



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
METRO MANILA III DISTRICT
ENGINEERING OFFICE
Valenzuela City, Metro Manila



| | | |
|----------------------------|--------------------|--------------------|
| Name of Procuring Entity : | PURCHASE REQUEST : | 24ODGS-0087 |
| Revised on : | Date : | May 06, 2024 |
| Standard Form/Title : | Office/End User : | Maintenance |
| COMPANY NAME : | Section | |
| ADDRESS : | | |
| TEL.No./FAX No. : | TIN No. : | |

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotations duly signed by your representative not later than 10:00 A.M. Of _____ in the return sealed envelope attached herewith, to the BAC Secretariat for Goods, MMIII DEO, Marulas, Valenzuela City.

TERMS AND CONDITIONS :

- All entries must be type written or legibly written.
- Delivery period within 30 upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Phil-GEPS Registration Certificate/Mayor's Permit/DTI/Omnibus Sworn Statement/Tax Clearance be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product if applicable.
- Please indicate the brand for each items being offered. (if applicable)
- The approved budget ceiling for this procurement is **P399,000.00**


ROMEO T. ZABALA
Administrative Officer V
(BAC- Chairperson)

| Item No. | ITEMS & DESCRIPTION | QTY. | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|--|------|-------|------------|-------------|
| | DESKTOP COMPUTER | 2 | units | | P |
| | Core i7 (12th Gen) 8 cores, 64bit | | | | |
| | 32GB DDR4 Storage: 1TB 7200rpm HDD + 512 SSD | | | | |
| | 23-24" Diagonal Full High Definition Wide Screen LED | | | | |
| | CPU 6Gb dedicated graphics memory | | | | |
| | Integrated Sound Card w/Internal Speaker | | | | |
| | 4 slots on board, at least 1 PCI Express slot | | | | |
| | 6USB(2 Front, 4 Rear at least 1 TYPE-C) VGA, Audio, | | | | |
| | HDMI Display Port Ethernet (RJ-45) | | | | |
| | Integrated Gigabit Ethernet | | | | |
| | 3 to 4 Bays for Hard Disk Drive (HDD) | | | | |
| | LICENSED OEM WIN11 Pro 64Bit w/media installer | 2 | pcs. | | |
| | Must be activated w/Microsoft prior to delivery. | | | | |
| | Recovery disc for all drivers and utilities must be stored in any electronic storage media. | | | | |
| | It must be labelled and virus free. | | | | |
| | MICROSOFT OFFICE STANDARD (Latest version) | 2 | pcs. | | |
| | under Cloud Solution Provider (CSP) Agreement. | | | | |
| | The licenses must be perpetual and transferrable. | | | | |
| | It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwh.gov.ph. The supplier must present a certificate as a Certified CSP | | | | |

Brand Model : _____ Warranty : _____
Delivery Period : _____ Price Validity: _____

After having carefully read and accept your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. 8294-1020
c/o ELEAZAR D. TRINIDAD III

Printed Name / Signature / Date

Tel. No. : _____

Website: www.dpwh.gov.ph
Tel. No(s).: (02) 293-9538





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(BAC- Chairperson)

| Item No. | ITEMS & DESCRIPTION | QTY. | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|---|------|------|------------|-------------|
| | Direct Partner in Phillipines. | | | | P |
| | KEYBOARD -Manufacturer's Std. | | | | |
| | MOUSE-Optical w/mouse pad | | | | |
| | WEBCAM-2MP FHD | | | | |
| | Headset w/Microphone (1-meter cable length,w/ noise cancellation feature,audio jack/usb connection type. | | | | |
| | POWER SUPPLY-Manufacturer's Standard | | | | |
| | All necessary cables and connectors"patch cord (CAT5e,factory crimped,5 meters,preferably color orange) | | | | |
| | Must be an International Brand Name with of at least ten (10) years in the Phillipines.It must be current catalog and not end of life. | | | | |
| | ENERGY STAR Certified (with Energy Star Stamp) For Desktop Computeera that do not carry an Energy Star label ,an appropriate means of proof of Energy consumption levels shall be submitted such as a technicaldossier of the manufacturer or a test report from recognized body to demonstrate compliance with this requirement. | | | | |
| | All equipment shall be supplied with standard manufacturer's documentation, on any electronic | | | | |

| | | | |
|-------------------|-------|-----------------|-------|
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Tel. No. 8294-1020
c/o **ELEAZAR D. TRINIDAD III**

Printed Name / Signature / Date

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| Revised on : | Date : | May 06, 2024 |
| Standard Form/Title : | REQUEST FOR QUOTATION | Office/End User : Maintenance Section |
| COMPANY NAME : | | |
| ADDRESS : | | |
| TEL.No./FAX No. : | TIN No. : | |

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ROMEO I. ZABALA
 Administrative Officer V
 (BAC- Chairperson)

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|--|--|------|------|------------|-------------|
| | storage media and hard copy version where available. | | | | P |
| | X-X-X | | | | |
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| TOTAL AMOUNT IN WORDS: | | | | | |
| The awarding for this RFQ will be on a lump-sum basis | | | | | |
| Prospective Suppliers must quote for all of the items. | | | | | |
| Otherwise they will be subjected for disqualification. | | | | | |

Brand Model : _____ Warranty : _____

Delivery Period : _____ Price Validity: _____

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Printed Name / Signature / Date _____

Tel. No. : _____

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Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]