



Republic of the Philippines
Department of Public Works and Highways
SOUTHERN LEYTE 1st DISTRICT ENGINEERING OFFICE
Ibarra, Maasin City Southern Leyte



Name of Procuring Entity: **DPWH-SLDEO** P.R. No./Contract ID No: 2024-

Revised on:

Standard Form/Title : **REQUEST FOR QUOTATION** Date:

COMPANY NAME : Office/End User: DPWH-SLDEO

ADDRESS :

TEL. No./Fax No.: TIN No.:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions, stated below and submit your quotation duly signed by your representative not later than 10:01 A.M. of _____ in the return envelope attached herewith to the Goods and Services Division, Procurement Services+, DPWH-SLDEO, Maasin City.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **60** days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment, 3 years IT equipment from date of acceptance by the end-user
4. Price validity shall be for a period of sixty(60) calendar days
5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation. **(Income Tax Return and Omnibus Sworn Statement for Procurement using the method of Small Value Procurement)**
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being delivered
8. The approved budget ceiling for this procurement is P 218,100.00
9. Supplier must have a physical store/service center within Region VIII or within the
10. Supplier must be an Authorized Product Distributor with certification


CLAUDINE JHEAN M. ARNAIZ
Administrative Officer V
BAC, Chairperson

ITEM No.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Desk with side cabinet and pedestal 1600W x 1625D x 750H good w. . . .Chief accountant	1	each		
2	Desk with side cabinet and pedestal 700mmx 1500mmx750mm, 25 mm thick TopAsst. accountant	2	each		
3	Clerical Desk (gray color)700mmx1200mmx750mm without drawer	2	each		
4	Clerical Desk (gray color)600mmDx900mmWx75H0mm with 2 drawers	3	each		
5	Metal Cabinet 3 drawers	2	each		
6	Chair, Ergonomic, mesh type with arm	10	each		

Brand & Model: _____ TOTAL

Delivery Period: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditons specified by DPWH.

Printed Name/Signature/Date

