



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Quezon 3RD District Engineering Office
Catanaun, Quezon, Region IV-A



Alternative Modality: **SHOPPING**

Name of Procuring Entity:	DPWH-QUEZON III District Engineering Office, Catanaun, Quezon	Request for Quotation No.:	24GDM0040 (P.R. No. 2024-02-0040)
Revised on:		Date:	February 27, 2024
Standard Form/Title:	REQUEST FOR QUOTATION	Office End User:	Administrative Section

COMPANY NAME:

ADDRESS:

TEL. NO./FAX NO.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 p.m. of March 07, 2024 in the return envelope attached herewith, to the BAC Secretariat, DPWH, Quezon III, Catanaun, Quezon.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within **10 calendar days** upon receipt of the approved funded Purchase Order (P.O.)
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment from the date of acceptance by the end-user
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPIS Registration Certificate shall be attached upon submission of the quotation.
- Mayor's/Business Permit shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Please indicate the brand for each item being offered if applicable.
- The approved budget ceiling for this procurement is **PhP 390,453.57**
- Bidder/s may submit an open or sealed quotation.
- RFQ can be submitted in person or thru registered mails, facsimile or email at **dpwh.q3procurement@gmail.com**


FERDINAND Y. RICABLANCA
Chief, Planning & Design Section
BAC Vice Chairperson

Item No.	ITEMS AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Ballpen, Blue	5.00	piece		
2	Ballpen, Black	4.00	piece		
3	Battery, Dry Cell, Size AA	124.00	piece		
4	Battery, Dry Cell, Size AAA	48.00	piece		
5	Blade, For General Purpose Cutter/Utility Knife, 10 Pieces Per Tube	3.00	tube		
6	Calculator, 12/14 Digits, Two Way Power	2.00	piece		
7	Carbon Film, Legal, 100 Sheets Per Box	1.00	box		
8	CD-Recordable	3.00	piece		
9	Clearbook Refill, A4 Size	2.00	pack		
10	Clearbook, 20 Transparent Pockets, A4	2.00	piece		
11	Correction Tape, 8 Meters	16.00	piece		
12	Cutter/Utility Knife, For General Purpose	6.00	piece		
13	Dating And Stamping Machine	1.00	piece		
14	Dvd-Rewritable	12.00	piece		
15	Eraser, Felt, For Blackboard/Whiteboard	4.00	piece		
16	Eraser, Plastic/ Rubber	17.00	piece		
17	Fastener, Metal Long	2.00	box		
18	Fastener, Plastic Long	9.00	box		
19	Fastener, Metal, Non-Sharp Edges, 50 Sets Per Box	4.00	box		
20	Fastener, Plastic	26.00	box		
	X-X-X-X-X-X-X-X-X-X-CONTINUATION AT NEXT PAGE-X-X-X-X-X-X-X-X-X-X				

PURPOSE:

Procurement of common supplies for use in the Office of the District Engineer, DPWH Quezon 3rd District Engineering Office, Catanaun, Quezon

Brand and Model: _____

Warranty: _____

Delivery Period: _____

Price Validity: _____

After having carefully read and accepted your General Condition, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by the DPWH.

Email Address: dpwhq3procurement@gmail.com
Telefax No. 042-315-8194

Printed Name/Signature/Date

Tel. No. /Cellphone No. E-mail Address



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DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
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Catanauan, Quezon, Region IV-A



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FERDINAND Y. RICABLANCA
Chief, Planning & Design Section
BAC Vice Chairperson

