


Republic of the Philippines
Department Of Public Works and Highways
Negros Oriental 1st District Engineering Office
Tinaogan, Bindoy, Negros Oriental

Name of Procuring Entity : Request for Quotation (PR No.) : 24GSJ033
Revised on : Date : 07/30/2024
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : DPWH-NQFDEO
COMPANY NAME :
ADDRESS :
TEL.NO./FAX NO. : TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. _____. In the return envelope attached herewith, to the Procurement Unit, DPWH, NOFDEO, Bindoy, Negros Oriental.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within (15 days) upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three(3) months for supplies & materials; one(1) year for equipment; three(3) years for IT equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty(60) calendar days.
- G-EPIS Registration Certificate/Mayor's Permit/DTI/Tax Clearance shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product (if applicable).
- Please indicate the brand for each items being offered.
- The approved budget ceiling for the procurement is **Php 760,000.00**
- Omnibus Sworn Statement (OSS)


FELICIANO R. ESPINA
BAC, Chairman

| ITEM NO. | ITEMS & DESCRIPTION | QTY | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|--|-----|------|------------|-------------|
| 1 | (5MM ACRYLIC CLEAR WITH OUTDOOR STICKER INSIDE) 4"x18" | 15 | | | |
| | Name of Section & Unit | | | | |
| | • ADMINISTRATIVE SECTION | | | | |
| | • OFFICE OF THE DISTRICT ENGINEER | | | | |
| | • OFFICE OF THE ASSISTANT DISTRICT ENGINEER | | | | |
| | • PROCUREMENT UNIT | | | | |
| | • PLANNING AND DESIGN SECTION | | | | |
| | • CONSTRUCTION SECTION | | | | |
| | • FINANCE SECTION | | | | |
| | • MAINTENANCE SECTION | | | | |
| | • CASH UNIT | | | | |
| | • SUPPLY & PROPERTY MANAGEMENT UNIT | | | | |
| | • QUALITY ASSURANCE SECTION | | | | |
| | • INFORMATION AND COMMUNICATION TECHNOLOGY | | | | |
| | • CONFERENCE ROOM | | | | |
| | • BIDDING ROOM | | | | |
| | • COMMISSION ON AUDIT | | | | |
| 2 | (5MM ACRYLIC CLEAR WITH OUTDOOR STICKER INSIDE) 6"x18" | 19 | | | |
| | ORGANIZATIONAL PROFILE | | | | |
| | • PLANNING AND DESIGN SECTION | | | | |
| | • HIGHWAYS DESIGN UNIT | | | | |
| | • BRIDGES AND OTHER PUBLIC WORKS DESIGN UNIT | | | | |
| | • ENGINEERING SURVEYS AND INVESTIGATION UNIT | | | | |
| | • ENVIRONMENTAL, SOCIAL & RIGHT OF WAY UNIT | | | | |
| | • CONTRACT MANAGEMENT UNIT | | | | |
| | • CONTRACT CLAIMS UNIT | | | | |
| | • MONITORING AND AND EVALUATION UNIT | | | | |
| | • MAINTENANCE MANAGEMENT UNIT | | | | |
| | • EQUIPMENT MANAGEMENT UNIT | | | | |
| | • QAULTY IMPLEMENTATION UNIT | | | | |
| | • MATERIALS TESTING UNIT | | | | |
| | • HUMAN RESOURCE MANAGEMENT & DEVELOPMENT UNIT | | | | |
| | • RECORDS MANAGEMENT UNIT | | | | |
| | • SUPPLY & PROPERTY MANAGEMENT UNIT | | | | |
| | • CASH UNIT | | | | |
| | • GENERAL SERVICES UNIT | | | | |

