



## REQUEST FOR QUOTATION

**COMPANY NAME**

ADDRESS

TEL. NO./FAX No.

**TIN :**

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 6 days upon receipt of the approved funded Purchase Order (P.O).
3. Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EP5 Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is **P 4,330.00**

Tel. No. / Cellphone No. / E-mail Address