




DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ALBAY 3RD DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE V
Paulog, Ligao City

Name of Procuring Entity: Albay3rd DEO Project ID/Ref. No.: 24GFO0035 Revised on: Purchase Order (P.O.):		Request for Quotation (PR No.): (PR#24-08- 0044) Date: August 19, 2024 End-User: Finance Section				
REQUEST FOR QUOTATION						
Company Name: Address: Contact No.:						
Please quote your lowest price on this/these item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by the representative not later than 10:00 AM of August 28, 2024 in the return envelope attached herewith to the BAC Secretariat, DPWH Albay 3rd District Engineering Office, Paulog, Ligao City.						
TERMS AND CONDITIONS: <ol style="list-style-type: none">1. All entries must be typewritten or legibly written.2. Delivery period is within ten (10) Working Days upon receipt of the approved Purchase Order or fund.3. Warranty shall be for a minimum of three (3) months for materials and supplies and one (1) year for equipment from date of Acceptance by the Purchaser.4. PhilGEPS Registration Certificate/Mayor's Permit/DTI/Tax Clearance, Omnibus Sworn Statement and Bid Security shall be attached upon submission of the quotation(s).5. Suppliers shall submit original brochures showing the product, if applicable.6. Price validity period of one hundred twenty (120) Calendar Days.7. Indicate brand for each item being offered.8. Performance Security shall be submitted (equivalent to 30% of the contract amount) of the winning supplier.9. Approved Budget for the Contract ceiling for this procurement is Php 299,355.00			 EDDIE A. HERNANDEZ BAC Chairperson			
ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE	
1	Filling Cabinet w/ swing door, 2m x 2m x 0.4m (Clear Glass	1	pc			
2	Office Chairs, semi-high back with chrome plated armrest and padding leather, gas lift with tilting and reclining backrest, chrome plated star base with twin caster leather finish color, Black	16	pc			
3	Table B office Desk, size W60 x L120 x H75cm, MDF Fiberboard	5	Set			
4	Box Fan, HFAN-20HYP, 20 INCHM	3	unit			
	The awarding of this RFQ will be on a lot basis, Prospective suppliers must quote for each of the items and the total bid price, otherwise they will be subjected to disqualification					
TOTAL BID PRICE -----						
Purpose: Purchase of Furniture and Fixtures						

Brand and Model _____ Warranty _____
Delivery Period: _____ Price Validity _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Date/Signature

MA. JENNIFER M. FAJARDO

OIC - Supply Officer II

Tel. No./Contact No./Email Address