

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

PROCURING ENTITY : Davao del Norte District Engineering Office - DEO

BIDDING DOCUMENTS

FOR

CONTRACT ID : ➤ **25GLC0003**

➤ P.R. No. 2025-04-0092 DATED 04/02/2025

CONTRACT NAME AND LOCATION : **Purchase of Diesel Fuel for use in the Unified Project Management Office (DPWH Central UPMO /FCMC)**

DATE OF OPENING OF BIDS : **May 6, 2025**

DATE OF ISSUANCE OF BIDDING DOCUMENTS : **April 16, 2025 – May 6, 2025**

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

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BID DATA SHEET

ITB Clause	
1	<p>The Procuring Entity is the Department of Public Works and Highways thru the Bids and Awards Committee (BAC) for Goods</p> <p>The name of contract is: Purchase of Diesel Fuel for use in the Unified Project Management Office (DPWH Central UPMO /FCMC)</p> <p>> The Contract ID: 25GLC0003 > P.R. No. 2025-04-0092</p>
2.1	<p>The Funding Source is: The Government of the Philippines (GOP) through the <i>EAO FY 2025</i> in the amount of <u>One Hundred Fifty Five Thousand Three Hundred Eleven Pesos and Twenty Centavos only (Php 155,311.20)</u></p> <p>The name of the Project is: : Purchase of Diesel Fuel for use in the Unified Project Management Office (DPWH Central UPMO /FCMC)</p>
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. Single contract that is similar to this project refers to procurement of Materials.</p> <p>b. The Bidder must have completed within, 5 years prior to the deadline for the submission and receipt of bids.</p> <p>a. For the procurement of Non-Expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC</p>
7.1	Sub-contracting is not allowed
8	The Procuring Entity will hold a Pre-Bid Conference for this Project on April 23, 2025 , 9:00 AM at Conference Room, DPWH Davao del Norte District Engineering Office, Tagum City, Davao del Norte
n	The statement of all ongoing and completed government and private contracts shall include all such contracts within five (5) years prior to the deadline for the submission and receipt of bids.

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BID DATA SHEET

14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:
	a. The amount of not less than 2% of ABC if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or
	b. The amount of not less than 5% of ABC if bid security is in Surety Bond.
14.2	Bid and bid security shall be valid until 120 days upon opening of bids.
15	<p>Each Bidder shall submit <i>two (2) original copies, one copy one certified true copies (preferably A4)</i> of the first and second components of its bid. Each and every page of the document shall be signed by the bidder or its duly authorized representative.</p> <p>Bidders (if a sole proprietorship) shall submit their bids through the owner of the firms by showing a copy of duly notarized proof of ownership or if by their duly authorized representative, a proof of duly notarized authorization must be presented, if a partnership, corporation, cooperative, or joint venture a proof of authorization must be presented (e.g., duly notarized Secretary's Certificate and Board Resolution issued by the corporation or the members of the joint venture), using the appropriate forms provided in Section VIII. Bidding Forms on or before the deadline specified in the ITB Clauses 16 in two (2) separate sealed bid envelopes, and which shall be submitted simultaneously. The first shall contain the technical component of the bid, including the eligibility requirements under ITB Clause 11.1 and the second shall contain the financial component of the bid.</p>
16.1	<p>The address for submission of bid is:</p> <p>LEO ALEX A. MABANGLO BAC Chairperson <i>dpwhddn.procurement@gmail.com</i></p> <p>The deadline for submission of bids is on <u>May 6, 2025 until 10:00 am.</u></p>
19.1	In all cases, the NFCC computation, if applicable, must be sufficient for the item/s or contracts to be awarded to the Bidder.
19.4	Project shall be awarded as one contract.
20.1	<p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following post-qualification documentary requirements</p> <ul style="list-style-type: none">a) Latest income taxb) Business tax returnsc) Joint Tax Account Number if Applicabled) And licenses expired during the post-qualification process <p>Failure of the Bidder declared as LCB to submit the requirements under this Clause on time or a finding against the veracity thereof, shall disqualify the Bidder for award. In the event that a finding against the veracity of any of the documents submitted is made, it shall cause the forfeiture of the bid security in accordance with Section 69 of the IRR</p>
21.2	"Not Applicable"

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➤ **P.R. No. 2025-04-0092 DATED 04/02/2024**

Contract Name : **Purchase of Diesel Fuel for use in the Unified Project Management Office (DPWH Central UPMO /FCMC)**

