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Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ZAMBOANGA SIBUGAY
1st DISTRICT ENGINEERING OFFICE
Regional Office IX
Diplahan, Zamboanga Sibugay

Name of Procuring Entity : Request for Quotation (P.R. No.) : 24-07-213
Revised on : Date: 07-10-2024
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User :

COMPANY NAME :
ADDRESS :
TIN No. :
TEL. NO./FAX No. :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **July 15, 2024** in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH, 1st DEO, Diplahan, Zamboanga Sibugay.

TERMS and CONDITIONS:

The following documents must be included in the submitted quotation:

1. Eligibility Requirements:
 - a. PhilGeps Registration Certificate
 - b. Mayor's Permit
 - c. DTI Business Registration/SEC/CDA
 - d. Tax Clearance from the BIR
 - e. Latest income business tax return duly and received by the BIR and duly validated with the Tax Payments (FOR ABC P500,000 and above)
 - f. Omnibus Sworn Statement (FOR ABC P50,000 and above)
 - g. All entries must be typewritten or legibly written
3. Warranty shall be for a minimum of three (3) months for supplies and materials; one year for Equipment from date of acceptance by the end-user
4. Bidders shall submit original brochures showing certifications of the product, if applicable.
5. Please indicate the brand for each item being offered.
6. The approved budget ceiling for this procurement is **P 85,450.00**
7. Any charges that may be imposed by the bank, shall be serve and/or shouldered by the payer/supplier.
8. Delivery period within 15 calendar days upon of the approved funded Purchase Order.

MELVAR B. BAROY
Chief, Maintenance Section
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Digital Copier Machine	1.00	unit		
	Technical Sepcifications:				
	-Photocopier Scanner				
	-Print/copy speed: 15-20ppm				
	-Scanning speed :up to 20-25 image/min.				
	-Ppaer size : A3 Maximum				
	-USB Port support				
	xxxxxxxxxxxxxxxxxxxxxxxx				

Purpose : For use in the Administrative Section (Cashiering Unit), DPWH, Zamboanga Sibugay, 1st DEO, Diplahan, Zamboanga Sibugay.

Brand and Model : _____ Warranty : _____
Delivery period : _____ Price Validity : _____

After having carefully read and accepted your General condition, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address