



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ILOCOS NORTE 2ND DISTRICT ENGINEERING OFFICE
San Nicolas, Ilocos Norte, Region I

Name of the Procuring Entity: **DPWH-IN 2nd DEO**

Request for Quotation: **AB-2024-0019**

Revised on: _____

(P.R. No.) **2024-03-023 dated 03-22-2024**

Title: **Supply and Delivery of Various Office Supplies for use at the Maintenance Section, DPWH IN2DEO**

Office/End-User: _____

COMPANY NAME: _____

ADDRESS: _____

TEL NO./FAX NO.: _____

TIN NO. _____

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your **sealed bid quotation envelope** duly signed by your representative not later than **10 A.M. of March 26, 2024** in the return envelope attached herewith, to the BAC Chairman-DPWH Ilocos Norte Second District Engineering Office San Nicolas, Ilocos Norte.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **Fifteen (15) calendar days** upon receipt of the approved funded Purchase (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year warranty for Equipment; 1 year IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. Mayor's Permit/ Business Permit, PHILGEPS Registration Certificate, Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P 223,387.00**

ALWIN A. RIDO
BAC Chairman

Item No.	Item Description	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Ballpen(.5mm,blue)	6.00	box		
2	Ballpen(.5mm,black)	6.00	box		
3	Bond Paper, A3 size	75.00	ream		
4	Bond paper ,A4 size 80gsm	150.00	ream		
5	Correction tape	120.00	pc/s		
6	Expandable folder	3.00	box/es		
7	Envelope long	1.00	pack/s		
8	Envelope short	1.00	pack/s		
9	Fastener for paper,plastic coated	75.00	box		
10	Pencil, lead w/ eraser, one dozen/pack	20.00	box		
11	Flash drive, 8gb	46.00	pc/s		
12	Flash drive, 128gb	25.00	pc/s		
13	Brother BT D60,black	30.00	bottle		
14	Brother BT 5000 magenta	20.00	bottle		
15	Brother BT 5000 yellow	20.00	bottle		
16	Brother BT 5000 cyan	20.00	bottle		
17	Epson 664 black	20.00	bottle		
18	Epson 664 yellow	15.00	bottle		
19	Epson 664 magenta	15.00	bottle		
20	Epson 664 cyan	15.00	bottle		
21	Puncher, heavy duty (2 hole)	10.00	pc/s		
22	Stapler with staple wire remover(heavy duty)	10.00	pc/s		
23	Staple wire	77.00	box/es		
				Total	

Whenever possible and economical suppliers should provide products that are environmentally friendly (contain maximum level of post consumer recyclable content, non-hazardous materials, extended durability and lesser negative or reduced effect on human health and the environment and/or certified by green seal) without significantly affecting the intended use of the product.

Brand and Model: _____

Warranty: _____

Delivery Period: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices noted above. If the space for delivery period, Warranty and Price validity are left blank, it means that I concur with the terms and conditions specified by DPWH.

Telephone #: 676-0184 c/o BAC Secretariat
ad: 23-Mar-24

PRINT NAME/SIGNATURE/DATE