



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE**  
Calapan City, Oriental Mindoro, MIMAROPA Region (IV-B)

Name of Procuring Entity

Request for Quotation (P.R. No.) : **2024-08-311**

Revised on :

Date : **August 6, 2024**

Standard Form/Title

**REQUEST FOR QUOTATION**

Office/End-User :

**COMPANY NAME** :

**ADDRESS** :

**TEL. NO./FAX No.** :

**TIN** :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of AUGUST 12, 2024 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 30 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate, Mayor's Permit, DTI/SEC shall be attached upon submission of the quotation
6. The approved budget ceiling for this procurement is **914,168.25**
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
8. Bidder/s may submit an open or sealed quotation.
9. RFQ can be submitted in person or thru registered mails, facsimile or email.

  
**ALBIEM M. MAHIA**  
Assistant District Engineer  
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Epson Ink (001-127ml) Black	15	bottle		
2	Epson Ink (001-70ml) Cyan	15	bottle		
3	Epson Ink (001-70ml) Magenta	15	bottle		
4	Epson Ink (001-70ml) Yellow	15	bottle		
5	Epson Ink (008-127ml) Black	15	bottle		
6	Epson Ink (008-70ml) Cyan	15	bottle		
7	Epson Ink (008-70ml) Magenta	15	bottle		
8	Epson Ink (008-70ml) Yellow	15	bottle		
9	Epson Ink (T664-70ml) Black	15	bottle		
10	Epson Ink (T664-70ml) Cyan	15	bottle		
11	Epson Ink (T664-70ml) Magenta	15	bottle		
12	Epson Ink (T664-70ml) Yellow	15	bottle		
13	Epson Ink (003-70ml) Cyan	30	bottle		
14	Epson Ink (003-70ml) Magenta	30	bottle		
15	Epson Ink (003-70ml) Yellow	30	bottle		
16	Brother LC 539XL (Black)-Ink	3	pc		
17	USB (64GB)	50	piece		
18	USB Flash Drive (32GB)	20	piece		
19	USB Flash Drive (16GB)	50	piece		
20	USB Flash Drive (8GB)	50	piece		
21	Ruler (Metal)(12 inches)	20	piece		
22	Air Freshner (Morning Freshness)320ml (262g)-Glade	100	btl.		
23	Automatic Spray Air Freshner Refill (Morning Freshness)	100	btl.		
24	Shoe Lace 1m	200	pair		

Brand and Model :

Warranty :

Delivery Period :

Price Validity :

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. \_\_\_\_\_

Telefax: \_\_\_\_\_

\_\_\_\_\_  
Printed Name / Signature / Date  
Tel. No. / Cellphone No. / E-mail Address



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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
25	Albatross 100g	80	piece		
26	Bar Soap 135g	30	piece		
27	Double Sided Mounting Tape (Scotch 3M)(Clear Invisible Hold)	20	piece		
28	Dishwashing Liquid 540ml	200	pack		
29	Detergent Powder 800g	100	pack		
30	Doormat	80	piece		
31	Fabric Conditioner (Anti-Bacterial)24ml	100	dozen		
32	Furniture Polish (Lemon) 330ml (292g)	90	piece		
33	Garbage Bag M (10pcs. Per roll)	100	roll		
34	Liquid Hand Soap-Antibac (Lemon Fresh)225ml	100	bottle		
35	Mop Head (For Tornado Mop)	50	piece		
36	Multi Insect Killer 500ml (Odorless)	80	can		
37	Multi-Purpose Cleaner Classic (500ml)	100	bottle		
38	Sponge w/ Scouring Pad (small)	90	piece		
39	Toilet Tissue (3Ply)	2500	roll		
40	Tornado Mop 360	40	piece		
41	Unscented Facial Tissues (2Ply)(250pulls)	60	box		
42	White Glade Scented Gel (Morning Freshness)180g	100	piece		
43	Zonrox Bleach Original (1000ml)	80	bottle		
44	Everyday Black D (Battery)	50	pack		
45	Rubber Doormat (Non-Slip)	50	pc		

Delivery Period : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

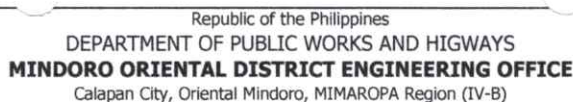
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Assistant District Engineer  
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[illegible]

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