

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ALBANY 2ND DISTRICT ENGINEERING OFFICE
Old Airport Road, Brgy. 40 Cruzada, Legazpi City

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NAME OF PROCURING ENTITY:	DPSW ALBAY 2nd DEO	REQUEST FOR QUOTATION (PR No.):	25-05-033
REVISED ON:		DATE:	May 22, 2025
STANDARD FORM TITLE:	REQUEST FOR QUOTATION	OFFICE/END USER:	
COMPANY NAME:			
ADDRESS:			
TEL. No./ FAX No.:		TIN No.:	

TIN NO. :

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. of June 3, 2025**, in the return envelope attached herewith to the BAC Secretariat, DPWH, Albay 2nd District Engineering Office, Airport Site, Legazpi City.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period is within Thirty (30) CD upon receipt of approved funded Purchase Order (P.O.) Administrative Penalties pursuant to Sec.69 of the Revised IRR RA 9184 shall be imposed for non-completion without valid reason.
3. Warranty shall be for a minimum of three (3) months for Supplies & Materials One (1) year for Equipment; three (3) years for IT Equipment from date of acceptance by the end-user.
4. Required to post a *Performance Security* per RA 9184. (if applicable)
5. Price validity shall be for a period of sixty (60) Calendar Days.
6. *Mayor's Permit, PhilGEPS Reg. Number/Cert. of Platinum Membership, DTI or SEC Reg., BIR Cert. of Reg.* and Tax Clearance shall be submitted upon submission of the RFQ.
7. For contract with *ABC above P500K, submit Income Tax Return* upon submission of RFQ.
8. Bidder shall submit notarized *Omnibus Sworn Statement for contracts with ABC above P50K* prior to payment of contract.
9. Bidders shall submit original brochures of the product (if applicable).
10. Please indicate the brand name for each items being offered.
11. Payment is subject to Retention of 1% for Consumables & 5% for Non-Consumables.
12. The Approved Budget for the Contract (ABC) is: Php 138,471.00


JOANNE T. MORALES
OIC-Assistant District Engineer
BAC Chairman

[illegible]

Brand and Model:

Delivery Period:

Warranty:

Validity:

After having carefully read and accented your General Conditions. I/We quote you on the item/s at prices noted above.

If the space provided for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by the DPWH.

Printed Name/Signature

Date _____

Tel. No./Cellphone/E-Mail Address: