



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CORDILLERA ADMINISTRATIVE REGION
Engineers Hill, Baguio City



Small Value Procurement [Section 53.9]

Name of Procuring Entity: DPWH-CAR Regional Office Request for Quotation: 25GP00015

Standard Form/Title: REQUEST FOR QUOTATION Office/End user: PDD

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO.:

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of 28 FEB 2025 in the return envelope attached herewith, to the BAC Chairman, DPWH-CAR Regional Office.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within ***as scheduled*** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three months for supplies & materials; one year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. For all Suppliers, the two (2) envelope system will be followed. The first envelope shall contain the following eligibility document/s:
(A) PhilGEPS Platinum Certificate (Certified Copy) or PhilGEPS Registration Number;
(B) Mayor's Permit (Certified Copy); and
(C) Omnibus Sworn Statement. (*pursuant to Annex "H" Appendix A of RA 9184*)
The second envelope which will contain the quotation shall only be opened after the first is declared complying.
6. Bidders shall submit original brochures showing certifications of the product if applicable.
7. Please indicate the brand for each items being offered in order to evaluate conformity with specifications.
8. Suppliers must have a physical office/shop with trade name displayed and inventory of supplies / goods.
9. The approved budget ceiling for this procurement is **Php 90,000.00**
10. Source of Fund: _____

REX B. PADERES

BAC Vice Chairman

4 CCL 1 AOD 1 FOM

Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	25GP00015 - Procurement of Catering Services to be served during the Technical Training on Data Gathering and Reporting for the National Roads Traffic Survey Program CY 2025 on March 4-6, 2025				
1	Lunch (for 3 days - March 4-6, 2025)	50	pax		
2	AM Snacks (for 3 days - March 4-6, 2025)	50	pax		
3	PM Snacks (for 3 days - March 4-6, 2025)	50	pax		
				SUB TOTAL	
	Note:				x 3 days
	Lunch - 3 viands (1 meat, 1 fish, 1 vegetable, rice, soup, bottled water and dessert)			GRAND TOTAL	
	Snacks				
	Sample Choices:				
	1. Sandwich with Fries				
	2. Pasta with Garlic Bread				
	3. Pancit with Puto				
	Drinks:				
	Bottled or canned juice drinks (no soda)				

Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	<i>Free flowing Brewed Coffee and Lemon Grass Tea (w/ honey)</i>				
	<i>Drinking Water (Hot and Cold)</i>				
	<i>Table cloth for tables in the dining area should be provided.</i>				
	<i>Tables and Chairs to be provided by catering service provider</i>				
	<i>Catering Service Provider should have 3 servers with Health Certificates</i>				
	<i>Caterer to submit their menu with their bid amount.</i>				

Brand and Model : _____ Warranty: _____
 Delivery Period : _____ Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for delivery Period, Warranty and Price Validity are left blank, it means disqualification.

Tel No. _____ Telefax: _____
 (074) 424 1018 (074) 444-8838
dpwhcarbacc@yahoo.com Printed Name/Signature/Date _____
 Tel. No./ Cellphone No. / E-mail Address _____