



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**CENTRAL OFFICE**  
Manila



Name of Procuring Entity :	Request for Quotation (P.R. No.):	C-7000-0165-24
Revised on:	Date: May 07, 2024	ABC: Php295,200.00
Standard Form/Title: <b>REQUEST FOR QUOTATION</b>		Office/End-User: ODR-NCDA
Mode of Procurement: <b>Shopping (b)</b>		

COMPANY NAME :	PHILGEPS No.:
ADDRESS :	TCC No.:
TEL./FAX NUMBER :	TIN:

Please submit your quotation for the item(s) listed below, which may be submitted in person at Room 503, Bidding Room, Procurement Service, 5th Floor, DPWH Bldg., Bonifacio Drive, Port Area, Manila, or thru registered mail, facsimile or E-mail, not later than 9:00 A.M. of May 15, 2024.

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within **as per scheduled** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Price validity shall be for a period of sixty (60) calendar days.
4. PhilGEPS Registration Number and Mayor's Permit shall be attached upon submission of the quotation. DTI /SEC and Latest Tax Clearance shall be submitted before the award of Purchase Order (P.O.).
5. Bidders must quote for all of the items and shall submit a proposal on each items and evaluation and award of contract will be undertaken on a lump sum basis.
6. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
7. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.

**MEDMIR G. MALIG**

Assistant Secretary for Technical Services and  
Information Management Service  
Chairperson, BAC for Goods

1<sup>st</sup> extension : May 22, 2024

Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Lease of Venue including Accommodation for Orientation on the Prescribed format for the Submission of Regional and District Engineering Offices Quarterly / Year-end Reports				
1	Live-Out Participants	228	pax		
	Live-In Participants (Host)	10	pax		
	2 days Activities				
	Use of function room for 228 persons (minimum guaranteed) from 8:00 AM to 5:00 PM for the entire duration of the Activity (considering health protocols) Standard Meeting Amenities: Flipcharts, whiteboards with markers, daily supply of pads & pencil, mints Free-flowing of coffee and tea inside the venue Water dispenser with hot and cold water Use of Sound System with at least 3 microphones Power cord/connection, LCD screen and/or projector, complimentary strong Wifi connection/access Conference room can accommodate at least 114 pax				

Date of Implementation: June 6-7, 2024					
Venue: within Metro Manila					
<b>TOTAL AMOUNT (Php)</b>					
<b>Please specify total amount in words (Php)</b>					

Please specify brand names & model, if applicable.


• Brand Name & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_  
 • Delivery Period: \_\_\_\_\_ Price Validity: \_\_\_\_\_

**After having carefully read and accepted your general conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.**

Tel. Nos. 5304-3188/5304-3530/5304/3108  
 Email Address: alibin.mikko\_paulo@dpwh.gov.ph

\_\_\_\_\_  
*Signature Over Printed Name/Date*  
 \_\_\_\_\_  
*Tel. no./Cellphone No./E-mail Address*

12.1.3 CLD/MPOA


 Website: <https://www.dpwh.gov.ph>  
 Tel. No(s).: 5304-3000 / (02) 165-02

