



DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
SOUTH COTABATO 2ND  
DISTRICT ENGINEERING OFFICE  
City of Koronadal, South Cotabato Region XII

Name of Procuring Entity: **DPWH-SC2nd DEO**

Request for Quotation : **GMG-2024-0029**

Revised on :

Date : **July 16, 2024**

Standard Form/Title : **REQUEST FOR QUOTATION**

Office/End-User : **Maintenance Section**

**COMPANY NAME** :

**ADDRESS** :

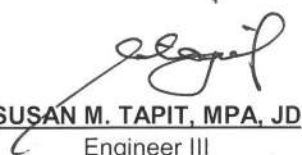
**TEL. NO./FAX No.** :

**TIN** :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. on July 24, 2024** in the return envelope attached herewith.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period is within **Thirty (30) calendar days** upon the receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years for IT Equipment from the date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Certificate, Mayor's Permit, and DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php 504,883.50**

  
**SUSAN M. TAPIT, MPA, JD**  
Engineer III  
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Supply/Delivery of IT Equipment for use in the printing of plans, program of works and various reports in the Maintenance Section, DPWH-SC2nd DEO, Koronadal City, South Cotabato</b>				
1	<b>MULTIFUNCTION LASER PRINTER (Color, A3)</b>	1	unit		
	Print Technology: Laser (Color)				
	Print and Copy Speed: 30 ppm/cpm; speed measured using				
	A4 size paper				
	Print Quality: 600x600 dpi				
	Scan Resolution: 600 dpi				
	Scan Features: Multi-sheet scan to single PDF file				
	Monthly Duty Cycle: 100,000 pages				
	Memory: 1GB				
	Toner System: Genuine Toner (high yield); Toner must be available nationwide. Certificate of Authenticity is required.				
	Network Interface: Gigabit Ethernet				
	IO Ports: USB 2.0; Ethernet (RJ-45)				
	Duplex Printing: Automatic two-sided printing				
	Paper Trays: Two Trays (Standard Input tray, Multi-purpose tray)				
	Maximum Media Size: A3 (11.7x17in)				
	Media Type: Paper (bond, light, heavy, plain, recycled, rough), envelope, labels, cardstock, photo, brochures				
	Supported OS: Windows 11, 10, 8.1 (32 & 64 bit)				
	Drivers: Original CD/DVD copy or in any electronic media storage.				
	Must be compatible with 32-bit and 64-bit operating system.				
	Accessories:				
	Toner: Pre-installed toner with additional one (1) high yield genuine toner per color				

Brand and Model : \_\_\_\_\_

Warranty : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions

Printed Name / Signature / Date



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	Cables and Connectors: All necessary cables and connector;				
	patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters,				
	preferably color orange)				
	Brand and Model: Must be an International Brand Name with existence				
	of at least ten (10) years in the Philippines. Unit model must be in				
	current catalog and not end-of-life. Manufacturer's certificate is required.				
	Regulatory: ENERGY STAR certified (with Energy Star Stamp).				
	For printers that do not carry an Energy Star label, an appropriate means				
	of proof of Energy consumption levels shall be submitted such as a				
	technical dossier of the manufacturer or attest report from a recognized				
	body to demonstrate compliance with this requirement.				
	Documentation and Media: The equipment shall be supplied with				
	standard manufacturer documentation, on any electronic storage media				
	and hard copy version where available.				
	Warranty and Maintenance: The Supplier is required to provide				
	one (1) year warranty for parts and onsite labor from the date of the				
	Inspection and Acceptance Report (IAR).				
	Technical Support: The local technical support through telephone and				
	email, 8 hours per day (8:00am to 5:00pm) 5 days a week				
	(Monday-Friday) for problem resolution. Support shall have a response				
	time of next business day.				

Brand and Model : \_\_\_\_\_

Warranty : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

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Tel. No. / Cellphone No. / E-mail Address