



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CORDILLERA ADMINISTRATIVE REGION
Engineers Hill, Baguio City



Shopping [Section 52.1 (b)]

Name of Procuring Entity: DPWH-CAR Regional Office Request for Quotation: 24GP00101

Standard Form/Title: REQUEST FOR QUOTATION Office/End user: QAHD

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO.: TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 2:00 PM of 22 JUL 2024 in the return envelope attached herewith, to the BAC Chairman, DPWH-CAR Regional Office.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **15 days** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three months for supplies & materials; one year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. For all Suppliers, the two (2) envelope system will be followed. The first envelope shall contain the following eligibility document/s:
(A) PhilGEPS Platinum Certificate (Certified Copy) or PhilGEPS Registration Number; and
(B) Mayor's Permit (Certified Copy);
The second envelope which will contain the quotation shall only be opened after the first is declared complying.
6. Bidders shall submit original brochures showing certifications of the product if applicable.
7. Please indicate the brand for each items being offered in order to evaluate conformity with specifications.
8. Suppliers must have a physical office/shop with trade name displayed and inventory of supplies / goods.
9. The approved budget ceiling for this procurement is **Php 263,530.00**
10. Source of Fund: **EAO**

ARNOLD O. DACWAG
BAC Vice Chairman

pl JBL

[Signature] LTM
FOM

Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	24GP00097 - Procurement of Office Equipment Parts and Consumables for use of Procurement / BAC Office in relation to pre-construction activities				
1	Ink Bottle, Epson 001, Black	15	pcs.		
2	Ink Bottle, Epson 001, Cyan	15	pcs.		
3	Ink Bottle, Epson 001, Magenta	15	pcs.		
4	Ink Bottle, Epson 001, Yellow	15	pcs.		
5	Paper, multicopy, A2, ultra white, 80 gsm	5	ream		
6	Colored Paper, A4 size, 120 gsm	10	packs		
7	Colored Papers, legal size, 120 gsm	10	packs		
8	Customized Binder, legal size with hard cover and thickness of 2.55mm and file with radolock, ring pocket, and 3 colored logo on spine expansion of at least 70mm with white background (width-280mm),length 350mm) DPWH blue as prescribed by Central Office)	10	pcs.		
9	Customized Binder, legal size with hard cover and thickness of 2.55mm and file with radolock, ring pocket, and 3 colored logo on spine expansion of at least 50mm with white background (width-280mm),length 350mm) DPWH blue as prescribed by Central Office)	10	pcs.		
10	File organizer	10	pcs.		
11	Ring binder, 24mmx1.2 (1"x44"),plastic	10	pc.		
12	Ring binder, 51mm(2"), plastic	10	pc.		
13	Duct tape, 2", 50 meters length	15	roll		

Sl no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
14	Calculator, Scientific, 10 Digits	6	unit		
15	Tape, double sided, .5", 10 meters length	30	roll		
16	Tape, double sided, 1", 10 meters length	30	roll		
17	Tape, transparent, 2", 50 meters length	15	roll		
18	Friction Pen	20	pcs.		
19	Sign Pen (0.50mm) black, 12pcs./box	10	box		
20	Marking Pen, Permanent, Black, broad	8	pcs.		
21	Marking Pen, Permanent, Blue, broad	8	pcs.		
22	Marking Pen, Permanent, Black, fine	2	box		
23	White Board Marker, Black, fine	10	pcs.		
24	White Board Marker, Blue, fine	10	pcs.		
25	Binder Clip, .5", 12pcs./box	30	box		
26	Binder Clip, 1", 12pcs./box	30	box		
27	Binder Clip, 1 1/2", 12 pcs./box	30	box		
28	Binder Clip, 2", 12pcs./box	20	box		
29	Binder Clip, 3", 12pcs./box	20	box		
30	Ruler, big (stainless), 1 foot	10	pcs.		
31	Stamp Pad (Blue)	3	pcs.		
32	Paper fastener, plastic coated, 6"	10	box		
33	Paper Clip, plastic coated (small)	20	box		
34	Ballpen, Retractable, blue, 12pcs./box	10	box		
35	Ballpen, Retractable, black, 12pcs./box	15	box		
36	Ballpen, fine point, 0.3, black, 12pcs./box	15	box		
37	Photo Paper, A4 size, glossy	30	packs		
38	Photo Paper, A4 size, matte	30	packs		
39	Sticker Paper	10	packs		
40	Post-It-Pad 3"x5"	10	pcs.		
41	Post-It-Pad 79mm x 76mm	10	pcs.		
42	Post-It-Pad 3"x2"	10	pcs.		
43	Battery Size AAA	30	pcs.		
44	Battery Size AA	30	pcs.		
45	Sign Here Sticker, 125 sheets/pack, 5 colors, .5"	50	pack		
46	Glue (200gms)	15	pcs.		
47	Paint Brush, 4"	20	pcs.		
48	Paint Brush, 1/2"	20	pcs.		
49	9" Paint Roller with tray	20	pcs.		
50	Extension wire, 5 meters	6	pcs.		
51	B-600 4L White Quick Drying Enamel Paint	17	Gallon		
52	Spray Paint, Red	17	can		
53	Spray Paint, Black	17	can		
54	Ink refill for stamp pad (blue)	1	bottle		
55	Puncher, heavy duty	5	pcs.		
56	Alcohol, 70% solution, ethyl, spray type, 500ml	30	pcs.		
57	Microfiber towel	15	pcs.		
58	4-ft. Fold-In-Half Table	2	pcs.		
59	Folding Chair	8	pcs.		
60	Flash Drive/OTG, 64 GB (3.0)	12	pcs.		
61	Tape Measure (5 meters)	6	pcs.		
62	USB Port	6	pcs.		
63	Maintenance Box for Epson L14150	6	pcs.		
64	Bulletin Board	2	pcs.		
65	Twisting Disc	1	pcs.		

Brand and Model : _____ Warranty: _____
 Delivery Period : _____ Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for delivery Period, Warranty and Price Validity are left blank, it means disqualification.

Tel No. _____ Telefax: _____
 (074) 424 1018 (074) 444-8838
dpwhcarbacc@yahoo.com

Printed Name/Signature/Date _____

Tel. No./ Cellphone No. / E-mail Address _____