



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**NEGROS OCCIDENTAL**  
**1<sup>ST</sup> DISTRICT ENGINEERING OFFICE**  
Matab-ang, Talisay City, Negros Occidental



## NOTICE TO PROCEED

Date: \_\_\_\_\_

**JETRO S. RACHO**

Proprietor

**R2 OFFICE SUPPLIES AND EQUIPMENT TRADING**

Purok Paho 1, Burgos Extension, Estefania,  
Bacolod City, Negros Occidental

**Dear Sir:**

The attached Contract Agreement having been approved, notice is hereby given to **R2 OFFICE SUPPLIES AND EQUIPMENT TRADING** that delivery of goods/work may commence on the **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT CONSUMABLES FOR USE IN THE DPWH-NEGROS OCCIDENTAL 1<sup>ST</sup> DISTRICT ENGINEERING OFFICE, MATAB-ANG, TALISAY CITY, NEGROS OCCIDENTAL (4TH QUARTER 2024) (24GGK0024)**, effective upon the date of your receipt of this notice.

Upon receipt of this notice, you are responsible for delivering the goods/performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Procurement Unit, DPWH - Negros Occidental 1<sup>st</sup> District Engineering Office, Matab-ang, Talisay City, Negros Occidental**.

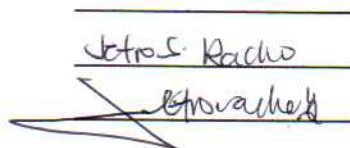
Very truly yours,

  
**DENE B. BALDONADO, JR.**  
District Engineer

I acknowledge receipt of this Notice to Proceed on:

Name of the Representative of the Bidder:

Authorized Signature:

  
Jetros S. Racho