



Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**NEGROS ORIENTAL 2nd DISTRICT ENGINEERING OFFICE**  
Sibulan, Negros Oriental, Region VII



Name of Procuring Entity : Request for Quotation (P.R. No): **2024-05-112**  
Revised on: Date : May 13, 2024  
Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User :

**COMPANY NAME:**

**ADDRESS:**

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **2:00P.M.** In the return envelope attached herewith, to the BAC Secretariat, DPWH, NO2DEO, Cangmating, Sibulan, Neg. Or.

**TERMS AND CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period** within \_\_\_\_\_ upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty** must be submitted after acceptance by the procuring entity of the delivered supplies in the following conditions and terms of warranty:  
(3 mnth) / **Expendable Supplies** (consumed in used w/in 1 year like fuel, spareparts and etc.)  
(1 year) / **Non-Expendable Supplies** (serviceable in more than 1 year like furniture, fixtures & etc.)  
(3 years) / **IT Equipment** (computers, printers and etc.)
- Price validity** shall be for a period of sixty(60) calendar days.
- PhilGEPS Registration/Mayor's Permit & DTI, Income/Business Tax shall Return and Omnibus Sworn Statement shall be attached upon submission of quotation.
- Bidders shall submit original brochures of the product, if applicable.
- Please indicate the "**BRAND NAME/MODEL**" for each items being offered.
- The approved budget ceiling (ABC) for the procurement is P **949,885.00**

**LOWELL D. RAAGAS**

BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Pearl Toner Cyan (For ColorWave 3800 Printer)	4	capsule		
2	Pearl Toner Yellow (For ColorWave 3800 Printer)	4	capsule		
3	Pearl Toner Magenta (For ColorWave 3800 Printer)	4	capsule		
4	Pearl Toner Black (For ColorWave 3800 Printer)	4	capsule		
5	Pencil (mongol type) No.2	3	dozen		
6	Pentel Pen (Assorted colors)	5	dozen		
7	Photo Paper (2 sided glossy)(20's)	20	packs		
8	Photographic Paper	20	packs		
9	Plastic Fastener	50	boxes		
10	Toner 118	10	boxes		
11	Toner (KIP 770)	25	boxes		
12	Spray Paint (red) 12's	200	boxes		
13	Paper cutter (A3 size Metal/Wood Base)	1	pc		
14	Puncher Heavy Duty 2-hole (75-XL)(45shts/80 gsm paper cap	15	pcs		
15	PVC Cover, clear (long)	3	packs		
16	Rubber Bond (small)	10	boxes		
17	Rubber Eraser	10	pcs		
18	Safeguard soap	20	dozen		
19	Scissors regular size	25	pcs		
20	Sign pen, black, liquid/gel ink, 0.5mm needle tip	200	pcs		
21	Sign pen, liquid/gel ink (0.5) blue	5	boxes		
22	Signhere Sticker	10	packs		
23	Uniball gel-IMPACT (1.0) black	50	pcs		
24	Uniball gel-IMPACT (1.0) black refill	100	pcs		

For use in this district office.

Brand and Model : Price Validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

BAC Secretariate:

Tel.No. (035)522-0635

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Add.