



## RE-INVITATION TO BID

### FOR

### SUPPLY AND DELIVERY OF ONE (1) UNIT AUTOMATIC GLUE BINDING MACHINE AND ONE (1) UNIT MULTIFUNCTION INKJET PRINTER (A3)

The Department of Public Works and Highways **Apayao 2<sup>nd</sup> District Engineering Office**, through its Bids and Awards Committee, through the **FY 2024 GENERAL APPROPRIATIONS ACT (GAA)** intends to apply the sum of **ONE MILLION TWO HUNDRED THOUSAND PESOS ONLY (Php1,200,000.00)** being the ABC to payments under the contract for **Contract ID No. 24GPC0010- SUPPLY AND DELIVERY OF ONE (1) UNIT AUTOMATIC GLUE BINDING MACHINE AND ONE (1) UNIT MULTIFUNCTION INKJET PRINTER (A3)**.

1. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. **The DPWH-Apayao 2<sup>nd</sup> District Engineering Office** now invites bids for the above Procurement Project. Delivery of the Goods is required **(45) calendar days**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary **"pass/fail"** criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Department of Public Works and Highways **Apayao 2<sup>nd</sup> District Engineering Office** and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM (Monday-Friday)**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 7-November 4, 2024** from the given address or website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE THOUSAND PESOS (Php5,000.00)**. The procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The **DPWH-Apayao 2<sup>nd</sup> District Engineering Office** will hold a Pre-Bid Conference on **October 24, 2024, 10:00 A.M** at the **DPWH-Apayao 2<sup>nd</sup> District Engineering-Office Bidding Conference Room, San Isidro Sur, Luna, Apayao** and/or through video conferencing or webcasting via any available video conferencing services website/applications, which shall be open to prospective bidders.





Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**APAYAO 2<sup>ND</sup> DISTRICT ENGINEERING OFFICE**  
San Isidro Sur, Luna, Apayao, Cordillera Administrative Region



Contract ID : **24GPC0010**

Contract Name : **SUPPLY AND DELIVERY OF ONE (1) UNIT AUTOMATIC GLUE BINDING MACHINE AND ONE (1) UNIT MULTIFUNCTION INKJET PRINTER (A3)**

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **November 4, 2024** at **9:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **November 4, 2024** at **2:00 P.M.** at the given address below and/or via any available video conferencing services website/applications. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Bids shall address to:

**AUREL A. PEREZ**

Assistant District Engineer  
BAC Chairperson  
DPWH-Apayao 2<sup>nd</sup> DEO  
San Isidro Sur, Luna, Apayao

11. The DPWH-Apayao 2<sup>nd</sup> District Engineering Office reserves the right to reject any and all bids, declare a failure bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**BENJAMIN V. DOMINGO**

Head, BAC Secretariat  
Procurement Unit Office, Apayao 2<sup>nd</sup> DEO  
San Isidro Sur, Luna, Apayao  
apayaosecondprocurement@yahoo.com  
CP No: 09280494899

13. You may visit the following websites:

For downloading of Bidding Documents:

**DPWH Website:** October 7-13, 2024

**PhilGEPS Website:** October 7- November 4, 2024

Approved By:

**CHERRY JOY A. CALARAMO**

Vice-Chairperson, Bids and Awards Committee



**BILL OF QUANTITIES**  
Department of Public Works and Highways (DPWH)

Project ID No. 24GPC0010

**SUPPLY AND DELIVERY OF ONE (1) UNIT AUTOMATIC GLUE BINDING MACHINE AND ONE (1) UNIT MULTIFUNCTION INKJET PRINTER (A3)**

ABC: P1,200,000.00

CONTRACT  
DURATION: 45CD

Part No.: \_\_\_\_\_

Procuring Entity	Description	Quantity	Unit	Column ( 5) and (6) are to be filled up by the Bidder Unit Price ( Pesos )	Amount ( Pesos )
Pay item No.					
1	2	3	4	5	6
<b>1</b>	<b>Automatic Glue Binding Machine</b>				
	General Specifications:			In Words: Pesos	In Words: Pesos
	<b>Specifications:</b>				
	Max Binding Length: 420mm(A3)	1.00	set		
	Max Binding Thickness: 60mm				
	Mechanical running speed: 250-350 books/h				
	Display: 7" Touch screen, Auto thickness measurement				
	Voltage: 220v(110v)50hz(60hz)				
	Power: 2.3KW			In Figures: _____	In Figures: _____
	Machine weight: 280kgs				
	Machine Size (mm): 1000x590x1650				
	Gluing Roller: 1 Rubber Wheel				
	<b>Features:</b>				
	Vertical lifting gear, rack clamping structure, good molding effect for perfect bound books.				
	Integral cast aluminum glue groove structure, automatic glue on the spine side.				
	Rubber roller technology.				
	Cast aluminum glue tank and double rubber wheel gluing structure.				
	Book block and cover alignment function.				
	Side Gluing feature.				
	Double air leaf ducted air suction system.				
	Three fully automatic glue binding modes: Manual mode, automatic mode, quick installation mode.				
	Heavy-duty overall frame design.				
	<b>Warranty and Maintenance:</b>				
	The supplier is required to provide a 3-year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR). The supplier must also provide a Manufacturer's certificate as proof of Authorized Dealer or Distributor. Free lifetime preventive maintenance service.				
<b>2</b>	<b>MULTIFUNCTION INKJET PRINTER (A3)</b>				
	<b>General:</b>				
	Print Technology: Inkjet (Color)			In Words: Pesos	In Words: Pesos
	Print Speed: Draft: 32 ppm or ISO: 20 ipm; speed measured using A4/Letter size paper	1.00	unit		
	Print Quality: 4800x1200 dpi				
	Copy Speed: Draft: 30 cpm or ISO: 11 ipm; speed measured using A4/Letter size paper				
	Scan Resolution: 1200 dpi				
	Scan Type: Flatbed and ADF				
	Duty Cycle: 5000 pages			In Figures: _____	In Figures: _____
	Memory: Manufacturer's Standard				
	Ink/Toner System: Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.				
	Network Interface: Fast Ethernet				
	<b>Paper Handling</b>				
	Duplex Handling: Automatic two-sided printing				
	Paper Trays: Two-Trays (Standard Input Tray, Multi-Purpose Tray)				
	Maximum media size: A3 (11.7in x 17in)				
	Media Type: Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.				
	<b>Software</b>				
	Supported OS: Windows 11, 10 (32-bit and 64-bit)				
	<b>Other requirements</b>				



	Brand and Model: Must be an International Brand Name with existence of a atleast 10 years in the Philippines. Unit model must be in current catalog and not end-of-life. A manufacturer's certificate is required.				
	Regulatory: ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star Label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.				
	Service Maintenance: The supplier shall provide the following service maintenance activities from the date of Inspection and Acceptance Report:				
	Weekly on-site assessment of the printer and replacement of consumables such as inks/toner and maintenance box. Submit assessment report that includes health statuses of all delivered printers, number of documents printed, and inventory of consumables delivered.				
	In case of defective printer, the supplier is given 48 hours to repair the unit and if founs irreparable, a replacement unit shall be provided within 72 hours.				
	Data wipe shall be performed on the memory/storage before oulling out the unit.				
	Technical Support: The local technical support shall provide atleast 2 onsite techincal support, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday-Friday) for problem resolution)				

"Total Amount in Words: \_\_\_\_\_  
Project to be completed within \_\_\_\_\_ CD.

Submitted By: \_\_\_\_\_

( Name and Signature of the Duly Authorized Bidders Representative) \_\_\_\_\_ ( Date)

\_\_\_\_\_  
( Position)