



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
DAVAO OCCIDENTAL DISTRICT ENGINEERING OFFICE
Brgy. Buhangin, Malita, Davao Occidental, REGION XI



Name of Procuring Entity : DPWH DAVAO OCCIDENTAL RFQ No. : CID No. 24GLE0172
Revised on : PR No. : PR 24-11-0203
Standard Form / Title : REQUEST FOR QUOTATION Office/End-user : Administrative Section

COMPANY NAME :
ADDRESS :
TEL. NO./FAX NO. :

TIN NO. :

Terms and Conditions :

- 1) All entries must be type written or legibly written.
- 2) Delivery period within 10 CD upon receipt of the approved funded Purchase Order (PO). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- 3) Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment, 3 years from IT Equipment from date of acceptance by the end-user.
- 4) Price validity shall be for a period of 60-calendar days.
- 5) G-EPS Registration Certificate/Mayor's Permit/DTI or SEC/TAX Clearance/Warranty Certificate shall be attached upon submission of the quotation.
(certified true copy)
- 6) Bidders shall submit original brochures of the product, if applicable.
- 7) Please indicate the brand of each items being offered. (If applicable)
- 8) The Approved Budget Ceiling for this procurement is Php. **404,459.14**

*Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and submit your quotation duly signed by your representative not later than 02:00 P.M. of , **November 21, 2024** in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Davao Occidental.*

MICHAEL P. AWA
BAC Chairman

Item No.	ITEMS and DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	COMMON OFFICE SUPPLIES				
OS-0016	Paper, Book, A4, Sub-20, 210.05 x 296.926mm	20	bx.		
OS-0017	Paper, Book, Legal, Sub-20, 216mm x 330mm	20	bx.		
OS-0164	Paper, Book, Short, Sub-20, 70 gsm	20	bx.		
OS-0165	PVC A4 (100 pcs./box)	4	bx.		
OS-0001	Battery, AA, 4 pcs/pack	15	packs		
OS-0004	Battery, AAA, 4 pcs/pack	15	packs		
OS-0279	Glue, Elmer's, 130g	12	pcs.		
OS-0058	Glue, Stick, 8g, 12pcs./box	6	bx.		
OS-0680	Correction Tape, 5mm x 8mm	15	pcs.		
OS-0018	Envelope brown, long	100	pcs.		
OS-0028	Envelope brown, short	100	pcs.		
OS-0048	Folder, green, long, 100 pcs./box	3	bx.		
OS-0210	Expanding Envelope, long with garter tie	100	pcs.		
OS-0128	Sign Pen, blue 0.5	6	bx.		
	x-x-x-x-x carried forward x-x-x-x-x				

	x-x-x-x brought forward x-x-x-x-x				
OS-0652	Sign Pen, blue 0.3	6	bx.		
OS-0006	Retractable ballpen, black	6	bx.		
OS-0435	Paper, steaker, white, 10 pcs./pack	15	packs		
OS-0422	Sticky Note (post-it) 8 x6 inches	12	pcs.		
OS-0413	Sticky Note (post-it) 4x4 inches	12	pcs.		
OS-0683	Stick-on Note, easy stick & rempvable notes, 0.5 x 1.7"	12	pcs.		
OS-0686	Stick-on Note, easy stick & rempvable notes, 0.3 x 4.3"	12	pcs.		
OS-0137	Staple wire, HD N0. 35	6	bx.		
OS-0465	Duct tape 3", blue	6	roll		
OS-0344	Duct tape 3", green	6	roll		
OS-0681	Duct tape 3", black	6	roll		
OS-0464	Duct tape 3", red	6	roll		
OS-0471	Double sided tape 2"	12	roll		
OS-0041	Double sided tape 1"	12	roll		
OS-0066	Index Tabs, ear tag, clear	10	bx.		
	PHOTOPYING AND PRINTING CONSUMABLES				
IP2022-0399	Brother DCP -T720DW SN: E80726JIH307505				
CS-0044	BK-BTD - 60	6	btls.		
CS-0199	M-BT- 5000	6	btls.		
CS-0045	C-BT- 5000	6	btls.		
CS-0200	Y-BT- 5000	6	btls.		
2016-10(05)-	EPSON L565-SN: VJLY022130				
CS-0013	Ink Refill T6641- black	12	btls.		
CS-0014	Ink Refill T6642- cyan	12	btls.		
	PHOTOCOPYING AND PRINTING CONSUMABLES				
CS-0015	Ink Refill T6643- magenta	12	btls.		
CS-0016	Ink Refill T6644- yellow	12	btls.		
NE-0391-001-001-	EPSON L6170 SN: X4EY045849				
	x-x-x-x-x carried forward x-x-x-x-x				

	x-x-x-x brought forward x-x-x-x-x				
CS-0116	Ink Refill 001 - black	12	btls.		
CS-0117	Ink Refill 001 - cyan	12	btls.		
CS-0223	Ink Refill 001 - magenta	12	btls.		
CS-0224	Ink Refill 001 - yellow	12	btls.		
	GESTEENER MP C2004 EX SN: C768R530223		0		
CS-0074	Toner Cartridge - black	2	pack/s		
CS-0075	Toner Cartridge - cyan	1	pack/s		
CS-0076	Toner Cartridge - magenta	1	pack/s		
CS-0077	Toner Cartridge - yellow	1	pack/s		
	JANITORIAL EQUIPMENT SUPPLIES AND MATERIALS		0		
JS-0022	Alcohol, 70% Isoprophyl, 500ml	50	btls.		
JS-0023	Toilet Bowl cleaner, 500ml	12	btls.		
JS-0003	Bleach, 1 liter	12	btls.		
JS-0001	Disinfectant spray, 500ml	20	pcs.		
JS-0001	AirFreshener, lemon, 500ml	12	pcs.		
JS-0013	Furniture cleaner, 500ml	12	btls.		
JS-0051	Toilet Freshener gel, 180g	12	pcs.		
JS-0006	Toilet Deodorizer, 100g	12	pcs.		
JS-0007	Detergent Powder, 1kl.	20	kl.		
JS-0037	Diswashing liquid, 1liter	20	btls.		
JS-0036	Hand soap liquid, 450-750ml	12	pcs.		
JS-0014	Glass window cleaner, 1 liter	12	btls.		
JS-0004	Soft broom	5	pcs.		
JS-0024	Toilet brush with handle, long handle	5	pcs.		
JS-0025	Tissue paper, 2ply/rolls	10	pack/s		
JS-0027	Garbage bag, small, 60x80	10	pack/s		
JS-0028	Garbage bag, small, 90x110	10	pack/s		
	x-x-x-x-x-x-x-x-x-x				

Purchase of Office Supplies, Janitorial Supplies and Photocopying and Printing Consumables for use in Commission on Audit Office, DPWH, DEO, Buhangin, Malita, Davao Occidental CY-2024.		
---	--	--

: _____ Warranty : _____
: _____ Price Validity : _____
: _____ Credit
_____ C.O.D

Brand & Model
Delivery Period
Please indicate Payment Term

After having carefully read & accepted your General Conditions, I/We quote you on the item(s) at price noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name over Signature/Date

Website: www.dpwh.gov.ph
Local No(s).: 77823