Location of the Contract : **DPWH Davao del Norte District Engineering Office**

Invitation to Bid
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Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
DAVAO DEL NORTE DISTRICT ENGINEERING OFFICE
Km. 48 Canocotan, Tagum City, Davao del Norte



INVITATION TO BID (Goods) No. 2025-0002

1. The Department of Public Works and Highways (Davao del Norte District Engineering Office), Tagum City, through its Bids and Awards Committee (BAC), invites suppliers to submit bids for the following Contracts:

1.	CONTRACT ID	:	➤ 25GLC0002 ➤ P.R. No. 2025-04-0093 ➤ DATED 04/02/2025
	CONTRACT LOCATION	:	DPWH DAVAO DEL NORTE DISTRICT ENGINEERING OFFICEOFFICE, KM. 48, TAGUM CITY
	CONTRACT DESCRIPTION	:	Purchase of Diesel and Gasoline Fuel for use in the office of the District Engineer (Administrative, OADE, Construction, Quality Assurance, Planning and Design Section)
	ABC	:	Php 1,555,772.61
	SOURCE OF FUNDS	:	EAO FY 2025
	COST OF BIDDING DOCUMENTS	:	Php 5,000.00
	DELIVERY SCHEDULE	:	NINETY (90) C.D
2.	CONTRACT ID	:	➤ 25GLC0003 ➤ P.R. No. 2025-04-0092 ➤ DATED 04/02/2025
	CONTRACT LOCATION	:	DPWH DAVAO DEL NORTE DISTRICT ENGINEERING OFFICEOFFICE, KM. 48, TAGUM CITY
	CONTRACT DESCRIPTION	:	Purchase of Diesel Fuel for use in the Unified Project Management Office (DPWH Central UPMO /FCMC)
	ABC	:	Php 155,311.20
	SOURCE OF FUNDS	:	EAO FY 2025
	COST OF BIDDING DOCUMENTS	:	Php 500.00
	DELIVERY SCHEDULE	:	NINETY (90) C.D

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

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Location of the Contract	: DPWH Davao del Norte District Engineering Office

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2. The Department of Public Works and Highways (Davao del Norte District Engineering Office) now invites bids for the above Procurement Project. Delivery of the Goods is required in the Schedule of Requirements. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project whose values must be at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

To be eligible to bid for these Contracts, a supplier must meet the following major requirements:

- (a) Registration certificate from SEC for Corporation, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;
 - (b) Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for exclusive economic zones or areas;
 - (c) Tax clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;
 - (d) Filipino citizen or 60% Filipino-owned partnership/corporation
 - (e) Completion of a similar contract costing at least 25% of the ABC within 2 years; and
 - (f) Net Financial Contracting Capacity (NFCC) at least equal to the ABC or in lieu of the NFCC computation, a committed line of credit (CLC) specific to the contract to be bid from universal or commercial bank.
 - (g) PhilGEPS.
3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
- Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 9184.
4. Prospective Bidders may obtain further information from Department of Public Works and Highways (Davao del Norte District Engineering Office) thru its Bids and Awards Committee and inspect the Bidding Documents at the address given below during Monday to Friday at 8:00 am to 5:00 pm.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **April 16 ,2025 until before 9:30 am of May 6, 2025** from the given address or website(s) and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos only (Php 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

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It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and DPWH website www.dpwh.gov.ph, provided that Bidders shall pay an applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Department of Public Works and Highways (**Davao del Norte District Engineering Office**) thru its Bids and Awards Committee will hold a **Pre-Bid Conference on April 23, 2025 9:00 AM at Conference Room, DPWH-Davao del Norte District Engineering Office, Tagum City, Davao del Norte** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **10:00 am on May 6, 2025**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
10. Bid opening shall be at **10:00 am on May 6, 2025 at Conference Room, DPWH-Davao del Norte District Engineering Office, Tagum City, Davao del Norte** the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. Bidders shall submit **two original copies**, one copy one certified true copies of Technical and Financial components of the bid. The original copy of the bid shall be typed or handwritten and limited to two (2) decimal places in amount and shall be signed by the duly authorized representative.
12. If at the time of the post-qualification procedure, the BAC verifies that any of the deficiencies is due to the contractor's fault or negligence pursuant to 34.3(b)(ii)(c) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 (2016 RIRR of RA 9184), the Procuring Entity Shall Disqualify the contractor from the award without any right to reimburse fees and incidental cost paid for the procurement of infrastructure contract subject of the Bid.
13. The Department of Public Works and Highways (Davao del Norte District Engineering Office) thru its Bids and Awards Committee reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
14. Notices to participating bidders shall be in writing and will be sent through its PhilGeps - registered physical address or official e-mail address. In case the notice for non-compliance & notice for post disqualification is sent via email, it shall be considered as received by the bidder on the date and time the email was sent, whether or not the bidder acknowledged the said email. It shall be the participating bidder's responsibility to check its/his/her email for the purpose.

