



April 19, 2024

### NOTICE OF ALTERNATIVE METHOD OF PROCUREMENT

In accordance with Section 53.9 of the revised Implementing Rules and Regulations (IRR) of RA 9184, notice is served that this office will procure through Small Value Procurement (SVP) and invite prospective suppliers to quote for the **Procurement of Office Supplies for use of Malabon – Navotas District Engineering Office C.Y. 2024** with an Approved Budget for the Contract (ABC) of Nine Hundred Ninety Nine Thousand Five Hundred Ten Pesos and 75/100 Only (Php. 999,510.75), details are as follows:

DESCRIPTION	QTY.	UNIT
BATTERY, rechargeable, size AA, 2 pcs. per pack	5	pack
BATTERY, rechargeable, size AAA, 2 pcs. per pack	5	pack
CLIP, backfold, 32mm	80	box
CLIP, backfold, 50mm	80	box
CORRECTION TAPE, 10m	80	piece
ENVELOPE, documentary, legal, 500 pcs. per box	10	box
ENVELOPE, pay, 500 pcs. per box	15	box
FASTENER, metal	100	box
FLUORESCENT LAMP, tubular, LED, 18W	30	piece
FOLDER, with tab, legal, 100 pcs. per pack	15	pack
MARKER, fluorescent, 3 pcs. per set	80	set
MARKER, permanent, felt tip, bullet type, black	80	piece
NOTE PAD, stick on, 3" x 3"	80	pad
PAPER, multi-purpose, 70gsm (min), A4	1,000	ream
PAPER, multi-purpose, 70gsm (min), legal	50	ream
PAPER CLIP, vinyl / plastic coated, 50mm	80	box
RECORD BOOK, 300 pages	150	book
RUBBER BAND, #18	80	box
SIGN PEN, 0.5mm, black	200	piece
SIGN PEN, 0.5mm, blue	200	piece
SIGN PEN, 0.5mm, red	50	piece
STAPLE WIRE, standard	80	box
STAPLER, standard type	50	piece
TAPE, masking, 24mm	80	roll
TAPE, transparent, 24mm	80	roll
UNIVERSAL CHARGER, for battery size AA and AAA	2	piece
LAMINATING FILM, 250 micron, A3 size	2	pack
LED Light Bulb, 15W	30	piece
CUTTER KNIFE, heavy duty	50	piece

DESCRIPTION	QTY.	UNIT
PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	50	piece
SCISSORS, symmetrical, blade length: 65mm, 1 piece in individual plastic	50	pair
PENCIL SHARPENER, 1 piece in individual plastic case	10	piece
PENCIL, 12 pcs. per box	80	box
FLASH DRIVE, 64GB	13	piece
PAPER, multi-purpose, 70gsm (min), A3	50	ream
PAPER, coated glossy, A3 size, 100gsm	20	pack
PAPER, photo, A4 size, 200gsm	50	pack
BLANK CD-RW, with individual case	10	pack
LOOSELEAF COVER, 50 sets per bundle	15	bundle
LAMINATING MACHINE, heavy duty, A3 size	1	unit
EXTERNAL HARD DRIVE. 1TB	5	unit

The bid quotation forms can be obtained and to be submitted in a sealed envelope at the Procurement Unit of this Office, located at C-4 Road, Brgy. Bagumbayan North, Navotas City, not later than 10:00 AM of **April 26, 2024**. The contract will be awarded to the firm who possesses all the required qualifications and submitted a price quotation found to be most advantageous to the government.

  
**HEIDELIZA B. MAURICIO**  
 Chief, Human Resource & Admin. Section  
 BAC Chairperson

NOTED:

  
**BARRISTER J. REYES**  
 District Engineer

 Website: [www.dpwh.gov.ph](http://www.dpwh.gov.ph)  
 Tel. No(s).: (02) 8352-5253

