



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ZAMBOANGA DEL NORTE
4th DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE IX
M. Francisco, Siocon, Zamboanga del Norte

Name of Procuring Entity : DPWH-ZN 4th District Engineering Office	Request for Quotation No. RFQ-2024-0041
Revised on :	Purchase Request No. 2024-06-0063
Standard Form/Title : REQUEST FOR QUOTATION	Office/End-User : Administrative Section

COMPANY NAME :

ADDRESS :

TEL.NO./FAX No. :

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. of JUL 29 2024 in the return envelope attached herewith, to the BAC Secretariat for Goods, 4th District Engineering Office, M. Francisco, Siocon, Zamboanga del Norte

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the approved funded Purchased Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Certificate / Mayor's Permit / Income/Business Tax Return / Omnibus Sworn Statement / Tax Clearance Certificate shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certification of the product, if applicable
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is 601,253.90

JOEY PAUL L. ESTRELLA
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL AMOUNT
1	Epson SureColor T3130 ink		sets		
2	Black 50ml C13T40A100	6			
3	Cyan 50ml C13T40A101	6			
4	Magenta 50ml C13T40A102	6			
5	Yellow 50ml C13T40A103	6			
6	Epson 008 Ink Black	6			
7	Epson 008 Ink Cyan	6			
8	Epson 008 Ink Magenta	6			
9	Epson 008 Ink Yellow	6			
10	Epson 003 Ink Black	40	pcs		
11	Epson 003 Ink Cyan	20	pcs		
12	Epson 003 Ink Magenta	20	pcs		
13	Epson 003 Ink Yellow	20	pcs		
14	Toner 328K (Black)	2	units		
15	Toner 328Y (Yellow)	2	units		
16	Toner 328M (Magenta)	2	units		
17	Toner 328C (Cyan)	2	units		
18	Drum DR316K (Black)	1	units		
19	Drum DR316Y (Yellow)	1	units		
20	Drum DR316M (Magenta)	1	units		
21	Drum DR316C (Cyan)	1	units		
22	Ballpen, Finepoint (0.5mm with Rubber grip) Blue	90	pcs		
23	Ballpen, Finepoint (0.5mm with Rubber grip) Black	90	pcs		
24	Ballpen, Finepoint (0.5mm with Rubber grip) Green	60	pcs		
25	Ballpen, Sign Pen, Gel Type (0.5mm) Black	60	pcs		
26	Ballpen, Gel-Type (0.5mm) Black	60	pcs		
27	Ballpen, Gel-Type (0.5mm) Blue	30	pcs		
28	Correction Tape, Whipper, 5mm x 6mm	25	pcs		
29	Calculator, Ordinary	5	pcs		
30	External Hard Drive, 1TB	5	pcs		
31	PVC Plastic Cover, A4 100s/pack	2	packs		
32	Rubber Band, Durable No.18	10	boxes		
33	Rubber Band, Durable No. 24	10	boxes		
34	Notepad, Stick on (3x3), 100 sheets per pad	20	pcs		
35	Notepad, Stick on (1x1), 100 sheets per pad	10	pcs		
36	Notepad, Stick on (Sign Here)	10	pcs		
37	Paper Sticker, 20pcs/pack	5	packs		
38	Push Pin, Asstd Colors 100pcs/case	2	cases		

39	Cutter Knife	5	pcs		
40	Paper Cutting Board, Ordinary	1	pcs		
41	Expanded Folder, Legal, Green	20	pcs		
42	Expanded Folder, Legal, Orange	50	pcs		
43	Expanded Folder, Legal, Blue	50	pcs		
44	Expanded Folder, Legal, Red	50	pcs		
45	Folder, A4, Kraft White	20	pcs		
46	Portfolio Envelope, Legal, Brown	30	pcs		
47	Paper Clip, Small	5	boxes		
48	Fastener, Plastic, 50sets/box	5	boxes		
49	Tape, Transparent, 24mm, 50 meters, 1"	20	roll		
50	Tape, Transparent, 48mm, 50 meters, 1'	10	roll		
51	Stapler with Staple Wire Remover	10	pcs		
52	Heavy Type Metal Stapler (23/13)	5	pcs		
53	Stapler Wire No. 35	10	boxes		
54	Pencil No. 2, Lead w/ Eraser, 12pcs/box	10	boxes		
55	Eraser, Rubber	20	pcs		
56	Glue, All Purpose, 200g	10	pcs		
57	Rubber, Plastic 12"	12	pcs		
58	Meter Stick	2	pcs		
59	Dater	2	pcs		
60	Stamp "Received"	1	pcs		
61	Stamp "Certified True Copy"	1	pcs		
62	Stamp Pad No. 2	2	pcs		
63	Garbage Bin with Cover	10	pcs		
64	Tollet Tissue, 12	20	pcs		
65	Paint Brush	6	pcs		
66	White Board Marker, Blue	12	pcs		
67	White Board Marker, Red	12	pcs		
68	White Board Marker, Black	24	pcs		
69	Staple Wire #35	10	boxes		
70	Stapler, Ergonomic Style with built in Staple Remover	10	unit		
71	A3, Multicopy Paper	20	boxes		
72	Binder Clip, (Backfold) 25mm, 12pcs/box	12	boxes		
73	Binder Clip, (Backfold) 32mm, 12pcs/box	12	boxes		
74	Binder Clip, (Backfold) 50mm, 12pcs/box	12	boxes		
75	Paper Fastener	8	boxes		
76	Tape Dispenser	5	pcs		
77	Puncher, Ergonomic Style	5	pcs		
78	Sharpener, Single cutter head	10	pcs		
79	Leave Cards, For Employee	100	pcs		
80	Clearbook, A4 size	15	pcs		
81	Clearbook, Legal size	15	pcs		
82	Folder, A4 (Ordinary) 100s	2	boxes		
83	Folder Transparent, Legal	100	pcs		
84	Folder Transparent, A4	100	pcs		
85	Brown Envelope, A4 500sheet	2	boxes		
86	Feather Duster	10	pcs		
87	Fabric Conditioner, 900ml (container)	25	dozen		
88	Detergent Powder 120 grms	30	dozen		
89	Muriatic Acid, 500ml	5	pcs		
90	Mop (Tornado 360)	2	unit		
91	Toilet Bowl Cleaner	40	pcs		
92	Dishwashing Liquid	50.00	pcs		
	"Nothing Follows"				
				TOTAL:	

PURPOSE:

For used in the DPWH Zamboanga Del Norte 4th District Engineering Office, Siocon, Zamboanga Del Norte for the period of 2nd Quarter, CY. 2024.

Brand and Model: _____ Warranty : _____
Delivery Period: _____ Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / Email Address