Item No.	ITEMS AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
21	File Tab/Index Divider, Bristol Board, A4 (White)	65.00	pack		
22	File Tab/Index Divider, Bristol Board, Legal (White)	40.00	pack		
23	Folder Clear Sliding, A4	22.00	piece		
24	Folder Clear Sliding, Legal	24.00	piece		
25	Folder Legal Brown	10.00	piece		
26	Folder Legal White	75.00	piece		
27	Folder Letter White	200.00	piece		
28	Glue, Multi-Purpose, 130Grams	5.00	bottle		
29	Handbook On Philippine Government Procurement (RA 9184)	3.00	book		
30	Highlighter (Assorted Color)	46.00	piece		
31	Index Tab, Self-Adhesive, Transparent, 5 Sets Per Box	2.00	box		
32	Marker, Permanent, Black	7.00	piece		
33	Marker, Permanent, Blue	2.00	piece		
34	Marker, Whiteboard, Black	18.00	piece		
35	Pad Paper, Ruled	5.00	pad		
36	Paper A3, 70Gsm, 500 Sheets	52.00	ream		
37	Paper A4, 20/70Gsm 500 Sheets	315.00	ream		
38	Paper Legal, 20/70Gsm 500 Sheets	2.00	ream		
39	Paper Clip, Vinly/Plastic Coated, 33Mm	1.00	box		
40	Paper Clip, Vinly/Plastic Coated, Jumbo, 50Mm	10.00	box		
	X-X-X-X-X-X-X-X-X-X-CONTINUATION AT NEXT PAGE-X-X-X-X-X-X-X-X-X-X-X				

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Ferdinand Y. Ricablanca
Chief, Planning & Design Section
BAC Vice Chairperson

Item No.	ITEMS AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
41	Paper Trimmer/Cutting Machine, Table Top	1.00	unit		
42	Pen, 0.1, 0.3, Black & Blue	12.00	piece		
43	Pencil Mechanical, 0.5Mm, Graphite 777	5.00	piece		
44	Pencil Sharpener, Manual, Single Cutter Head	1.00	piece		
45	Photopaper, A4, High Gloss	20.00	pack		
46	Photopaper, A4, Sticker	12.00	pack		
47	Plastic Ring Binder, 10Mm, A4 Size, 10 Pc. Per Set	2.00	set		
48	Plastic Ring Binder, 6Mm, A4 Size, 10 Pc. Per Set	6.00	set		
49	Plastic Ring Binder, 8Mm, A4 Size, 10 Pc. Per Set	10.00	set		
50	Puncher, Paper, Heavy Duty	10.00	piece		
51	Record Book, Mini Book 150 Pages	20.00	piece		
52	Rubber Band No. 18, 350G	1.00	box		
53	Ruler, Plastic, 450 Mm	7.00	piece		
54	Scissors, Heavy Duty	9.00	piece		
55	Sign Pen, .5 Black, Liquid Or Gel	8.00	piece		
56	Sign Pen, .5 Blue, Liquid Or Gel	15.00	piece		
57	Sign Pen, .5 Red, Liquid Or Gel	7.00	piece		
58	Sign Pen, Uni-Ball Gel Impact RT (1.0mm, Blue)	70.00	piece		
59	Sign Pen, V7 Hi-Techpoint, .7 Blue	99.00	piece		
60	Stamp Pad Ink, 30ml, blue	5.00	bottle		
	X-X-X-X-X-X-X-X-X-X-CONTINUATION AT NEXT PAGE-X-X-X-X-X-X-X-X-X-X				

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61	Stamp Pad Ink, 30ml, violet	1.00	bottle		
62	Stamp Pad Ink, 30ml, black	2.00	bottle		
63	Stamp Pad, Felt, blue	1.00	piece		
64	Stamp Pad, Felt, violet	3.00	piece		
65	Stamp Pad, Felt, black	2.00	piece		
66	Staple Wire, Standard	9.00	box		
67	Stapler, Standard Type	8.00	piece		
68	Tape, Double-Sided, 12mm X 9mm	31.00	roll		
69	Tape, Masking, 18mm X 9mm	16.00	roll		
70	Tape, Packaging Clear	9.00	roll		
71	Tape, Packaging Brown	3.00	roll		
72	Tape, Transparent, 18mm X 50Yards	21.00	roll		
73	Flash Drive, USB, 32gb	2.00	piece		
74	Flash Drive, USB, 64gb	19.00	piece		
75	Aluminum Whiteboard 35x50cm	12.00	piece		
76	Aluminum Whiteboard 100x200cm	1.00	piece		
77	Sticky Notes (Sign Here)	22.00	pack		
78	Sintra Board, A3 (3mm)	20.00	piece		
79	Binding Machine	1.00	piece		
80	Laminating Machine	1.00	piece		
	X-X-X-X-X-X-X-X-X-X-CONTINUATION AT NEXT PAGE-X-X-X-X-X-X-X-X-X-X				

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