

Albay 1st Engineering District
Old Airport Site, Legazpi City

Revised on: _____ Date: 15-Apr-24

Standard Form/Title:	REQUEST FOR QUOTATION	Official/End-User:
----------------------	-----------------------	--------------------

COMPANY NAME:

ADDRESS:

TEL. No./FAX No.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of _____ In the return envelope attached herewith to the BAC Secretariat for Goods , SPMS, DPWH Albay I Engineering District Office, Airport Site, Legazpi City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within FIFTEEN (15) W.D. __upon receipt of approved funded Purchase Order (P.O.). Administrative Penalties pursuant to Sec. 00 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be a period of sixty (60) calendar days.
5. G-EPIS Registration Certificate/Mayor's Permit/DTI /Latest Tax Clearance / Certificate of Registration shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certification of the product, if applicable.
7. The approved budget ceiling for this procurement is **₱ 52,817.80**
8. Attach picture of the store/establishment and their merchandise.

SALVADOR R. REMPILO
Engineer III
BAC-Chairman

[illegible]

PURPOSE: Purchase of Office Supplies for use in VOC-RUC Survey/Activities.

Brand and Model: _____ Warranty: _____

Delivery Period: _____ Validity : _____

After having carefully read and accepted your General Conditions. I / We quote you on the item(s) at prices note above

Printed Name / Signature

Date _____