



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Bonifacio Drive, Port Area, Manila



June 18, 2024

MEMORANDUM

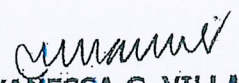
FOR : **Undersecretary MARICHU A. PALAFOX, CESO II**
Support Services

SUBJECT : **Technical Specifications for the Procurement of DPWH Customized Binders**

In compliance to DO 100, S. 2018, Guidelines for the Review and Consolidation of the Procurement of Specific Goods and Services, submitted are the prescribed technical specifications to ensure uniformity of Customized Binders to be procured by DPWH implementing offices:

Binder Size	DPWH Specification
A4 Size	Customized with hard cover and with thickness of 2.5mm or more, PVC royal blue cover white ply-leaf inside with 7cm (capacity) x 3 inches (ring distance) lever-arch file mechanism with rado lock ring pocket and DPWH three (3) colored logo on spine expansion of at least 75mm with white background.
Legal size	Customized with hard cover and with thickness of 2.5mm or more, PVC royal blue cover white ply-leaf inside with 7cm (capacity) x 3 inches (ring distance) lever-arch file mechanism with rado lock ring pocket and DPWH three (3) colored logo on spine expansion of at least 75mm with white background.
A3 size	Customized with hard cover and with thickness of 2.5mm or more, PVC royal blue cover white ply-leaf inside with 7cm (capacity) x 3 inches (ring distance) lever-arch file mechanism with rado lock ring pocket and DPWH three (3) colored logo on spine expansion of at least 75mm with white background.

For the Undersecretary's review and approval.


VANESSA G. VILLANUEVA
Officer-in-Charge, Office of the Director
Human Resource and Administrative Service

Approved:


MARICHU A. PALAFOX, CESO II
Undersecretary for Support Services

10.1.4 GME/VGV