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15. Live Streaming of Pre-Bid Conference and Opening of Bids of the said procurement can be viewed/watched live thru Official Youtube Channel: DPWH Davao del Norte - DEO Procurement LS or www.youtube.com/@DPWH.DDN.DEQ.
16. For further information, please refer to

GRACE JOY S. RACHO

Head, Procurement Staff

DPWH, Davao del Norte District Engineering Office

Km. 48, Canocotan, Tagum City, Davao del Norte

dpwhddn.procurement@gmail.com.

LEO ALEX ALMABANGLO

OIC- Assistant District Engineer

DPWH Davao del Norte District Engineering Office

BAC Chairperson

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SPECIAL CONDITIONS OF CONTRACT

GCC CLAUSE	
1	<p>The Procuring Entity is: Department of Public Works and Highways thru the Bids and Awards Committee (BAC).</p> <p>The Government of the Philippines (GOP) through the <i>EAO FY 2025</i> in the amount of <u>One Hundred Fifty Five Thousand Three Hundred Eleven Pesos and Twenty Centavos only (Php 155,311.20)</u></p> <p>The Project Site is: DPWH Davao del Norte District Engineering Office Km. 48 Canocotan, Tagum City, Davao del Norte Region XI</p> <p>The Project sites are defined in Section VI. Schedule of Requirements.</p> <p>The Procuring Entity's address for Notices is: DPWH Davao del Norte District Engineering Office Km. 48 Canocotan, Tagum City, Davao del Norte Region XI</p> <p>Attention: All required additional contract documents are listed in the Notice of Award and shall be issued immediately upon the approval of the BAC Resolution for Award to the Bidder with the Lowest Calculated Responsive Bid (LCRB)</p>
2.2	Partial payment is not allowed
4	The inspections and tests that will be conducted are: Regular inspection during the delivery of goods.
5.1	<p>Warranty Security:</p> <ul style="list-style-type: none">• Non-Expendable Supplies: One (1) Year

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Location of the Contract : DPWH Davao del Norte District Engineering Office

SCHEDULE OF REQUIREMENTS

Item/Lot Number	Item Description	QTY	Unit	Delivered Weeks/ Months
1	Diesel Fuel	2,640	liters	<i>Ninety (90) C.D. upon receipt of approved P.O.</i>

Note:
Terms and Conditions
Location of Fuel Station must be within the jurisdiction of Davao del Norte DEO

Name of Bidder

Signature over Printed Name of Authorized Representative

Designation

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Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (e.g. production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

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Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

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TECHNICAL SPECIFICATIONS

Item/ Service	Description	QTY	Unit	Statement of Compliance
1	Diesel Fuel	2,640	liters	Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specifications stating the corresponding performance parameter of the equipment offered. Statement of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specifications and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).
	<i>Note: Terms and Conditions Location of Fuel Station must be within the jurisdiction of Davao del Norte DEO</i>			

Name of Bidder

Signature over Printed Name of Authorized Representative

Designation

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

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Location of the Contract : DPWH Davao del Norte District Engineering Office

BID FORM

Date: _____
Project Identification No. **25GLC0003**

To: *The BAC Chairperson*
DPWH Davao del Norte District Engineering Office
Km. 48 Canocotan, Tagum City, Davao del Norte Region XI

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Purchase of Diesel Fuel for use in the Unified Project Management Office (DPWH Central UPMO /FCMC)** in conformity with the said PBDs for the sum of _____ *(amount in words)* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and currency	Purpose of Commission or gratuity
<u>NONE</u>	<u> </u>	<u> </u>
<u>NONE</u>	<u> </u>	<u> </u>

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

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We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity: _____

Signature:_____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

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**BILL OF QUANTITIES
WITH UNIT BID PRICES AND TOTAL BID PRICES**

Date of Opening: May 6, 2025

[illegible]

Bid Validity: _____

Name and Signature of Bidder : _____
 Address : _____
 Telephone No. : _____
 Name of Representative : _____
 Signature of Representative : _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____)
S.S.

1. AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee

(BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____
_____, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]
Affiant

[JURAT]

[Format shall be based on the latest Rules on Notarial Practice]

Doc. No. ____
Page No. ____
Book No. ____

Department of Public Works & Highways (DPWH)

Name of Office: _____

GOVERNMENT AND PRIVATE CONTRACTS COMPLETED WHICH ARE SIMILAR TO THE CONTRACT TO BE BID

Business Name:

Business Address:

Name of Contract	a. Owner's Name b. Address c. Telephone No.	Nature of Work	Bidder's Role		a. Amount at Award b. Amt at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		
<u>Government</u>						
<u>Private</u>						

Attachments: 1. Copy of Contract
2. Certificate of Completion
3. Certificate of Acceptance

Submitted by: _____

(Printed Name and Signature)

Designation: _____

Date: _____

DPWH-G&S-13: Statement of all Government and Private Contracts Completed Which are Similar in Nature: The prospective bidder shall list down all the government and private contracts completed which are similar in nature to the procurement at hand. The BAC shall use the form to determine whether it has completed within the period specified in the Invitation to Bid, a single contract that is similar to the contract to be bid, and whose value, adjusted to current prices using the National Statistics Office (NSO) consumer price indices, must be at least fifty percent (50%) of the ABC. In the case of Expendable Supplies, said single contract must be at least twenty five percent (25%) of the ABC.

Department of Public Works and Highways (DPWH)

Name of Office: _____

**LIST OF ALL ONGOING GOVERNMENT AND PRIVATE CONTRACTS INCLUDING CONTRACTS
AWARDED BUT NOT YET STARTED**

Business Name:

Business Address:

Name of Contract	a. Owner's Name b. Address c. Telephone No.	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Compln	% of Accomplishment		Value of Out-standing Works/ Undelivered Portions
			Description	%		Planned	Actual	
<u>Government</u>								
<u>Private</u>								

Attachments:

1. Notice of Award and/or Contract
2. Notice to Proceed issued by owner
3. Certificate of Accomplishment signed by the owner or authorized representative

Submitted by: _____
(Printed Name and Signature)

Designation: _____

Date: _____

DPWH-G&S-14: List of all On-going Government and Private Contracts Including Contracts Awarded but not yet Started: The prospective bidder shall list down all the government and private contracts completed which are similar in nature to the procurement at hand. The BAC shall use the form to determine whether it has completed within the period specified in the Invitation to Bid, a single contract that is similar to the contract to be bid, and whose value, adjusted to current prices using the National Statistics Office (NSO) consumer price indices, must be at least fifty percent (50%) of the ABC. In the case of Expendable Supplies, said single contract must be at least twenty five percent (25%) of the ABC.

FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK

Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached income tax return and audited financial statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current asset minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

The Bidder shall attach the AFS to the NFCC Computation for Eligibility Check Form.

NFCC = P _____

Submitted by:

Name of Supplier / Distributor / Manufacturer

Signature of Authorized Representative

Date: _____

NOTE:

If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION
Project Identification No.: 25GLC0003

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this _____ day of *[month]*
[year] at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[JURAT]

[Format shall be based on the latest Rules on Notarial Practice]

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Contract ID : ➤ 25GLC0003
P.R. No. 2024-04-0092 DATED 04/02/2025

Contract Name : Purchase of Diesel Fuel for use in the Unified Project
Management Office (DPWH Central UPMO /FCMC)

Location of the Contract : DPWH Davao del Norte District Engineering Office

For Goods Offered from Within the Philippines

Name of Bidder: _____ Project ID No. _____ Page _____ of _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____ Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Contract ID : ➤ 25GLC0003
P.R. No. 2024-04-0092 DATED 04/02/2025

Contract Name : Purchase of Diesel Fuel for use in the Unified Project Management Office
(DPWH Central UPMO /FCMC)

Location of the Contract : DPWH Davao del Norte District Engineering Office

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Price Schedule for Goods Offered from Abroad

Name of Bidder: _____ Project ID No. _____ Page _____ of _____

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port of CIP named place (specify border point or place of destination	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit Price Delivered Duty Paid (DDP)	Total Price delivered (DDP) (COL 4 X 8)

Name: _____

Legal Capacity: _____ Signature: _____

Duly authorized to sign the Bid for and behalf of: _____