



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BENGUET 2ND DISTRICT ENGINEERING OFFICE
Natlubleng, Buguias, Benguet, Cordillera Administrative Region



Name of Procuring Entity: Department of Public Works and Highways - Benguet 2nd District Engineering Office

Request for
Quotation
(P.R. No.):

RFQ No. 2024-06-032 dated June 11, 2024
PR No. PR2024-06-045 dated June 05, 2024

Revised on:

Date:

Standard Form/Title: **REQUEST FOR QUOTATION (SHOPPING)**

Office/End User: **FINANCE SECTION**

COMPANY NAME: :	
ADDRESS: :	
TEL. NO./FAX NO. :	
TIN:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M.** of envelope attached herewith, to the BAC Secretariat for Goods, DPWH-BSDEO.

June 19, 2024

in the return

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 15 days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price Validity shall be for a period of sixty (60) calendar days.
- G-EPIS Registration Certificate and Mayor's Permit shall be attached upon submission of the sealed quotation.

NOTE: Please submit three (3) duly certified photocopies of each document stated in term and condition no. 5 and original copy of this accomplished RFQ & two (2) certified photocopies)

- Bidders shall submit original brochures of the product.
- Please indicate the brand for each item being offered.
- Cost of Bidding Document:

Php1,000.00

9. The approved budget ceiling for this procurement is

Php297,221.00

PATERNO C. GONZALO
Administrative Officer V
BAC Vice - Chairperson

Item No.	ITEMS & DESCRIPTIONS	Brand/Model	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Adapter, Universal Socket Plug Adaptor		12	piece		
2	Ballpoint pen, black, Retractable		10	box		
3	Ballpoint pen, blue, Retractable		10	box		
4	Battery, AA size/format, 4pcs/pack		10	pack		
5	Cellophane wrapper, colored		37	piece		
6	Clip, backfold, 1" thickness, 12s/box		5	box		
7	Clip, backfold, 2" thickness, 12s/box		10	box		
8	Data Switch, 5-port		2	piece		
9	Data Receiver		2	piece		
10	Dater, Manual, Built-in ink pad		2	piece		
11	DPWH Customized file folder, brown, Legal, side clip		100	piece		
12	Envelope, expanding, kraftboard, legal		1	box		
13	Eraser, soft, dust free		20	piece		
14	Extension Wire-4 Multi-Function socket, heavy duty, 15 meters		3	piece		
15	Ethernet cable, Micro USB 1.1 male to RJ45 female/Type C		1	piece		
16	Flash drive, USB 64GB with OTG Plug & Play		10	piece		
17	Glue, Multi Purpose, 473ml		2	piece		
18	Marker, whiteboard, blue, 12pcs/box		1	box		
19	Marker, permanent, broad, black 12pcs/box		1	box		
20	Numbering Machine, 12 digits Manual, Built-in ink pad		2	Unit		
21	Paper Clip, Vinyl/Plastic Coated, 33mm		20	box		
22	Paper Clip, Vinyl/Plastic Coated, 30mm		20	box		
23	Paper Shredder, 16 sheets, 30minutes run time		2	unit		
SUB - TOTAL						

Brand and Model: _____

Warranty: _____

Delivery Period : _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by the DPWH.

For further information, please refer to:

ABRAHAM S. OSBEN
HEAD - BAC Secretariat
[(+63)907 547 6647]
osben.abraham@dpwh.gov.ph

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Address



Tel. No./Cellphone No./E-mail Address