



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CORDILLERA ADMINISTRATIVE REGION
Engineers Hill, Baguio City



Shopping [Section 52.1 (b)]

Name of Procuring Entity: DPWH-CAR Regional Office Request for Quotation: 24GP00073

Standard Form/Title: REQUEST FOR QUOTATION Office/End user: JICA

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO.:

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 2:00 p.m. of 07 JUN 2024 in the return envelope attached herewith, to the BAC Chairman, DPWH-CAR Regional Office.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within **15 days** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three months for supplies & materials; one year for equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- For all Suppliers, the two (2) envelope system will be followed. The first envelope shall contain the following eligibility document/s:
(A) PhilGEPS Platinum Certificate (Certified Copy) or PhilGEPS Registration Number; and
(B) Mayor's Permit (Certified Copy);
The second envelope which will contain the quotation shall only be opened after the first is declared complying.
- Bidders shall submit original brochures showing certifications of the product if applicable.
- Please indicate the brand for each items being offered in order to evaluate conformity with specifications.
- Suppliers must have a physical office/shop with trade name displayed and inventory of supplies / goods.
- The approved budget ceiling for this procurement is **Php 295,800.00**
- Source of Fund: **PDE**

EnP REX B. PADERES, MNSA

BAC Chairman

AOD
JBL

LTM
FOM

Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	24GP00073 - Procurement of Office Supplies, Furniture, and Equipment for use of JICA Office				
	Office Furniture				
1	8-Seater Conference Table with Chairs (specifications attached)	1	set		
2	Rectangular Office Desk (L=120x60x75 cm)	5	pc.		
3	Office Chair	5	pc.		
4	4-Drawer Vertical Heavy Duty Steel Filing Cabinet	2	pc.		
5	Mobile White Board with Stand	1	pc.		
	Office Supplies				
6	A3 Bond paper (80 gsm)	25	ream		
7	White Board Marker (Black)	10	pc.		
8	White Board Marker (Red)	10	pc.		
9	White Board Marker (Blue)	10	pc.		
10	Two-Hole Heavy Duty Puncher	2	pc.		
11	Stapler (HD-50DF Heavy Duty)	2	pc.		
12	Sign Pen (Black 0.5 MM)	20	pc.		
13	Sign Pen (Red 0.5 MM)	20	pc.		
14	Engineer's Field Book	10	pc.		

	Office Equipment				
15	Air Purifier with HEPA Filter (at least 40 sq.m. coverage)	1	pc.		
16	16-inch Electric Stand Fan	1	pc.		
17	Floor Standing, Bottom Load, Hot and Cold Water Dispenser	1	pc.		

Brand and Model : _____ Warranty: _____
 Delivery Period : _____ Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for delivery Period, Warranty and Price Validity are left blank, it means disqualification.

Tel No. _____ Telefax: _____

(074) 424 1018
dpwhcarbacc@yahoo.com

(074) 444-8838

Printed Name/Signature/Date _____

Tel. No./ Cellphone No. / E-mail Address _____