

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE DISTRICT ENGINEER
Airport Avenue, Brgy. Cavit, Laoag City

Name of Procuring Entity	DPWH-INFDEO	Request for Quotation	25GAA0061
		(P.R. No.)	(2025-05-0118)
Revised on :		Date	May 20, 2025
Standard Form/Title	REQUEST FOR QUOTATION	Office/End-User	DPWH-INFDEO
25GAA0061: PROCUREMENT OF MULTIFUNCTION INKJET PRINTER A4 FOR USE OF ADMINISTRATIVE SECTION, OFFICE OF THE DISTRICT ENGINEER, PROCUREMENT OFFICE, FINANCE SECTION, QUALITY ASSURANCE SECTION AND MAINTENANCE SECTION AT DPWH-INFDEO, CAVIT, LAOAG CITY			
COMPANY NAME			
ADDRESS			
TEL. NO./FAX No.		TIN	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. of May 27, 2025** in the return envelope attached herewith, to the BAC Secretariat DPWH-INFDEO I, Airport Avenue, Brgy. Cavit, Laoag City.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within seven (7) calendar days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate, Mayor's/Business Permit, Tax Clearance, Income/Business Tax Return and Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Please indicate the brand for each item being procured
7. The approved budget ceiling for this procurement is P600,000.00


MARK LOUIE B. GALIZA
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Multifunction Inkjet Printer A4	20.00	units		
	Print Technology: Inkjet (Color)				
	Print Speed: Minimum speed of 30 ppm or 17 ipm; speed measured using a4/letter size paper				
	Print Quality: 600 x 600 dpi				
	Copy Speed: Minimum speed of 11.5 cpm or 5.5 ipm; speed measured using A4/Letter size paper				
	Scan Resolution: 1200 dpi				
	Scan Features: Multi-sheet scan to single PDF file; Scan to Network				
	Folder; Scan to USB/Memory Device				
	Scan Type: Flatbed and ADF				
	Duty Cycle: 5,000 pages per month				
	Memory: N/A				
	Ink/Toner System: Continuous Ink				
	Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required. Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color.				
	Network Interface: Fast Ethernet				
	IO Ports: USB 2.0 (Type A); Ethernet (RJ-45)				
	Paper Handling				
	Duplex Printing: Automatic two-sided printing				
	Paper Trays: Two Trays; Standard				
	Input tray (250 sheets), Multi-purpose tray (100 sheets)				
	Maximum Media Size: Legal (8.5in x 14in)				
	Media Type: Paper (bond, light, heavy, plain, recycled, rough), envelops, labels, cardstock, photo, brochures.				

Brand and Model:

Warranty:

Delivery Period:

Price validity

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

The awarding for this RFQ will be on a lump sum basis. Prospective suppliers must quote for all of the items, otherwise, they will be subject for disqualification.

Telefax: (077) 670-8468
c/o BAC Secretariat
email: doloroso.james@dpwh.gov.ph

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

Publication: May 23, 2025

Name of Procuring Entity	: DPWH-INFDEO	Request for Quotation	: 25GAA0061
Revised on :		(P.R. No.)	: (2025-05-0118)

Standard Form/Title : REQUEST FOR QUOTATION Date : May 20, 2025
25GAA0061: PROCUREMENT OF MULTIFUNCTION INKJET PRINTER A4 FOR USE OF ADMINISTRATIVE SECTION, OFFICE OF THE District Engineer, Procurement Office, Finance Section, Quality Assurance Section and Maintenance Section at DPWH-INFDEO, CAVIT, LAOAG CITY

TEL. NO./FAX No.

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BAC Chairperson

Tel. No. / Cellphone No. / E-mail Address

Publication: May 23, 2025