicable.
7. Please indicate the brand for each items being offered, if applicable.
8. The approved budget ceiling for this procurement is Php 187,081.88


GENA M. SUGABO
Engineer III
BAC Chairperson, BAC for Goods

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Gala HQ Bonel w/ Padding 10x72x75	1	pc.		
2	Gala HQ Hotel Quality Bed 72x75	1	pc.		
3	Pillow	2	set		
4	Beddings	2	set		
5	Door and Window screen	1	lumpsum		
6	Cabinet Mirror 86cmx84cmx5mm	1	lumpsum		
7	Mirror 180cmx60cmx5mm	1	lumpsum		
8	Blinds for Dining and Kitchen 150cmx180cm	1	set		
9	Blinds for Dining and Kitchen 115cmx185cm	2	set		
10	Blinds for Dining and Kitchen 161cmx185cm	1	set		
	The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification				

Purpose: For use in DE's Quarter.

Brand and Model: _____

Warranty : _____

Delivery Period : _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left black, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax-035-377-2039

Email Address: Dpwh_siq2015@yahoo.com

Printed Name / Signature / Date
Tel. No./Cellphone No./Email Address



Date: March 14, 2024

TIN:

BAC Chairperson, BAC for Goods

