



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SIQUIJOR DISTRICT ENGINEERING OFFICE
Larena, Siquijor, Region VII

Appendix 61

PURCHASE REQUEST

Entity Name: **DPWH-Siquijor District Engineering Office**

Fund Cluster: **01**

COA Circular No. 2015-07 S 2015

Office/Section: Maintenance Section		P.R. No. 2024-10-036 Responsibility Center Code: 18-001-18-00123		Date: October 3, 2024	
STOCK/ PROPERTY NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL
Fuel/Fuel Additives and Lubricants and Anti-Corrosive					
0005	Liter	Diesel Fuel	4000		-
0013	Liter	Regular Gasoline (UNLEADED)	1000		-
0012	Liter	Premium Gasoline	1000		-
0014	Liter	Snythetic Oil	100		-
0001	Liter	2T Oil	75		-
0011	Liter	Motor Oil	75		-
0008	Liter	HD Oil	75		-
0004	Liter	Coolant	75		-
0002	Liter	ATF	30		-
0009	Pail	Hydraulic Oil	10		-
X-X-X-X-X				TOTAL	-
Approved Budget for the Contract - P 726,050.00					
CHARGE TO: MNRB FY2024					
Purpose: For use in the DPWH Service Vehicle.					
Requested by: Signature: Printed Name: GEMMA G. CALIBO Designation: Engineer III Chief, Maintenance Section			Approved by: YUSOPH D. RASUMAN District Engineer		



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Name of Procuring Entity: DPWH - Siquijor
Revised on:

RFQ No.: 2024-036-OCT
Request for Quotation: P.R. No. 2024-10-036
Date: October 4, 2024

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End User: **Maintenance Section**

COMPANY NAME:

ADDRESS:

CELL NO./TEL NO. /FAX NO.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of October 11, 2024 in the return envelope attached herewith, to the Goods & Services DPWH-Siquijor District Engineering Office, Larena, Siquijor.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 C.D. upon receipt of the approved funded Purchase Order (P.O.). Administrative Penalties Pursuant to Sec. 69 of the Revised IRR of R.A.9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials One year for Equipment; 3 years IT equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI/Supplier's Confidential Application for Registration shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product, if applicable.
7. Please indicate the brand for each items being offered, if applicable.
8. The approved budget ceiling for this procurement is Php 726,050.00


RAKIL ALI S. RAKI-IN
Asst. District Engineer
BAC Chairperson, BAC for Goods

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Diesel Fuel	4000	Liter		
2	Regular Gasoline (UNLEADED)	1000	Liter		
3	Premium Gasoline	1000	Liter		
4	Synthetic Oil	100	Liter		
5	2T Oil	75	Liter		
6	Motor Oil	75	Liter		
7	HD Oil	75	Liter		
8	Coolant	75	Liter		
9	ATF	30	Liter		
10	Hydraulic Oil	10	Pail		
X-X-X	The awarding for this RFQ will be on a lump-sum basis Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification				

Purpose: For use in the DPWH Service Vehicle.

Brand and Model: _____

Warranty : _____

Delivery Period : _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left black, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 035-542-5760

Email Address: dpwh_si2015@yahoo.com

Printed Name / Signature / Date
Tel. No./Cellphone No./Email Address