

Republic of the Philippines
Department Of Public Works and Highways
Negros Oriental 1st District Engineering Office
Tinaogan, Bindoy, Negros Oriental

Name of Procuring Entity : Request for Quotation (PR No.) : 24GSJ028
Revised on : Date : 07/12/2024
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : DPWH-NOFDEO
COMPANY NAME :
ADDRESS :
TEL.NO./FAX NO. : TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. . In the return envelope attached herewith, to the Procurement Unit, DPWH, NOFDEO, Bindoy, Negros Oriental.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within (15 days) upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three(3) months for supplies & materials; one(1) year for equipment; three(3) years for IT equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty(60) calendar days.
- G-EPS Registration Certificate/Mayor's Permit/DTI/Tax Clearance shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product (if applicable).
- Please indicate the brand for each items being offered.
- The approved budget ceiling for the procurement is **Php775,160.00**
- Omnibus Sworn Statement (OSS)


FELICIANO R. ESPINA
BAC, Chairman

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Photocopier Toner PR2022TCB (Colored)	12	cart		
2	Photocopier Toner PR2022TCC (Colored)	6	cart		
3	Photocopier Toner PR2022TCM (Colored)	6	cart		
4	Photocopier Toner PR2022TCY (Colored)	6	cart		
5	Photocopier Toner PR2150TCB (Black & White)	40	cart		
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	Note:				
	*Free Machine				
	*Free Spare Parts				
	*Free Technician/Technical Support				
	*Free Monthly Cleaning & Check-up				
	*Lifetime Free Service				

Purpose: Supply and Delivery of Toner for use in Office Equipment (Photocopier) of DPWH-NOFDEO

Brand and Model : Warranty :
Delivery Period : Price Validity :
After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date
Tel. No./Cellphone No./E-mail Address