



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**LAGUNA 2<sup>ND</sup> DISTRICT ENGINEERING OFFICE**  
Los Baños, Laguna, Region IV-A



|   |  |
|---|--|
| Name of Procuring Entity: <b>DPWH-LAGUNA 2<sup>ND</sup> DEO</b> | Request for Quotation (PR No.): <b>2025-03-022 /</b> |
| Revised on:   | Date: <b>March 12, 2025</b>                          |
| Standard Form/Title: <b>REQUEST FOR QUOTATION</b>               | Office/End-user: <b>Administrative Section</b>       |
| COMPANY NAME :  |  |
| ADDRESS :   |  |
| TEL. NO./FAX NO. :  | TIN:   |

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M. of March 19, 2025** in the return envelope attached herewith.

**TERMS AND CONDITIONS:**

- 1 All entries must be typewritten or legibly written.
- 2 Delivery period within **Forty (40)** calendar days upon receipt of the approved funded Purchase Order (P.O.) administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall imposed for non-delivery without valid reason.
- 3 Warranty shall be for a minimum of three (3) months for supplies and materials; one (1) year for Equipment; three (3) years IT Equipment from date of acceptance by the end-user.
- 4 Price validity shall be for a period of sixty (60) calendar days.
- 5 **PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/DTI/SEC** shall be attached upon submission of the quotation.
- 6 Bidders shall submit original brochures of the product.
- 7 Indicate the brand for each items being offered.
- 8 RFQ can be submitted in person or thru registered mails, facsimile or authorized email.
- 9 The approved budget ceiling for this procurement is **P 997,255.00**

**JANNE P. GARCIA - ROSALES**  
BAC-Vice Chairperson

| ITEM NO. | DESCRIPTION   | QTY. | UNIT     | UNIT PRICE | TOTAL PRICE |
|----------|---|------|----------|------------|-------------|
| 0623     | Garbage Bag, Size Small (S), 10pcs/roll                       | 200  | roll     |            |             |
| 0478     | Garbage Bag, Size Large (L), 10pcs/roll                       | 500  | roll     |            |             |
| 0479     | Garbage Bag, Size Extra Large (XL), 10pcs/roll                | 600  | roll     |            |             |
| 0480     | Garbage Bag, Size Extra2 Large (XXL), 10pcs/roll              | 200  | roll     |            |             |
| 0487     | Dishwashing Liquid (790 ml, plastic bottle)                   | 100  | bottle   |            |             |
| 0673     | Toilet Deodorant Cake (100g with holder)                      | 75   | pcs      |            |             |
| 0617     | Detergent Powder, (800g)                                      | 200  | pack     |            |             |
| 0488     | Disinfectant Spray, (681ml)                                   | 150  | canister |            |             |
| 1603     | Microfiber Multi-Purpose Cleaning Cloth (3pcs/pack)           | 50   | pack     |            |             |
| 0026     | Hand Tissue (Paper Towel) 10x175 pulls                        | 800  | pack     |            |             |
| 0619     | Insect Repellant (600ml)                                      | 150  | canister |            |             |
| 1278     | Single Sip Mop 360° Easy all-around cleaning detachable shaft | 15   | pcs      |            |             |
| 0493     | Doormat   | 50   | pcs      |            |             |
| 0618     | Toilet Brush  | 50   | pc       |            |             |
| 1602     | Heavy Duty Scrub Sponge 100mm x 75mm                          | 50   | pcs      |            |             |
| 1605     | Rubber Toilet Plunger Pump                                    | 20   | pcs      |            |             |
| 1601     | Rubber Household Gloves                                       | 30   | pair     |            |             |
| 1608     | Glass Cleaner (500ml with Spray) (Lemon)                      | 50   | bottle   |            |             |
| 1162     | Airfreshener (Lemon)  | 150  | canister |            |             |
| 1610     | Metal Dustpan with Stainless Steel                            | 20   | pcs      |            |             |
| 1609     | Broom (Walis Tingting)  | 20   | pcs      |            |             |



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|                         |   |    |     |              |  |
|-------------------------|---|----|-----|--------------|--|
| 1607                    | Soft Brom with Plastic Handle (Walis Tambo)             | 20 | pcs |              |  |
| 2476                    | Customized Garbage Bin w/ Wheels (240 L) (Color: Red)   | 4  | pcs |              |  |
| 2477                    | Customized Garbage Bin w/ Wheels (240 L) (Color: Green) | 4  | pcs |              |  |
| 2478                    | Customized Garbage Bin w/ Wheels (240 L) (Color: Blue)  | 4  | pcs |              |  |
| <b>AMOUNT IN WORDS:</b> |   |    |     | <b>Total</b> |  |

Purpose: **Furnishing and Delivery of Janitorial (1st Quarter) to be used at DPWH Laguna 2nd District Engineering Office Brgy. Bambang Los Baños, Laguna**

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

*After having carefully read and accepted your General Conditions, I/ We quote you on the item (s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.*

Tel No. & Telefax No. : (049) 557-2315

Printed Name/ Signature/ Date

Tel. No./ Cellphone No./ E-mail Address