



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NORTHERN SAMAR 2nd
DISTRICT ENGINEERING OFFICE
Brgy. Burabud, Laoang, Northern Samar, Region VIII



Name of Procuring Entity	: N. Samar 2nd DEO	Request for Quotation (P.R. No.)	: 2024-03-0017
Revised on	:	Date	:
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End-User	:
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX No.	:		
TIN	:		

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. of _____ in the return envelope attached herewith, Procurement Unit, 2nd Floor, Brgy. Burabud, Laoang, Northern Samar.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within _____ upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/DTI-COR, BIR-COR, Mayor's Permit, Latest BIR ITR Tax Clearance & Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is P 071,080-00


ATTY. ARTHUR ERIC L. SABONG
BAC Chairman

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Bond Paper, A3 (80gsm)	45	reams		
2	Bond Paper, Legal (80gsm)	25	reams		
3	Bond Paper, A4 (80gsm)	70	reams		
4	Mylar, 100mic, 610mm(24inches)x20m	75	rolls		
5	Mylar, 100mic, 762mm(30inches)x20m	50	rolls		
6	Ink, Brother BTD60BK (Black)	10	bottles		
7	Ink, Brother BT5000C (Cyan)	10	bottles		
8	Ink, Brother BT5000M (Magenta)	10	bottles		
9	Ink, Brother BT5000Y (Yellow)	10	bottles		
10	Ink, Brother LC3619XLBK (Black)	30	cart.		
11	Ink, Brother LC3619XLM (Magenta)	20	cart.		
12	Ink, Brother LC3619XLC (Cyan)	20	cart.		
13	Ink, Brother LC3619XLY (Yellow)	20	cart.		
14	Clip, Backfold, all metal, damping: 25mm (12pcs/box)	50	boxes		
15	Battery, dry cell, size AA (4pcs/pack)	20	packs		
16	Sign Pen (Black), liquid/gel ink, 0.5mm	48	pieces		
17	Sign Pen (Blue), liquid/gel ink, 0.5mm	48	pieces		
18	Marker, Whiteboard, Black	48	pieces		
19	Correction Tape, 6m	15	pieces		
20	Puncher, Paper, 2-hole	5	pieces		
21	Scissor, Heavy Duty (8"min.)	5	pairs		

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
22	Double Sided Tape, 12mm	16	rolls		
23	Transparent Tape, 2"	10	rolls		
24	Transparent Tape, 1"	10	rolls		
25	Masking Tape, 2"	10	rolls		
26	Packaging Tape, 2"	10	rolls		
27	USB OTG, Type C, 3.0 (128GB)	15	units		
28	USB (8GB)	4	units		
29	Ethyl Alcohol (70%, 500ml/Bottle)	30	bottles		

TOTAL AMOUNT IN WORDS _____

Brand and Model	:	_____	Warranty	:	_____
Delivery Period	:	_____	Price Validity	:	_____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telephone No.: _____
c/o edmund somoray
email: edmundsomoray@yahoo.com

Printed Name/Signature/Date

Tel. No. /Cellphone No. / E-mail Address