



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NEGROS ORIENTAL 2nd DISTRICT ENGINEERING OFFICE
Sibulan, Negros Oriental, Region VII



BAGONG PILIPINAS

Name of Procuring Entity :	Request for Quotation (P.R. No):	2024-05-116
Revised on:	Date :	May 10, 2024
Standard Form/Title:	REQUEST FOR QUOTATION	Office/End-User :

COMPANY NAME:

ADDRESS:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **2:00P.M.** In the return envelope attached herewith, to the BAC Secretariat, DPWH, NO2DEO, Cangmating, Sibulan, Neg. Or.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period** within _____ upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty** must be submitted after acceptance by the procuring entity of the delivered supplies in the following conditions and terms of warranty:
(3 mnth) / **Expendable Supplies** (consumed in used w/in 1 year like fuel, spareparts and etc.)
(1 year) / **Non-Expendable Supplies** (serviceable in more than 1 year like furniture, fixtures & etc.)
(3 years) / **IT Equipment** (computers, printers and etc.)
- Price validity** shall be for a period of sixty(60) calendar days.
- PhilGEPS Registration/Mayor's Permit & DTI, Income/Business Tax shall Return and Omnibus Sworn Statement shall be attached upon submission of quotation.
- Bidders shall submit original brochures of the product, if applicable.
- Please indicate the "**BRAND NAME/MODEL**" for each items being offered.
- The approved budget ceiling (ABC) for the procurement is P

885,501.00

LOWELL O. RAAGAS

BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Expanding Folder blue (long)	12	dozens		
2	Expanding Folder blue (A4)	50	dozens		
3	Fastener short	50	boxes		
4	Fastener long	50	boxes		
5	Folder expanded A4 (blue)100s	6	reams		
6	Folder long (ordinary, blue, 100s)	5	reams		
7	Glue, all purpose (200 grams)	24	jars		
8	Laminating Film (thick)12" 125-250 microns	5	rolls		
9	Maintenance Cartridge (MC-10)	3	pcs		
10	Masking tape	20	pcs		
11	Over Head door closer	2	sets		
12	Paper clip 32mm, 100 pcs	30	boxes		
13	Paper, multipurpose, 80gsm (216mm x 330mm) legal	100	reams		
14	Pristine Toner FUJI XEROX S2110	12	boxes		
15	Pristine Toner SC2022 Colored C	7	boxes		
16	Pristine Toner SC2022 Colored Y	7	boxes		
17	Pristine Toner SC2022 Colored M	7	boxes		
18	Pristine Toner SC2022 Colored K	20	boxes		
19	Pristine Toner OKI ES-5162	6	boxes		
20	Pristine TN2380 Toner	6	boxes		
21	Record book, 500 pages (214mm x 278mm)	50	books		
22	Record book, 300 pages (214mm x 278mm)	70	books		
23	Vault safe box Fire Proof w/ Electronic Password	1	pc		
24	Stapler with staple wire remover	40	pcs		
25	Sticker paper (asstd. Colors)	90	dozens		
For use in this district office.					

Brand and Model :

Price Validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

BAC Secretariate:
Tel.No. (035)522-0635

Printed Name/Signature/Date
Tel. No./Cellphone No./E-mail Add.