



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ZAMBOANGA SIBUGAY 2nd DISTRICT ENGINEERING OFFICE
Lower Ipil Heights, Ipil, Zamboanga Sibugay, Region IX

Name of Procuring Entity : DPWH-Zamboanga Sibugay 2nd DEO Request for Quotation (P.R. No.) : 2025-05-150
Revised on : Date : May 30, 2025

REQUEST FOR QUOTATION

Standard Form/Title : **25GJF0166 - Office Equipment, Supplies and Consumables for use in the 2nd District Engineering Office, this district**
Office/End-User :
Supply Unit :

COMPANY NAME :

ADDRESS :


TEL. NO./FAX No. :

TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of June 09, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Unit, Zamboanga Sibugay 2nd DEO, Tirso Babiera, Ipil, Zamboanga Sibugay.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 20 days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Price validity shall be for a period of sixty (60) calendar days.
4. G-EPIS Registration Certificate/Mayor's Permit/DTI/Omnibus Sworn Statement/Income Tax Return shall be attached upon submission of the quotation.
5. Bidders shall submit original brochures of the product.
6. Please indicate the brand for each item being offered.
7. The approved budget ceiling for this procurement is P 901,435.00


CHRISTOPHER L. EBAL
Assistant District Engineer
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Arch File Folder (Blue) A4.3: sdie clip	300	pieces		
2	Expanded Folder Long (White w/ Green side)	300	pieces		
3	Monitor (24.5 inches diagonal Length)	1	boxes		
4	Ordinary Ballpen .3 Black	30	boxes		
5	Ordinary Ballpen .3 Blue	30	boxes		
6	Pilot Permanent Marker Refill Ink (Black)	10	bottle		
7	Pilot Permanent Marker Refill Ink (Blue)	10	bottle		
8	Rubber Band (Office Series) Long Strip	10	boxes		
9	Salary Card (Yellow)	1000	pieces		
10	Contractor Ledger Card (Blue) -	1000	pieces		
11	Index of Payment Card (White)	1000	pieces		
12	Project Cost Sheet	1000	pieces		
13	Heavy Duty Folding Table (2ft. X 6ft.)	4	pieces		
14	Grass Cutter (2-stroke) TD-40	1	piece		
15	Wheel Barrow	2	pieces		
16	Photocopier	1	piece		
17	Ladder Aluminum A-Type, 6 steps	5	pieces		
18	Water Dispenser (Hot, Warm & Cold)	3	pieces		
19	Epson 004 - Black	20	pieces		
20	Epson 001 - Black	20	pieces		
21	Epson 003 - Black	20	pieces		
22	Epson 008 - Black	20	pieces		
23	Kyocera Toner Ink TK-8113 Black	2	tube		
24	Kyocera Taskalfa 40120ITK7220	2	tube		
25	Copier Machine - Highend, copy print speed of 24 copies/minute	1	unit		

Brand Name and Model : Warranty :
Delivery Period : 20 days Price Validity : None

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. 957-3446

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address