



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
IFUGAO 1st DISTRICT ENGINEERING OFFICE
Lagawe, Ifugao, Cordillera Administrative Region



Name of Procuring Entity: **IFDEO, Lagawe**

Request for Quotation (P.R. No.): **PR2024-07-048**

Revised on :

Date Prepared : **July 18, 2024**

Office/End-User : **DPWH-IFDEO**

Standard Form/Title : **REQUEST FOR QUOTATION for the Supply and delivery of Information and Communication Technology Equipment for use of Administrative/Finance/Procurement Unit/Office of the ADE/Information Communication and Technology Staff as per approved Standard Technical Specifications for ICT Equipment.**

COMPANY NAME :

ADDRESS :

TEL. NO./FAX No. :

TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative **not later than 10:00 A.M. of July 25, 2024** in the return envelope attached herewith, to the BAC Office, Ifugao First District Engineering Office, Lagawe, Ifugao.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. Bidders may submit quotations, brochures and other requirements through electronic means. The Financial Bid shall be password protected to ensure confidentiality.
7. Please indicate the brand for each items being offered.
8. Please specify brand name otherwise, bids will not be accepted
9. The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification
10. The approved budget ceiling for this procurement is **Php. 972,312.00**


MICHAEL F. MARTIN
Chief, Construction Section
BAC Chairperson

JNT JMCP
JCDB MAT

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Desktop Computer (Applications Use)	3	unit		
2	Desktop Computer (Administrative Use)	2	unit		
3	Multifunctional Inkjet Printer (A4)	7	unit		

Note: Please see attached Standard technical Specifications issued on March 19, 2024

Amount in Figure:

Please specify TOTAL amount in words.

Brand and Model : _____ **Warranty :** _____

Delivery Period : _____ **Price Validity :** _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. _____ Telefax: _____

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address