| | | | | | |
|----|---|-----|--|--|--|
| | • ACCOUNTING UNIT | | | | |
| | • BUDGET UNIT | | | | |
| 3 | (5MM ACRYLIC CLEAR WITH OUTDOOR STICKER INSIDE) 4"x18" | 6 | | | |
| | • OFFICE OF THE SECTION CHIEF | | | | |
| 4 | (5MM ACRYLIC CLEAR WITH OUTDOOR STICKER INSIDE) | 8 | | | |
| | Size: 16"x24" (inches) | | | | |
| | • Vision Mission | | | | |
| | • Quality Policy | | | | |
| | • Mandate | | | | |
| | • Function | | | | |
| | • Core Values | | | | |
| | • Strategic Map (L) | | | | |
| | • Organizational Chart (L) | | | | |
| | • Functional Chart (L) | | | | |
| 5 | (5MM ACRYLIC CLEAR WITH OUTDOOR STICKER INSIDE) 2ftx3ft | 10 | | | |
| | LOBBY | | | | |
| | • Quality Policy | | | | |
| | • Function | | | | |
| | • Core Values | | | | |
| | • Vision Mission | | | | |
| | • Mandate | | | | |
| | • Socotec (L) | | | | |
| | • Socotec (P) | | | | |
| | • Jurisdiction Map | | | | |
| | • Wall 1 (Right) | | | | |
| | • Wall 2 (Left) | | | | |
| 6 | (5MM ACRYLIC CLEAR WITH OUTDOOR STICKER INSIDE) 4ftx4ft (L) | 1 | | | |
| | • Strategic Map | | | | |
| 7 | (5MM ACRYLIC CLEAR WITH OUTDOOR STICKER INSIDE) 4ftx6ft (L) | 1 | | | |
| | • Organizational Chart | | | | |
| 8 | (5MM ACRYLIC CLEAR WITH OUTDOOR STICKER INSIDE) | 21 | | | |
| | A4 size Sticker (with laminated) | | | | |
| | • No Noon Break - 7 pcs. | | | | |
| | • No fixer - 7 pcs. | | | | |
| | • Arta - 7 pcs. | | | | |
| 9 | (5MM ACRYLIC CLEAR WITH OUTDOOR STICKER INSIDE) 68"x96" (L) (with bracket) | 1 | | | |
| | • Citizens Charter | | | | |
| 10 | (3MM ACRYLIC WHITE WITH OUTDOOR STICKER LAMINATED) | 103 | | | |
| | NAME PLATE | | | | |
| | • DE'S OFFICE - 2 | | | | |
| | • ADE'S OFFICE - 1 | | | | |
| | • ADMIN'S OFFICE - 5 | | | | |
| | • SUPPLY UNIT - 3 | | | | |
| | • CASH UNIT - 3 | | | | |
| | • GENERAL SERVICES UNIT - 1 | | | | |
| | • ICT UNIT - 3 | | | | |
| | • PROCUREMENT - 6 | | | | |
| | • FINANCE SECTION - 9 | | | | |
| | • QA - 14 | | | | |
| | • MAINTENANCE - 15 | | | | |
| | • CONSTRUCTION - 16 | | | | |
| | • PLANNING - 25 | | | | |
| 11 | (3MM ACRYLIC WHITE WITH OUTDOOR STICKER LAMINATED) 4"x18" | 2 | | | |
| | • FRONT DESK | | | | |
| 12 | (3MM ACRYLIC WHITE WITH OUTDOOR STICKER LAMINATED) 3.5"x6.5" | 60 | | | |
| | • PUSH & PULL | | | | |
| 13 | (3MM ACRYLIC WHITE WITH OUTDOOR STICKER LAMINATED) 4"x18" | 10 | | | |

| | | | | | |
|---|---|----|--|--|--|
| | • FIRE/EMERGENCY EXITS | | | | |
| 14 | (3MM ACRYLIC WHITE WITH OUTDOOR STICKER LAMINATED) 4"x18 | 10 | | | |
| | • FIRST AID KIT | | | | |
| 15 | (3MM ACRYLIC WHITE WITH OUTDOOR STICKER LAMINATED) 12"x24" SIGNAGE (See attached picture) | 6 | | | |
| | X - X - X - X - X - X | | | | |
| | *Includes installation | | | | |
| | | | | | |
| Purpose: Supply, Delivery and Installation of Acrylic Clear with Outdoor Sticker (Frames, Nameplates and Signages) for use in DPWH Negros 1st DEO | | | | | |
| Brand and Model : _____ Warranty : _____ Delivery Period : _____ Price Validity : _____ After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH. | | | | | |
| | | | | | Printed Name/Signature/Date Tel. No./Cellphone No./E-mail Address |