



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ZAMBOANGA SIBUGAY 2nd DISTRICT ENGINEERING OFFICE
Ipil, Zamboanga Sibugay, Region IX

Name of Procuring Entity : DPWH-Zamboanga Sibugay 2nd DEO Request for Quotation (P.R. No.) : **2024-10-305**
Revised on : Date : **November 08, 2024**

REQUEST FOR QUOTATION

Standard Form/Title : **24GJF0344 - Office Supplies, Consumables and Accessories to used in the District Engineering Office, this district** Office/End-User : Supply

COMPANY NAME :

ADDRESS :

TEL. NO./FAX No. :

TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of November 15, 2024 in the return envelope attached herewith, to the Goods & Services Division, Procurement Unit, Zamboanga Sibugay 2nd DEO, Tirso Babiera, Ipil, Zamboanga Sibugay.

TERMS and CONDITIONS :

- All entries must be typewritten or legibly written.
- Delivery period within 7 days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPIS Registration Certificate/Mayor's Permit/DTI/Omnibus Sworn Statement/ Income Tax Statement shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **P 910,949.00**

RYAN VERGEL C. BUAC

Engineer - III

Chief, Planning & Design Section

BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Bond Paper A3	10	rm		
2	Envelop Expanded Brown (long)	300	pcs		
3	Envelop long (Brown)	100	pcs		
4	Envelop Short (Brown)	100	pcs		
5	Plastic Folder Long Yellow	200	pcs		
6	Folder Long (White)	200	pcs		
7	Pilot Hi-Tech V10 Grip Sign Pen Black	20	bxs.		
8	Pilot Hi-Tech V10 Grip Sign Pen Blue	20	bxs.		
9	Flexstick Ballpen 0.7 Blue	30	bxs.		
10	Flexstick Ballpen 0.7 Black	30	bxs.		
11	Sign Pen 0.3 (My Gel) Black	30	bxs.		
12	Sign Pen 0.3 (My Gel) Blue	30	bxs.		
13	Sign Pen 0.7 (My Gel) Black	30	bxs.		
14	Sign Pen 0.7 (My Gel) Blue	30	bxs.		
15	Permanent Marker Broad Black (Refillable)	30	bxs.		
16	Permanent Marker Broad Blue (Refillable)	30	bxs.		
17	White Board Marker Black	30	bxs.		
18	Heavy Duty Puncher	50	pcs		
19	Fastener Plastic	20	bxs.		
20	Stamp Pad Blue no.3	20	pcs		
21	Paper Clamp 2 inches	30	bxs.		
22	Double Sided Tape 3/4	100	pcs		
23	Packing Tape 2"clear	150	pcs		
24	Dater Stamp (Self Inking)	10	pcs		
25	Paper Cutter (Board)	3	pcs		
26	Fastener Stainless	50	bxs.		
27	Battery AA	30	pcs		
28	Battery AAA	30	pcs		
29	Correction Tape	150	pcs		
30	Correction Pen	50	pcs		
31	Sticky Notes 1" (Stylish Film Index)	200	pad		
32	Elmers Glue 130g	50	pcs		
33	Safety Vest (Eng'g. Traffic Const Vest)	50	pcs		
34	Keyboard (USB wired)	10	pcs		
35	Garbage Bag (Extra Large - Black)	200	pkgs		
36	Ladder Aluminum A-Type (2x6 steps)	2	pcs		
37	Calculator 12 Digits	20	pcs		

Pencil Sharpener

Photo Paper

15

pcs

40 Mop Self- Twisting quick dry absorb water

50

pck

41 Floor Mop (Steal Rod Spring Type)

15

pcs

42 Clip Board Long Hard Board

30

pcs

43 Trolley Hand Truck Foldable Flatforn (1000kg)

30

pcs

44 Garbage Bin with Wheels Big

1

pc

45 Plastic Chair

9

pcs

46 Led Bulb 18 Watts

250

pcs

x-x-x-x-x

40

pcs

Brand Name and Model

Delivery Period

7 days

Warranty

Price Validity

None

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. 957-3446

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address